

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of October 7, 2015
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

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Commissioners Present: Chair George Murdock; Vice-Chair Larry Givens and Commissioner Bill Elfering

County Counsel: Doug Olsen

Members and Guests Present: Bob Stoltz, Print Shop; Paul Chalmers, Assessment & Taxation Director; Tracie Diehl, GIS; Betty Lesko, GIS; Jennifer Blake, Human Resources; Tamra Mabbott, Planning Director; Julie Alford, Planning Department; Tom Fellows, Public Works Director; Teddy Orr, Weed Department; Lisa Blagg, Assessment & Taxation; and Dan Lonai, Administrative Services Director

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CALL TO ORDER

The meeting was called to order at 9:00 a.m. Chair George Murdock welcomed all and reminded those present that the meeting is a public forum. It is being recorded and minutes will be taken. Comments will become part of the record. If persons wish to speak before the Board of Commissioners, please come to the podium, identify yourself and state where you live for the record.

Acknowledgment of Minutes of Previous Meetings. None

Additions to Agenda. None.

Chair Murdock noted that all Commissioners have meetings at 10 a.m., so this meeting will adjourn at that time.

Introduction was made by Tom Fellows, Public Works Director, of Ted “Teddy” Orr, the County’s new Vegetation Management Supervisor. He lives in Ukiah and commutes to Pendleton. Welcome Teddy!

Presentations: Commissioner Givens reported a new twist over what used to be Employee of the Month recognition will now be a quarterly presentation. He read the presentation as selected by the County Employee Excellence Committee and asked the individual come forward to be presented with the certificate. Julie Alford, Planning Department, thank you for your great work for the county for 28 years. Congratulations! Chair Murdock also applauded Jennifer Blake in Human Resources for putting together the new committee for the presentation today and for those recognitions to come – great job to all!

Agenda – Business Items

1. **Authorize Purchase of Water Truck.** Tom Fellows, Public Works Director, presented. A request for proposals was issued for the purchase of a used water truck. He is recommending to purchase a 1999 Kenworth 4,000-gallon water truck from Woodpecker Truck. It is on the replacement list. Trailers were not available, but it is a good unit and ready for immediate delivery. **Commissioner Givens moved to approve/authorize purchase of a 1999 Kenworth water**

truck from Woodpecker Truck in the amount of \$59,750. Seconded by Commissioner Elfering. Carried, 3-0.

2. Ambulance Service Ordinance Amendment. Chair Murdock called the public hearing to order at 9:10 a.m. for a proposed amendment to the Ordinance for Ambulance Service. Doug Olsen presented. The State reviewed the drafted plan and is requiring some changes and this is first reading of the ordinance. Chair Murdock asked for any questions from the public? None were heard. Chair Murdock closed the public hearing at 9:11 a.m. **In the Matter of Amending Umatilla County Ambulance Service Ordinance, Ordinance No. 9606, Codified at chapter 90, Umatilla County Code of Ordinance, Commissioner Givens moved to set the second and final reading of the Ordinance for 10/21/15. Seconded by Commissioner Elfering. Carried, 3-0.**
3. Appointments to Umatilla Basin Watershed Council. **Commissioner Elfering moved to adopt Order No. BCC2015-082 appointing Dawn DiFuria and J. D. Tovey to the Umatilla Basin Watershed Council. Seconded by Commissioner Givens. Carried, 3-0.**
4. Appointments to Walla Walla Watershed Council. **Commissioner Elfering moved to adopt Order No. BCC2015-081 appointing Bob Waldher to the Walla Walla Basin Watershed Council. Seconded by Commissioner Givens. Carried, 3-0.**
5. B2H Line Comments. Tamra Mabbott, Planning Director, noted B2H (Boardman to Hemingway) comments prepared by Senior Planner Bob Waldher relate to placement of the transmission line, moved to the south. Commissioner Givens noted this location impacts far fewer residences and high value farmland than previously proposed location. Chair Murdock, as author of the B2H comments submitted previously, notes he had previewed Mr. Waldher's memo/comments and strongly recommends approval. **Commissioner Givens moved to approve the Memo dated 10/6/15 Re: Idaho Power Boardman to Hemingway Transmission Line Project – Umatilla South Alternative. Seconded by Commissioner Elfering. Carried, 3-0.** BLM provided notice in late September and requested County response within 1 week. Thank you to Ms. Mabbott and Mr. Waldher and also Commissioner Givens for their work on getting the line location moved.
6. GIS Audit Contract. Ms. Mabbott, Planning Director, reported. Work has been done on developing a website for the Economic and Community Development program. An important link is mapping services. This includes work by Tracie Diehl, GIS Manager, Julie Alford, Mapping Specialist, and Dan Lonai, Administrative Services. Ms. Mabbott advised she has met with Mr. Lonai and Paul Chalmers, Assessment & Taxation Director, about the GIS component of the website. GIS touches the entire county and there could be applications for all departments. In looking for ways to maximize efficiencies, general discussion turned to GIS services. This is a great way to prepare explanatory maps for many areas. She also met with Commissioner Elfering about the economic development segment, agreeing that funding is appropriate. A proposal for a GIS Audit contract was submitted by Elizabeth Rogers-Pachico. She has a Masters in Geographic Information Systems from the University of Washington. Paul Chalmers, A&T, added that this discussion started in about 1996. He has tried to work with the Department of Revenue and the Tribes for ways to move forward with a GIS assessment. At this time, it appears

it will become reality. It goes hand in hand with the tablet environment (which appraisers hope to use in the field).

Commissioner Givens asked about consolidation of the GIS program into one department? Ms. Mabbott noted steps that the contractor will look at include an inventory and identification of what programs that would use GIS. At this time, she does not know if consolidation is the best avenue, but the contractor will be checking into this and other things in the assessment/audit. Other steps include focus groups, interviews and a final report to include findings with specifics for action/implementation. She will also look at inefficiencies or redundancies. Ms. Mabbott noted the contractor's recommendations will show the best way to move forward. Julie Alford and Brandon Seitz in the Planning Department prepare maps, which is separate from Traci Diehl's work.

Commissioner Elfering commented about the need for this type of study. Funds will come from the Economic Development budget to pay for the contract. Commissioner Givens also noted the need to utilize GIS most efficiently. Mr. Chalmers noted many entities outside and departments within county are the "puzzle" pieces. Conceptually, he sees MOUs with partners.

Ms. Mabbot also talked about site selectors and the economic development website with a database of information and this GIS component is one part – a big part. She sees this program as being very far reaching. Dan Lonai noted GIS is not necessarily a map on the wall, it is graphics and also geographical information collected from many areas – bridges, tax lots, boundaries, population and census information (demographics) , crime statistics – all must be maintained and controlled. With that information, from an economic development standpoint, a person/business has access to expand operations or to locate. The intent is to bring in a consultant for the assessment/evaluation to review layers of information for streamlining. He sees many departments using the system. **Commissioner Elfering moved to approve the work proposal and Professional Services Contract in an amount not to exceed \$5,000. Seconded by Commissioner Givens. Carried, 3-0.**

7. Office Lease – Bowman Building. Doug Olsen presented. The City of Pendleton's lease for the A&D/Veterans' Office has expired. A smaller but more useable space that meets the departments' needs is available at the Bowman Building. The starting lease is \$2,500 (less than \$3,750, the suggested increase by the City of Pendleton for the current location), with the option of a 20-year lease. Chair Murdock noted long-term, the lease proposal would be cost effective. After the initial \$2,500/month, there would be a set limited increase for each year. **Commissioner Elfering moved to approve the lease and authorize the Board Chair to sign. Seconded by Commissioner Givens. Carried, 3-0.**
8. Certified Police Officer Hiring Bonus. Sheriff Terry Rowan presented. During recent recruiting certified officers are not being attracted to come to Umatilla County. With a hiring "bonus", there would be significant savings along the way. The cost is about \$70,000 for someone without certification to go to Academy, then 2-3 more months for training. It takes over a year for an officer to become effective. Jennifer Blake, Human Resources Director, suggested looking at a "signing bonus" to attract trained/certified people. It would be about \$9,000 as opposed to about \$70,000. Suggestion is to start at \$5,000 for basic certification, \$7,500 for immediate certification and \$9,000 for advanced certification. Funding will not be from the General Fund.

There are currently three open positions since August. Savings in September was about \$24,000, which can be utilized to financially support this proposed program. Sheriff Rowan requested the new job announcement be issued today, if possible, for recruiting.

Commissioner Elfering agreed on many levels, but he asked about commitment and financial obligation? Sheriff Rowan noted there is a pro-rated pay back for the hiring an officer from another agency that is controlled by statute, length of time and a scale – after the third year out of academy, pay back to the other agency is no longer required. Responding to a question about what three positions are vacant, Sheriff Rowan advised they are criminal positions and all three are permanently leaving. Chair Murdock noted involvement of the Union and Sheriff's Office and the concept has been vetted by Human Resources and the Finance Department. He felt this is a "model" for handling issues like this. **Chair Murdock moved to approve offering a bonus for potential Patrol Deputies with DPSST Certification. Seconded by Commissioner Elfering. Carried 3-0.** The Board noted a great job to all involved -- a wonderful solution and the way it came together was creative.

9. Authorization to Purchase Metal Detector. Mr. Olsen presented. Court Security is requesting a metal detector ("magnetometer"), to replace an older magnetometer for the courthouse in the amount of about \$6,600. It is a similar type as the one currently on the second floor of the courthouse and the same as the one at Hermiston- Stafford Hansell Government Center. The one in use now is not adequate -- certain portions do not work properly. It could be kept as a back-up. Chair Murdock noted the State has been very willing to award funding requests as opposed to building an entire courthouse. Funding would come from court funds for court security. **Commissioner Elfering moved to approve/authorize purchase of a Metal Detector from CEIA in the amount of \$6,643.50. Seconded by Commissioner Givens. Carried, 3-0.**

10. Authorize Sale of Property. Mr. Olsen presented. This is for a small strip of property (about 10 feet) located in Helix. A bid has received from Jill and Alan Ingraham (who purchased adjacent residential property) in the amount of \$44. This meets the legal minimum amount. The tax lots can be combined. **Commissioner Givens moved to approve/adopt Order No. BCC2015-083. Seconded by Chair Murdock. Carried, 3-0.**

For the record, Chair Murdock and Commissioner Givens have business on the west side of the state and they will be out of the area for about a week.

The meeting adjourned at 9:45 a.m.

Respectfully submitted,

Melinda Slatt

Executive Secretary
Umatilla County Board of Commissioners