

AGENDA ITEM FOR ADMINISTRATIVE MEETING ( ) Discussion only  
( X ) Action

FROM (DEPT/ DIVISION): County Counsel

SUBJECT: Fee Ordinance Amendment

<p>Background: The annual proposed revisions to the county comprehensive fee ordinance are before the Board for the second reading of the ordinance. Since the first reading, the digital images fee in Section 39.053(C) for Information Technology and the sliding fee schedule in Section 39.411 for Human Services have been updated. If desired, the ordinance can be adopted.</p>	<p>Requested Action: (1) Conduction public hearing on second reading of Ordinance No. 2018-02; (2) Adoption of Ordinance No. 2018-02</p>
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ATTACHMENTS: Proposed Ordinance

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Checkoffs:

- ( ) Dept. Heard (copy)
- ( ) Human Resources (copy)
- ( ) Fiscal
- ( X ) Legal (copy)
- ( ) (Other - List:)

To be notified of Meeting:

Needed at Meeting:

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Scheduled for meeting on: June 6, 2018

Action taken:

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Follow-up:

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the Matter of Amending )  
Comprehensive Fee Ordinance )  
No. 94-02, as amended, ) ORDINANCE NO. 2018-02  
codified at Chapter 39, for )  
County Services Performed for )  
the Public )

WHEREAS the Board of Commissioners has ordained Ordinance No. 94-20, adopting a comprehensive fee ordinance for county services performed for the public;

WHEREAS ORS 203.115 permits the county governing body to set fees charged for county services and to amend the fees enacted;

WHEREAS the Umatilla County Board of Commissioners desires to inform the public of all fees charged for County services.

NOW, THEREFORE the Board of Commissioners of Umatilla County ordains that the Comprehensive Fee Ordinance, No. 94-20, dated November 7, 1994, shall be further amended as follow (deleted words are ~~struck through~~ and added words are *italicized and underlined*):

§ 39.010 OFFICE OF COUNTY RECORDS.

§ 39.011 FEES - GENERAL.

<i>COUNTY RECORDS -- FEE SCHEDULE</i>	
Oregon Housing-Related Fee (ORS 205.323(1)(c))	\$ <del>20</del> <u>60</u>

§ 39.012 DEEDS.

Per page fee (\$5/page) plus \$34 71 (ORS 205.323) plus \$10 (ORS 203.148) plus \$10.

**§ 39.050 INFORMATION TECHNOLOGY.**

<p><b>§ 39.053</b></p>	<p>Access fees:</p> <p>A. Web Query set up          The dial in customer will be given a contact number for support should problems arise when attempting dial-up connections. If a dial in customer wishes to terminate its access to the county computer, the customer must submit a notice in writing to Umatilla County Computer Information Services 30 days prior to the last day it wishes to have access. Dial in access set up charge for all first time dial in customers. (The fee includes one hour of initial training, if needed, at the courthouse in Pendleton. The county is not responsible for set up of the user's hardware and software in order to connect to the Umatilla County's computer system. The Computer Information Services department is only responsible for maintaining hardware and the software on the county side of the connection)</p> <p>B. LEDS connection initial set up</p> <p><u>C. Digital Images - Recorded Documents</u></p> <p><u>Remote access to digital images of Office of County Records recorded documents is \$225 a month or \$2,400 a year if paid in full by January 1. Fee is in addition to the Web Query fee. The viewer of the images must also have a paid subscription for the Records Web Query in order to access the system.</u></p> <p>Minimum charge</p>	<p>\$60</p> <p>\$60</p> <p><u>\$255/month or \$2,400/year if paid in full by January 1</u></p> <p>\$40/month, or \$360/year if paid in full by January 1 (includes billing service)</p>
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**§ 39.100 ASSESSMENT.**

§ 39.108	Office research	\$ <del>30</del> <u>40</u> per hour
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**§ 39.120 TAXATION.**

<i>TAXATION FEES</i>		
<i>Section No.</i>	<i>Description</i>	<i>Fees</i>
§ 39.125	Return check fee	\$25 <u>35</u>

**§ 39.200 BOARD OF COMMISSIONERS.**

<i>BOARD OF COMMISSIONERS FEES</i>		
<i>Section No.</i>	<i>Description</i>	<i>Fee</i>
§ 39.215	Copies of County Security Video  USB Thumb Drive	\$40/hour  Cost + 10% minimum charge of \$5 per drive

***HUMAN SERVICES DEPARTMENT***

**§ 39.411 SLIDING FEE SCHEDULE.**

(A) The Umatilla County Alcohol and Drug Program establishes an hourly “clinic cost” of service for all service types.

(B) This schedule is based on the client's gross household income and size (number of individuals contributing to and/or dependent upon the household income) and identifies the “least rate” payable. The rate established will be the hourly fee charged for services. The Umatilla County Addictions

Program established a reasonable and customary cost to provide service and third party payers are billed this rate. Applications for exceptions are available from program staff. *Exceptions must be supported by documentation and approved by the Department Program Manager.*

- (C) No client will be denied service based on inability to pay.
- (D) Clients are charged per hour of service delivery time.
- (E) *Rate schedule.*

Maximum Annual Income Amounts for each Sliding Fee Percentage Category

Current

Family Size	100%	100%	90%	80%	70%	60%	50%	40%	30%	20%	10%	0%
1	11880	13068	14256	15444	16632	17820	19008	20196	21384	22572	23760	23761
2	16020	17622	19224	20826	22428	24030	25632	27234	28836	30438	32040	32041
3	20160	22176	24192	26208	28224	30240	32256	34272	36288	38304	40320	40321
4	24300	26730	29160	31590	34020	36450	38880	41310	43740	46170	48600	48601
5	28440	31284	34128	36972	39816	42660	45504	48348	51192	54036	56880	56881
6	32580	35838	39096	42354	45612	48870	52128	55386	58644	61902	65160	65161
7	36730	40403	44076	47749	51422	55095	58768	62441	66114	69787	73460	73461
8	40890	44979	49068	53157	57246	61335	65424	69513	73602	77691	81780	81781
For each additional person add	4160	4576	4992	5408	5824	6240	6656	7072	7488	7904	8320	8320

*Proposed*

Family Size	100%	100%	90%	80%	70%	60%	50%	40%	30%	20%	10%	0%
1	12140	13354	14568	15782	16996	18210	19424	20638	21852	23066	24280	24281
2	16460	18106	19752	21398	23044	24690	26336	27982	29628	31274	32920	32921
3	20780	22858	24936	27014	29092	31170	33248	35326	37404	39482	41560	41561
4	25100	27610	30120	32630	35140	37650	40160	42670	45180	47690	50200	50201
5	29420	32362	35304	38246	41188	44130	47072	50014	52956	55898	58840	58841
6	33740	37114	40488	43862	47236	50610	53984	57358	60732	64106	67480	67481
7	38060	41866	45672	49478	53284	57090	60896	64702	68508	72314	76120	76121

8	42380	46618	50856	55094	59332	63570	67808	72046	76284	80522	84760	84761
For each additional person add	4160	4576	4992	5408	5824	6240	6656	7072	7488	7904	8320	8320

**§ 39.426 ENVIRONMENTAL HEALTH PROGRAM**

<b><i>FOOD SERVICE - Annual Fee - January 1 to December 31</i></b>	
<b><i>Description</i></b>	<b><i>Fees</i></b>
<i>Benevolent facility, whose main focus is to serve food directly to indigent populations at no charge.</i>	<u>\$-0-</u>

<b><i>TOURIST FACILITIES - Annual Fee - January 1 to December 31</i></b>	
<b><i>Description</i></b>	<b><i>Fees</i></b>
Non-renewal/late penalty fee - facilities that renew later than January + <u>15</u> will be assessed a penalty fee of 50% of the original fee, and another 50% on the first day of each successive month of delinquency until thee fee is paid in full.	50% per month

<b><i>POOL FACILITIES - Annual Fee - January 1 to December 31</i></b>	
<b><i>Description</i></b>	<b><i>Fees</i></b>
<i>Reinspection fee - For any reinspections beyond 2 in one calendar year</i>	<u>\$141/hour, with 1 hour minimum</u>
Non-renewal/late penalty fee - facilities that renew later than January + <u>15</u> will be assessed a penalty fee of 50% of the original fee, and another 50% on the first day of each successive month of delinquency until thee fee is paid in full.	50% per month

<b>PLAN REVIEW</b>	
<i>Description</i>	<i>Fees</i>
<i>Benevolent facility, whose main focus is to serve food directly to indigent populations at no charge _____</i>	<u>\$-0-</u>
<i>Not for Profit _____</i>	<u>\$190</u>
<i>School Plan Review</i>	<u>\$138</u>

**§ 39.510 ROAD DEPARTMENT.**

<u>ROAD FEES</u>		
<i>Section No.</i>	<i>Description</i>	<i>Fees</i>
§ 39.513	LID	<u>\$1,000 2,000</u>

**§ 39.520 SURVEYOR.**

<u>SURVEYOR FEES</u>		
<i>Section No.</i>	<i>Description</i>	<i>Fees</i>
§ 39.522	Filing fee ( <i>For all surveys, plats, partitions, subdivisions and replats</i> )	<u>\$25</u>
§ 39.524	Partition plat review fee	<u>\$125 150</u>
§ 39.525	Subdivision plat review fee	<u>\$150 175 + \$10 15 per lot</u>

FURTHER by unanimous vote of those present, the Board of Commissioners deems this Ordinance necessary for the immediate preservation of public peace, health, and safety; therefore, it is adjudged and decreed that an emergency does exist in the case of this Ordinance and it shall be in full force on July 1, 2018.

FIRST READING: June 6, 2018

SECOND READING: June 20, 2018

DATED this     day of     , 2018.

UMATILLA COUNTY BOARD OF COMMISSIONERS

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George L. Murdock, Commissioner

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William J. Elfering, Commissioner

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W. Lawrence Givens, Commissioner

ATTEST:  
OFFICE OF COUNTY RECORDS

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Records Officer