

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS

Board of Commissioners' Meeting of July 3, 2103
9:00 a.m., Room 114, County Courthouse
Pendleton, Oregon

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COMMISSIONERS PRESENT: Bill Elfering, Vice Chair; George Murdock, Commissioner

COUNTY COUNSEL: Doug Olsen

MEMBERS & GUESTS PRESENT: Connie Caplinger, Umatilla County Executive Assistant; Tom Fellows, Umatilla County Public Works Director; Bob Stoltz, Umatilla County Print Shop Manager; Josh Paullus, Umatilla County Youth Services Probation Officer; Jim Dannen, Umatilla County Youth Services Probation Officer; Kim Weissenfluh, Umatilla County Youth Services Program Administrator; Juan Llama, Umatilla County Youth Services; Digna Moren, Umatilla County Youth Services Probation Counselor; John Williams, Umatilla County Youth Services Probation Counselor; Melavalee Carter, Umatilla County Youth Services Office Manager; Tamra Mabbott, Umatilla County Land Use Planning; Al Meunier, constituent

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CALL TO ORDER

The meeting was called to order at 9:01 a.m. Vice Chair Elfering reminded all present that the meeting was a public forum.

BUSINESS ON AGENDA

Employee of the Month: Commissioner Elfering read the resolution naming Jim Dannen the employee of the month for the month of July and **moved approval of the resolution. Commissioner Elfering seconded. The motion carried 2-0.**

Approval of Minutes: None.

Additions to agenda: None.

Consent Agenda:

1. Waive the hiring freeze, authorize recruitment and hiring of two nurses

Commissioner Murdock moved to approve the consent agenda as presented. Commissioner Elfering seconded. The motion carried 2-0.

Agenda Items:

1. **Public Works Planned Equipment Replacement for Fiscal Year:** Tom Fellows provided the history of the planned purchase program. He considered both new and used, which were likely to sell before the county process was complete, especially the used equipment. It was critical to expedite the process for used equipment because of the fast turnover in sales. The annual pre-approval cut two to three weeks off a purchase request. The approval did not commit the county to purchase specific items, but to look for the equipment on the list. Doug Olsen commented that then the proposed purchase would be brought to the board for the authorization to purchase.

Commissioner Murdock asked if a summary of the purchases from the previous year was provided. Tom Fellows replied that it was not traditionally provided and he reported that the department underspent that line item by about \$100,000 for the 2012-13 fiscal year. Commissioner Murdock commented that he was just curious and it would be nice to know how the county was doing on the process. **Commissioner Murdock, in the matter of authorization of equipment replacement for FY 2013-2014, moved approval of RD2013-02. Commissioner Elfering seconded and the motion carried 2-0.**

2. **Temporary Ban on Open-Non-Agricultural Burning:** Doug Olsen reported that the ban applied to residential burning for all in the county. Tamra Mabbott clarified that was outside of fire districts and explain the district configurations with maps and hand-outs summarizing each district's information. She also noted that the information was posted on the emergency management and planning webpages. **Commissioner Murdock, in the matter of implementing temporary ban on open non-agricultural burning in Umatilla County, moved adoption of Order Number BCC2013-061. Commissioner Elfering seconded. The motion carried 2-0.**

3. **Athena-Weston Education and Resource Enhancement (AWERE) Board Appointment:** **Commissioner Murdock, in the matter of appointment of George L. Murdock to Athena-Weston Education and Resource Enhancement (AWERE) Board, moved to adopt Order Number BCC2013-058. Commissioner Elfering seconded and the motion carried 2-0.**

4. **Community Action Program of East Central Oregon (CAPECO) Board**
Appointment: Commissioner Murdock, in the matter of appointment of George L. Murdock to the Community Action Program of East Central Oregon Board of Directors, moved to adopt Order Number BCC2013-059. Commissioner Elfering seconded. The motion carried 2-0.

5. **Columbia-Blue Mountain Resource Conservation & Development Council**
Appointment: Commissioner Murdock, in the matter of appointment of W. Lawrence Givens to the Columbia-Blue Mountain Resource Conservation and Development Council, moved adoption Order Number BCC2013-060. Commissioner Elfering seconded and the motion carried 2-0.

6. **Grant administrator Early Learning Council and Youth Development Council:**
Commissioner Murdock reported that the Commission on Children and Families program had sunset and there was no organization to act as fiscal agent for the state funds. He proposed that the county appoint Connie Caplinger as the grant administrator. **Commissioner Murdock moved to appoint Connie Caplinger as the grant administrator. Commissioner Elfering seconded. The motion carried 2-0.** Commissioner Murdock explained that the Early Learning Hub was not yet established and Healthy Start funds must be accepted, thus the need to appoint a grant administrator.

New Business:

1. **Accept Debra Carter's notice of retirement effective Sept 30, 2013; authorize Debra Carter to be hired as a post-PERS employee until Feb. 28, 2014:** Connie Caplinger began her report by stating that she misunderstood the request initially. So, the face of the request did not reflect the actuality. Deb Carter planned to retire on September 30th and wanted to work full time post-PERS, remaining benefitted during that period. Post-PERS employees were typically brought back as non-benefitted employees. However, the county, in the past, set aside the policy twice. Once in 2007 when the previous human resources director retired. Deb Carter's request would carry the post-PERS employment and benefits through February 28, 2014. Connie Caplinger added that from September 30th to February 28th, the county would not be paying into her PERS account. Dan Primus supported the request. **Commissioner Murdock moved that the board accept the notice of retirement, allow Debra Carter to remain in the position as a post-PERS employee with benefits to February 28, 2014 as the county had precedent allowing that arrangement. Commissioner Elfering seconded,** commenting that this would allow the District Attorney sufficient time to locate a qualified individual. **The motion carried 2-0.**

Public Input:

Al Meunier: Asked how many employees remained in their position after retirement. Connie Caplinger replied that there were about 4 who were post-PERS. Al Meunier commented that his concern was that people who continued to stay in place could retard renewal within their programs. Doug Olsen commented that there would be only 2 that fit the description as Mr Meunier described it. Others acted in a different capacity that utilized the skills acquired in the pre-retirement position.

Commissioners reports:

George Murdock: The commissioner commented that the previous day was busy with the meeting with Senator Wyden. He also noted that the Solid Waste Committee meeting was interesting and expressed his appreciation to the various department heads for the assistance and tours.

Bill Elfering: Commissioner Elfering reported that he attended his first prison advisory committee the previous week. It was the first time he visited the facility and was impressed with the proactive stance the prison personnel took, especially in working directly with the families which seemed to contribute to the low rate of recidivism. The commissioner planned to visit the CAFO and tree farm in the Boardman area shortly and reported a good meeting at the depot with Senator Wyden. The group made the senator aware of the anticipated difficulties through the BRAC process and potential of the ILRA facing the economic impact of sequestration.

Scheduling of Next Meeting: The next meeting will be held July 17, 2013.

ADJOURNMENT

The meeting was adjourned at 9:39 a.m.

Respectfully submitted,

Laura Headley
Executive Secretary
Umatilla County
Board of Commissioners