

AGENDA ITEM FOR ADMINISTRATIVE MEETING () Discussion only
(x) Action

FROM (DEPT/ DIVISION): Land Use Planning

SUBJECT: Request to Double Fill to Accommodate Training

<p>Background: Planner II/GIS</p> <p>The employee filling the Planner II/GIS position has submitted a resignation effective February 28, 2019. This unique position requires cross training and the passing of legacy knowledge. When this position previously was vacant the county utilized a retired employee to come back and train post PERS. That individual is no longer available so the department would like the opportunity to double fill for 1 month to allow for the current employee to train the new hire.</p>	<p>Requested Action</p> <p>Double Fill the Planner II/GIS position for 1 month effective February 1, 2019</p>
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ATTACHMENTS:

Date: (December 5, 2018) Submitted By: Jennifer Blake

*****For Internal Use Only*****

Checkoffs:

- (x) Dept. Heard (copy)
- (x) Human Resources (copy)
- (x) Fiscal
- () Legal (copy)
- () (Other - List:)

To be notified of Meeting: Bob Waldher

Needed at Meeting: Bob Waldher

Scheduled for meeting on: December 5, 2018

Action taken:

Follow-up: