

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only
(X) Action

FROM (DEPT/ DIVISION): Assessment and Tax

PROGRAM: Appraisal

SUBJECT: Car Replacement

<p>Background: One of our cars was hit in the parking lot and totaled by the insurance company. The County has received the check and the replacement committee has authorized a car replacement. I am requesting a new mid size sedan not to exceed \$20,000</p>	<p><u>ACTION REQUESTED:</u> Board Approval to the replacement request and authorize issuance of request for proposals for the purchase of new mid size vehicle</p>
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ATTACHMENTS:

Date: 04/24/2018 Submitted By: Paul Chalmers
*****For Internal Use Only*****

Checkoffs:

- | | |
|---|----------------------------|
| (<input checked="" type="checkbox"/>) Dept. Head (copy) | To be notified of Meeting: |
| () Human Resources (copy) | |
| () Budget (copy) | |
| () Fiscal | |
| () Legal (copy) | Needed at Meeting: |
| () (Other - List: |) |

Scheduled for meeting on: May 2, 2018

Action taken:

Follow-up: