

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only
() Action

FROM (DEPT/ DIVISION): Sheriff's Office

PROGRAM: Criminal Division (1560)

SUBJECT: Over hire one patrol deputy

<p>Background: In conjunction with the Sheriff's Office Strategic plan and agreements with the Board Of Commissioners to work towards 24-7 patrol coverage, and reduce overtime expenditures.</p> <p>Currently FY18-19 budget the Sheriff's Office has experienced savings in the Criminal Division budget personnel line item(s) the equivalent of approximately 10 months of salary for one FTE. This is due to leaving a vacancy for 3 months along with extended military leave from an employee, that equals an additional approx. 7 Months (if not more)</p> <p>Due to the individual on military leave has left an empty spot in scheduling deputies and created additional overtime expenditures.</p>	<p>() <u>ACTION REQUESTED:</u></p> <p>Approval for creation of patrol deputy position and to hire effective 1-1-19</p>
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ATTACHMENTS:

Date: (11-29-18) Submitted By: (Sheriff Terry Rowan)

*****For Internal Use Only*****

Checkoffs:

- () Exec. Asst. To be notified of Meeting:
- () Dept. Head (copy)
- () Human Resources (copy)
- () Budget (copy)
- () Fiscal
- () Legal (copy) Needed at Meeting:
- () (Other - List:)

PLEASE RETURN THIS FORM AND ATTACHMENTS TO Executive Assistant

Scheduled for meeting on: December 5, 2018

Action taken:

Follow-up: