

**MINUTES**  
**UMATILLA COUNTY BOARD OF COMMISSIONERS**  
Meeting of June 18, 2014  
9:00 a.m., Room 130, Umatilla County Courthouse  
Pendleton, Oregon

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**Commissioners Present:** George Murdock, Vice-Chair; and Larry Givens, Commissioner

**Absent:** Bill Elfering, Chair

**County Counsel:** Doug Olsen

**Others Present:** Mike Parker, CBCC owner; Dick Ferranti, Ferranti-Graybeal Insurance; Phil Wright, East Oregonian Reporter Robert Pahl, Director of Finance; Bob Heffner, Budget Officer; Tamra Mabbott, Planning Director; Jennifer Blake, Human Resources/Payroll and Benefits; Lora Franks, Sheriff's Office Administrative Assistant; Bettina Enright, Assessment & Taxation; and Jenna Hogan, Policy and Partnerships Coordinator

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**CALL TO ORDER**

The meeting was called to order at 9:00 a.m. Vice Chair George Murdock reminded all present that the meeting was a public forum.

**Pledge of Allegiance.** Those in the room stood, saluted the flag and recited the Pledge of Allegiance.

**Awards/Recognitions/Correspondence**

Commissioner Murdock introduced Jenna Hogan, the new Policy and Partnerships Coordinator at Public Health. She graduated from OSU in Health Management and Policy, worked in Portland and more recently at Interpath Lab in Pendleton, and she joined staff on Monday, June 16. Welcome, Jenna.

There was nothing else under this item.

**Minutes** - None at this time.

**Additions to Agenda.** Doug Olsen noted there are additional hand-pays to discuss; no other additions.

**Recognition of Visitors/Public Input:**

Vice-Chair Murdock asked if anyone wished to address the meeting. Michael Parker. 32008 Diagonal Road, Hermiston. He owns the Compassion Center. He asked to present materials to the Board. He requested that information as to the name of the individual be kept confidential. Medical Marijuana was relief to her; she has since passed away. He noted the Planning Department asked him to turn over his records, which he will do. He wants to get the center open; he will answer questions and give whatever information is needed to the Board. He thanked the Board for their time.

There was no other input from the audience.

## Agenda

1. Public hearing – on FY14-15 Budget. Doug Olsen noted in Commissioner Elfering’s absence the two Commissioners present constitute a quorum. Bob Hefner, Budget Director, presented a staff report. There are minor changes, but not sizable enough to require the budget as presented to be changed (or amended). Budget order 2015-01 was presented: General Fund Governmental Limit = \$2.8487/\$1,000. Debt Service Fund = \$899,547 Excluded From Limit. The budget for FY 14-15 = \$66,195,133; appropriations totaling \$59,644,263 are appropriated. There were no questions for Bob. Commissioner Givens thanked Bob for all his work on the budget to get it to this point. Commissioner Murdock also thanked Bob added that, at the AOC Summer Summit, in discussions with other counties, our particular process is very positive compared to many other counties, which have had issues trying to get a budget. There was no public comment. The public hearing was closed.

**Commissioner Givens moved to adopt FY14-15 as presented in Budget Order 2015-01. This is all inclusive – levying tax rate. Commissioner Murdock seconded. All voted aye. Carried 2-0.**

2. Budget Transfers. This is not a public hearing. Bob Heffner, Budget Director, reported; essentially “house-cleaning” items. He went on to present orders. Budget Order 2014-70: Public Health requires budget adjustments – a \$20,000 increase in Materials & Services appropriations and Maternal Child Health will require a \$26,900 increase in Materials & Services appropriations – will transfer \$46,900 to meet the need. Budget Order 2014-71: Veterans Expanded Services requires \$4,232 increase in Materials & Services to remain within authorized expenditures at year-end; can be transferred from its Contingency to meet the need. Budget Order 2014-72: Jail has incurred inmate medical expenses requiring adjustment to remain within authorized expenditures at year-end; requires a \$250,000 increase in Jail Materials & Services; transfer of appropriations is needed from the General Fund to meet the need. Budget Order 2014-73: Admin. Services Dept. requires transfers in its West County Maintenance of a \$6,000 increase in Materials & Services appropriations, and Records will require an increase of \$6,300 in its Materials & Services. Budget Order 2014-74: County Fairgrounds will need increase of \$2,500 in Personnel Services appropriations and a \$1,000 increase in Materials & Services appropriations to remain within authorized expenditures at year-end. Budget Order 2014-75: Foreclosed Property requires a \$1,000 increase in its Transfer Out appropriations to remain within authorized expenditures at year-end.

Commissioner Givens asked about completing this FY budget. Bob said there will be some minor adjustments before 6/30. Also, general fund on jail question by Commissioner Givens is a hand-pay needed? Doug Olsen noted it is included in the information provided. He also noted each order for transfers must be handled separately.

**Commissioner Givens moved to approve Budget Order 2014-70 as presented. Seconded by Commissioner Murdock. All voted aye. Carried 2-0. Commissioner Givens moved to approve Budget Order 2014-71. All voted aye. Carried 2-0. Commissioner Givens moved to approve Budget Order 2014-72 as presented. Seconded by Commissioner Murdock. All voted aye. Carried 2-0. Commissioner Givens moved to approve Budget Order 2014-73. All voted aye. Carried 2-0. Commissioner Givens moved to approve Budget Order 2014-74 as presented. Seconded by Commissioner Murdock. All voted aye 2-0. Carried.**

**Commissioner Givens moved to approve Budget Order 2014-75. All voted aye. Carried 2-0.**

3. **Insurance Renewals.** Dan Lonai, Administrative Services Director, gave staff report; recommends the County should continue with a guaranteed cost plan with SAIF for workers comp and for renewal of the County's property and liability insurance with CIS. He then introduced Dick Ferranti who went over workers' compensation renewal in detail (see handout presented). He detailed premium comparisons for guaranteed cost plans from FY12-13 to the proposed FY14-15; and optional Retro Plans comparisons. Mr. Ferranti discussed property/casualty segment and the workers' comp segment. Regarding the property/casualty insurance, CIS (City County Insurance) has been successful because of competitive price and good coverage. He discussed policy provisions re: liability and changes CIS has made in the last 10 years. He also talked about values of property noting a significant increase in the jail. CIS does its own appraisals. Mr. Ferranti then went over the liability portion of his presentation (see handout). Mr. Ferranti then asked the BCC to make a vote to approve the presentation on the property and casualty insurance. Commissioner Murdock asked about equipment breakdown figure – it is \$82 million.

**Commissioner Givens moved to accept/approve the presentation on the property and liability insurance with CIS. Seconded by Commissioner Murdock. All voted aye. Carried 2-0.**

**Workers' Comp Insurance:** Mr. Ferranti presented a handout of historical losses; he went on to discuss experience MOD and detailed the changes. Average over last 5 years – oldest is dropped and premiums are based on that. One large loss is still in the average and won't drop off for 2 more years to go into the MOD. He then went over bids of workers' comp insurance including a comparison of prior year's amounts for Guaranteed Costs Plans. This shows an amount less than current year's rate. \$251,453 FY 14-15 compared to \$272,058 FY13-14. Mr. Ferranti noted discounts and how they work for cost savings. He also went over additional fees for state taxes, terrorism and his agent negotiated fee.

Mr. Ferranti continued with "Retro Plans", and detailed options; he continued on with history of worker comp options showing comparison of retro plan vs. guaranteed cost from FY01-02 to FY12-13. He talked about great decreases in workers' comp rates over the last 10 + yrs. He compared premiums to types of plans and for best rate. He went on to discuss losses, budget, auditing and admin costs. Hearing no questions, Mr. Ferranti asked for Board consideration and action. Bob Heffner and Human Resources staff agree the guaranteed plan is the preferred for SAIF. With that being said, **Commissioner Givens agreed with the staff recommendation and their experience and moved to approve going with bids for guaranteed cost plan with SAIF for workers' comp. Seconded by Commissioner Murdock. All voted aye. Carried 2-0.**

4. **Electronic Payment Contract Recommendation.** Bettina Enright, Assessment & Taxation, made the staff report presentation for Paul Chalmers, who is out today. She presented hand-out. Point in Pay is the best choice – a lot of counties statewide use this provider. The County issued a request for proposal for property tax electronic payment; the current provider (Official Pay) has provided services since 2007. Four responses were received. Staff recommendation is for Point and Pay contract. Doug Olsen noted the recommendation is not just for cost, it is for ease of conversion and staff efficiency. **Commissioner Givens moved to approve the contract to Point and Pay for Tax Electronic Payments services. Doug noted the county can use the**

system for a year and see how it goes at end of that time to continue or make a change. Commissioner Murdock seconded. All voted aye. Carried 2-0.

5. **CTUIR Weed Treatment Payable.** Doug Olsen reported the CTUIR assisted in the application of treatment of garlic mustard. The cost share exceeds the amount for department authorization. **Commissioner Givens moved to approve the payable to the CTUIR in the amount of \$14,435.20. Seconded by Commissioner Murdock. All voted aye. Carried 2-0.**
6. **Hand-Pay Request – Jail.** Doug Olsen asked if the Board could consider the hand-pay request from the jail at that time. It was agreed. **Commissioner Givens moved to approve the hand pay payable to Blue Mountain Kidney Center in amount of \$168,026.41 (dialysis for an inmate at the jail). There is quote a discount – 40% (per Lora Franks, Administrative Assistant to Sheriff Terry Rowan). Seconded by Commissioner Murdock. All voted aye. Carried 2-0.**
7. **Public Hearing for Amendment to Comprehensive Fee Ordinance – Second Reading.** Chair Elfering asked for any public input. None was heard. The hearing was closed. Doug Olsen noted the first reading was made on June 4, 2014. He said the Public Health Department discussed the Board’s suggestion at the first reading that fees be rounded up and they agreed this was acceptable. In light of that, it is appropriate for the Board to proceed with adoption of the ordinance with those minor changes. **Commissioner Givens moved to approve Ordinance No. 2014-03. Seconded by Commissioner Murdock. All voted aye. Carried 2-0.**
8. **New Positions/Reclassifications for FY 14-15 Budget.** Doug Olsen presented. New positions were added and a number of positions reclassified in the 2014-15 Budget. These positions are before the Board for consideration and approval (see list of positions included with the Agenda Action Item, attached, which include 3 new positions in the Sheriff’s Office, and reclassifications in Fairgrounds, District Attorney’s Office, and Elections ). **Commissioner Givens moved to approve new positions/ reclassifications for FY14-15 as presented. Seconded by Commissioner Murdock. All voted aye. Carried 2-0.**
9. **Addiction Counseling Services Program Manager.** Doug Olsen presented. The management structure of the A & D Program is being revised. The proposal is to create an Addictions Counseling Services Program Manager, to both administratively and clinically manage the program. The position would be similar to the new DD Program Manager. Due to the higher education requirement, the position would be at a Range 34. There are adequate funds in the budget for this position. Commissioner Murdock noted the liaison committee recommendation is part of this. Discussion included education requirements, staff experience, training, certification and combining duties. Staff is encouraged to pursue continuing education related to work. **Commissioner Givens moved to approve new position and authorized recruitment. Seconded by Commissioner Murdock. All voted aye. Carried 2-0.**
10. **Bids on Foreclosed Properties.** Doug Olsen reported. As is the usual practice, the county accepts bids on foreclosed properties not sold at the annual auction held May 20, 2014. He went over individual bids by property (see Agenda Action Item list, attached) for Board opening and consideration. The Board could accept bids, list the property for sale or give other direction on how to dispose of the property.

- a. **Milton-Freewater Commercial Building, 5N3502 – AD – 10000.** Commissioner Givens moved to approve accepting the bid of \$16,000 made by Mr. Jimenez. Seconded by Commissioner Murdock. All voted aye. Carried 2-0.
  - b. **Main Street in Reith – 2N32 07CC – 1901,** \$10 bid from Charlie Quarles Land Trust – rejected.
  - c. **Tucker Ave., Umatilla – 5N2817 – CA – 3400,** \$10 bid from Charlie Quarles Land Trust – rejected.
  - d. **Two vacant lots in Pendleton by I84,** residential. 2N32 10 CD - 5200, \$10 bid from Charlie Quarles Land Trust – rejected. **Commissioner Givens moved to list lots for sale. Seconded by Commissioner Murdock. All voted aye. Carried 2-0.**
  - e. **Vacant lot in Pendleton** – 2N3210-CD-5200 \$10 bid from Charlie Quarles Land Trust – rejected.
  - f. **Alpha Court Lot in Grecian Heights, 2N32 15 DC – 3400,** was valued at \$44,000. Three bids were made. **Commissioner Givens moved to accept bid of \$31,000 by Dusty and Tamera Pace. Seconded by Commissioner Murdock. All voted aye. Carried 2-0.**
  - g. **Taft Avenue in Stanfield, 4N2932 – CD - 6700** – Includes a 1974 manufactured home in fair condition. Valued at \$37,000. Two bids received. **Commissioner Givens moved to accept \$20,000 bid by Jennifer Bailey and Walter L. Curry. Seconded by Commissioner Murdock. All voted aye. Carried 2-0.**
  - h. **House in Stanfield on Harding Street, 4N29 32 – DB - 1000.** \$72,000 value, 1943 stick built home. Doug noted \$44,000 of improvements have been made on the home, plus lot. First bid = \$15,000 Second bid = \$23,600. Discussion included the picture didn't seem to match the property; Board has option to defer decision for staff to further investigate. **Commissioner Givens wanted to defer to staff to verify information and picture of property; he moved to defer action on this item for staff to review further and report back. Seconded by Commissioner Murdock. All voted aye. Carried 2-0.**
  - i. **Kik City Addition Lot, 5N2822 – BB – 1501,** \$10.00 bid by Charlie Quarles Land Trust – rejected.
  - j. **Lot at Lehman Hot Springs, 5S3312 – A - 3400.** Three bids were received. \$2,000 was valued at auction. First bid is \$300. 2<sup>nd</sup> bid is \$1,501. 3<sup>rd</sup> bid is \$732. Doug noted \$375 is the minimum bid. **Commissioner Givens moved to accept bid of \$1,501 tax lot 3400 by Craig D. Hams. Seconded by Commissioner Murdock. All voted aye. Carried 2-0.**
11. **Funderburk Property Sale.** Doug Olsen noted there was a boundary line adjustment and this needs to be included in Funderburk's property; it was foreclosed for delinquent property taxes, the tax lot did not sell at auction; and the Funderburks submitted a bid to purchase the tax lot (for \$72, meeting the statutory requirement). **Commissioner Givens moved to approve BCC Order No. 2014-041. Seconded by Commissioner Murdock. All voted aye. Carried 2-0.**
  12. **Records Lane Property/Sale of Property to Diaz.** Doug Olsen presented background information. – this deals with foreclosed property in 1959; property is used as a road, now named Records Lane. The adjacent landowner (Fausto Diaz) requests purchase of the property for a bid of \$500 to accommodate a boundary line adjustment. Commissioner Givens questioned the property location on map – will there be a problem for fire service? Doug noted the owner will have to accept and use the property subject to conditions of easements and a dedicated county

road. Discussion continued about size of property, use and zoning. The Board wanted to make sure road has correct width for needed services. **Commissioner Givens moved to approve the request by Mr. Diaz, Order No. BCC 2014-042. Seconded by Commissioner Murdock. All voted aye. Carried 2-0.**

13. **Hand-pay request – Administrative Services.** Doug Olsen noted this is to authorize a hand-pay request in order to receive a 4% discount on the premium if paid before 07/09/14. The payable amount is for \$261,082.00 to SAIF for premium for FY14-15 renewal. **Commissioner Givens moved to approve hand-pay request as outlined. Seconded by Commissioner Murdock. All voted aye. Carried 2-0.**

**Commissioners' Reports.**

1. Commissioner Givens: After meeting today, attending a meeting at the ODOT office regarding the Birch Creek Bridge. 07/19/14, he will go to Hood River for EFSEC Rulemaking Siting Committee. There will be several months of meetings for this. He also has a DOGAMI conference call meeting 07/19/14. The East End Rod and Gun Club final hearing is set for June 23<sup>rd</sup>. This will be for BCC deliberation and action. He will attend that meeting rather than attending the County Leadership Institute in Salem on the same date.
2. Commissioner Murdock: In the afternoon, he is attending a meeting with Carolyn Mason to continue Jenna Hogan's orientation (new Policy and Partnerships Coordinator). On 06/19/14, he will attend the county scholarship luncheon. Also 06/19/14, in the evening at the Sage Center in Boardman, will be the installation of the new Rotary Club President.

There was no further business and the meeting was adjourned at 10:30 a.m.

Respectfully submitted,

*Melinda Slatt*  
Executive Secretary  
Umatilla County Board of Commissioners