

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Administrative Meeting of April 20, 2022
12:20 p.m., Umatilla County Courthouse
Pendleton, Oregon

** ** ** **

Commissioners present: Chair John Shafer, Vice-Chair Dan Dorran, and Commissioner George Murdock

Staff: Rachael Reynolds, A&T Director

** ** ** **

Chair Shafer convened the meeting to order at 12:19 p.m.

Business Items:

1. **Emergency Switch Repair.** Chair Shafer referenced an email from Mark Tanner, facilities manager. The last power outage affected the generator at the jail – a transfer switch. He obtained a quote from a repair company, which is best price; it is an emergency repair at a cost quote of \$21,559.00. Chair Shafer explained this is an automatic switch for uninterrupted power supply – a must-have for dispatch/911 services and all equipment (phones, doors, etc. to continuously operate). Without the switch, the generator will not automatically switch power on if power is lost again. Commissioner Dorran didn't like the idea of only one quote. Chair Shafer advised the company shopped around for the best quote, and it was from Power Systems West. **Commissioner Dorran moved to approve the purchase of an automatic transfer switch model as outlined. Seconded by Commissioner Murdock. Carried, 3-0.**

2. **CAFFA Grant.** The County Assessment Function Funding Assistance (CAFFA) grant with the State of Oregon is before the Board for approval. Rachael Reynolds, A&T Director, advised the CAFFA grant is funding for the departments of A&T and GIS (and she provided a hand-out). It explains staffing needs/issues, tax collector data, GIS data – fees, maps processed, etc. It is a formula grant. The funding mechanism for the CAFFA grant includes delinquent property tax interest and document recording fees. Ms. Reynolds advised the total is \$2,739,665, a small increase from last year. She noted upgraded technology has streamlined the assessment process, allowing for less staff to do the work. **Commissioner Dorran moved to approve the CAFFA grant and authorize the Chair to sign documents. Seconded by Commissioner Shafer. Carried, 3-0.**

The meeting adjourned at 12:24 p.m.

Respectfully submitted,

Melinda Slatt

Executive Secretary, Umatilla County Board of Commissioners