

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of January 6, 2016
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

** ** ** **

Commissioners Present: Chair George Murdock and Commissioner Bill Elfering
Absent: Vice-Chair Larry Givens

County Counsel: Doug Olsen

Members and Guests Present: Karie Walchli, County Tourism Coordinator; Fred Bradbury, Pendleton Downtown Association President; Kevin Meenaghan, US Navy Community Planning; Tammy Sundin, County Community Justice Office Manager; Paul Chalmers, County Assessment & Taxation Director; Robert Pahl, County CFO; Kathleen Davidson, DA's Office Manager; Daniel Primus, District Attorney; Betty Lesko, County GIS Tech; Tamra Mabbott, County Planning Director; Gina Miller, County Planning/Code Enforcement Coordinator

** ** **

CALL TO ORDER

The meeting was called to order at 9:05 a.m. Chair George Murdock welcomed all.

Pledge of Allegiance. Led by Commissioner Elfering.

Chair Murdock reminded those present that the meeting is a public forum. It is being audio and video recorded and minutes will be taken. Comments will become part of the public record. If persons wish to speak before the Board, please come to the podium, identify yourself and state where you live for the record.

Awards/Recognitions/Correspondence: Commissioner Elfering announced recognition of the County's Employee of the Quarter. He read part of the nomination of Kathleen Davidson, Admin Assistant/Office Manager of the District Attorney's office. Kathleen is a dedicated employee and always lends a helpful hand to staff and the public. Congratulations Kathleen! Chair Murdock asked Kathleen and DA Dan Primus to come forward for presentation of the award and to have a picture taken. In addition to the recognition, Kathleen is awarded 8 hours of paid time off and a reserved parking spot at the courthouse.

Secondly, Commissioner Elfering read a letter from the Umatilla Chamber & Visitor Center – thank you for the \$10,000 grant assistance from Economic and Community Development.

Acknowledgment of Minutes of Previous Meetings: None.

Additions to Agenda: None.

Public Recognition/input: None.

Agenda – Business Items

1. Appointment of Board Officers for 2016. Doug Olsen presented. This is the annual appointment of Board officers for 2016. As was decided at the 12/30/15 Board staff meeting, the positions

will not be rotated and will remain the same as 2015. **Commissioner Elfering moved to approve/adopt the Order BCC2016-001. Seconded by Chair Murdock. Carried, 2-0.**

2. Pendleton Downtown Association Grant. Commissioner Elfering noted a \$10,000 grant from Economic & Community Development is being awarded. He introduced Fred Bradbury, PDA President. Mr. Bradbury advised there is a new purpose and mission announced in April. Since then, a 7-member board with subcommittees was named, a strategic plan was created and coordinated with priorities based on a survey from downtown businesses to take action moving forward. Within members are the Chamber, Underground Tours, Main Street Cowboys, and others. The goal is to increase downtown traffic with emphasis on downtown rehabilitation using a four prong approach -- economic restructuring, design, organizational and promotion. Action plans will be developed with emphasis on the four items. Oregon Main Street is a national program that PDA hopes to join this year. Part of the awarded grant will be used for a downtown coordinator and also looking for a challenge grant \$50,000 (from Mike & Jill Thorne); other grants have been obtained as well. Commissioner Elfering commended Mr. Bradbury and the PDA for their hard work **and he moved to approve the \$10,000 grant to PDA from Economic Development funds. Seconded by Chair Murdock.** (For the record, Chair Murdock noted his wife is a participant in the PDA activities as a business owner.) **Carried, 2-0.**
3. Naval Weapons System Training Facility –EIS. Kevin Meenaghan from Oak Harbor, WA, US Navy – Whidbey Island, presented. He gave an overview of the Environmental Impact Statement of the Boardman Range facility including alternatives, wildlife and potential economic impacts. He is retired Navy (26 years), spent some time at the Pentagon and has flown over the Boardman area. He handed out materials to the Board. He noted federal agencies are required to prepare EISs for subject properties. He noted missions of the Navy and Oregon National Guard providing an important supplement to active duty activities. The Board area is the only one in the region used by Whidbey Island crews as well as ONG. It is critical for training and readiness. Expansion would specifically result in increasing necessary training.

He highlighted four things -- increase training activities types and to accommodate structure changes in the ONG, to provide enhancement to facilities in that area and airspace and establish additional military operating area airspace and low airspace area would be extended. He elaborated on types of training available and noted ONG could do their training in Oregon rather than going far distances to other states. He explained alternatives 1 and 2 (the second alternative would take out one aspect of alternative 1). 2 is the preferred alternative for the Navy. He outlined items (total of about 10 items) reviewed in the EIS and noted one item with a potential impact is wildlife (the Washington Ground Squirrel). Impact is unknown until operations begin.

Cultural resources need to be addressed in the EIS – he listed 4 criteria (historical contributions, lives of persons significant, characteristic method or high artistic values, or values of pre-history or history). Two areas were found for potential of ground disturbances. In addition, there would be noise and visual intrusions.

Economic impact has the potential to impact the whole area; alternatives 1 and 2 would have short-term economic impact with construction crews and ONG and Navy would increase 7-10 people to be permanently located. With increased training capability, there would be economic benefit for Oregon training as opposed to traveling elsewhere.

Discussion included location of the expansion (to the northeast), altitude limits (low low would be 500 ft.), potential problems with economic development related to low altitude activity, Department of Defense on the whole can reserve airspace, low altitude tactical training events are very few, but some are performed at Boardman, etc. Mr. Meenaghan noted the more airspace available the better for Navy, but bumping up the altitude over a certain portion could possibly occur. Some questions were more related to the ONG and Commissioner Elfering advised he is meeting with ONG next week and could get answers there. Mr. Meenaghan added that 1,930 acres is affected by cultural and 37,000 is the whole area ground space.

Chair Murdock added that he would attend a hearing in Boardman that afternoon where the Boardman to Hemingway transmission would be discussed. The Board thanked Mr. Meenaghan for his presentation.

4. Columbia Development Authority. Presentation by Greg Smith, Executive Director of CDA. The goal is to acquire the Umatilla Army Depot with three conditions – to be clean, free and have adequate water. At this time, the main area of focus is on water rights acquisition. Next Monday, he and Commissioner Elfering and others will meet with Oregon Military Department to go over water rights. He talked about the Oregon Solution – to determine how water at the depot property will be distributed. It is believed that 80% to 90% would go to the CDA and the Military Department would receive 10%. Emergency management water needs are still to be discussed and determined. Survey work is completed; Trust Deed will identify properties and environmental review will occur shortly. CTUIR (Tribe) is comfortable with work completed up to this time. He is having regular conversation with BRAC office in Washington DC.

Regarding administrative authority, it appears CDA will need to stay where they are (office located at Port of Morrow) based on grant requirements. Lastly, the CDA's Administrative Assistant position is open since end of year; he will be recruiting to fill that position shortly.

Commissioner Elfering, as CDA Chair, clarified it is planned in the next grant year to make the transition of the CDA office to Umatilla County. His best guess is transition is now expected the second quarter of 2016.

Mr. Smith noted seven legitimate business leads made contact, however, it is difficult to hold attention without have acquired the property, which is prime industrial area in Umatilla County. He elaborated on types of business, generally. Chair Murdock asked about limitations. Mr. Smith advised different types of property are set aside for different purposes (habitat, wildlife, industrial, etc.). Once property is deeded over, his focus will be transferred; there is still the need to be a good partner to all stakeholders – balance is essential. He also noted that UPRR does not have an easement (a small section) running through the authority. At some point in the near future, UP will need to address that issue.

He encouraged the Board to tour the area. In addition, there is a lot of good office equipment/furniture that needs to be dealt with. There is also a lot of rolling stock sitting out in the elements – but it must remain where it is according to the Army. When the transfer is complete, all property will transfer to CDA. Commissioner Elfering advised many items were identified for CDA use.

5. Tourism – County Video. Commissioner Elfering introduced Karie Walchli, Tourism Coordinator. Ms. Walchli advised the video program would tie in to the County’s current website. She was approached by CGI Communications out of NY, formed in 1988 as a marketing tool. They work with NACO, National Mayors Association and others. Videos are put together for communities to promote the livability, tourism, items of interest, etc. She highlighted the video projected on the monitor. It is a marketing advertisement tool. Links are accessed through a website; all is a secure set up. The video would be totally at CGI’s cost. Production takes 10-14 weeks and Ms. Walchli would assist with that. Special rates are available to advertisers and the time of year to focus can be selected. She also noted the City of Hermiston has implemented their video. The contract would need to be approved by County Legal Counsel, Doug Olsen; it is a 3-year term after which the County can refresh. To begin, she put together an outline covering numerous aspects of County consideration. In Pendleton, she noted Travel Pendleton by Pat Beard at the Chamber is using the video as a marketing tool to draw from Seattle and Portland (tourism related).

Commissioner Elfering moved to approve the concept and a contract to be reviewed by Legal Counsel. Seconded by Chair Murdock. Carried, 2-0.

Chair Murdock asked if Ms. Walchli if she has contact with Karen Telaski-Hutchinson at the Umatilla Chamber/Visitor Center. She advised she does work with her to promote Umatilla County as the Umatilla County gateway from Washington.

6. Supplemental Budgets and Budget Transfers. Robert Pahl, CFO, presented. Chair Murdock opened the public hearing at 10:03 a.m. Budget Order 2016-21 (Mental Health Administration), appropriate increase State Grants Revenues \$239,539 by increasing Materials & Services by same amount. Budget Order 2016-22 (Court Security Program) appropriate increase State Grants Revenue \$31,000 by increasing Capital outlay in same amount. Budget Order 2016-23 (Criminal) decrease Materials & Services \$8,000 to re-appropriate funds to Capital Outlay in same amount. Budget Order 2016-24 (Maternal & Child Health Center) decrease Federal Funds \$48,501 by decreasing Materials & Services in same amount to adjust for in-kind services. Budget Order 2016-25 (CARE Program) appropriate increase State Revenues \$120,000 by increasing Materials & Services \$60,000 and by increasing Contingency \$60,000. Budget Order 2016-26 (Dispatch Reserve) appropriate increase Materials & Services \$12,658 by decreasing Contingency by same amount for unanticipated purchase. Budget Order 2016-27 (Emergency Management) appropriate increase State Revenues \$5,400 by increasing Materials & Services by same amount. Budget Order 2016-28 (Alcohol, Drug & Gambling Services) increase Materials & Services \$14,000 and increase Capital Outlay \$56,700 by decreasing Contingency \$70,700 to appropriate moving costs and purchase new EHR system (health record). Budget Order 2016-29 (Community Corrections) re-appropriate anticipated resources and requirements unknown at adoption of budget. Increase Undesignated Fund Balance \$423,986 and increase Local Revenues \$37,678, decrease State Revenues \$30,187 by decreasing Personnel Services \$133,509 and increasing Materials & Services \$87,333 and decreasing Capital outlay \$10,380 and increasing Contingency \$488,033. Budget Order 2016-30 (Drug Court) needs re-appropriate anticipated resources and requirements unknown at adoption of budget. Increase Undesignated Fund Balance \$2,575 and decrease Local Revenues \$15,394 and increase State Revenues \$21,000 by increasing Personnel Services \$8,181. Budget Order 2016-31 (Justice Reinvestment) increase State Revenues \$443,412 and increase Local Revenues \$9,000 by increasing Personnel Services

\$254,104 and increase Materials & Services \$193,308 to appropriate resources and requirements of new State Grant Revenues.

Chair Murdock asked for questions and comments. None were heard. He closed the hearing at 10:09 a.m.

In the Matter of Approving Supplemental Budgets Pursuant to ORS 294.471 for FY ending 6/30/16, Commissioner Elfering moved to approve/adopt Order No. Budget 2016-21 Program 5488-Mental Health Administration and Chair Murdock seconded. Carried 2-0.

In the Matter of Approving Supplemental Budgets Pursuant to ORS 294.471 for FY ending 6/30/16, Commissioner Elfering moved to approve/adopt Order No. Budget 2016-22-9079-Court Security Program and Chair Murdock seconded. Carried 2-0.

In the Matter of Approving Supplemental Budgets Pursuant to ORS 294.471 for FY ending 6/30/16, Commissioner Elfering moved to approve/adopt Order No. Budget 2016-23 Program 1560-Criminal Division and Chair Murdock seconded. Carried 2-0.

In the Matter of Approving Supplemental Budgets Pursuant to ORS 294.471 for FY ending 6/30/16, Commissioner Elfering moved to approve/adopt Order No. Budget 2016-24 Program 5549- Maternal & Child Health Center and Chair Murdock seconded. Carried 2-0.

In the Matter of Approving Supplemental Budgets Pursuant to ORS 294.471 for FY ending 6/30/16, Commissioner Elfering moved to approve/adopt Order No. Budget 2016-25 Program 5254-CARE Program and Chair Murdock seconded. Carried 2-0.

In the Matter of Approving Supplemental Budgets Pursuant to ORS 294.471 for FY ending 6/30/16, Commissioner Elfering moved to approve/adopt Order No. Budget 2016-26 Program 1519-Dispatch Reserve and Chair Murdock seconded. Carried 2-0.

In the Matter of Approving Supplemental Budgets Pursuant to ORS 294.471 for FY ending 6/30/16, Commissioner Elfering moved to approve/adopt Order No. Budget 2016-27 Program 4032-Emergency Management and Chair Murdock seconded. Carried 2-0.

In the Matter of Approving Supplemental Budgets Pursuant to ORS 294.471 for FY ending 6/30/16, Commissioner Elfering moved to approve/adopt Order No. Budget 2016-28 Program 5487-Alcohol, Drug & Gambling Treatment Services and Chair Murdock seconded. Carried 2-0.

In the Matter of Approving Supplemental Budgets Pursuant to ORS 294.471 for FY ending 6/30/16, Commissioner Elfering moved to approve/adopt Order No. Budget 2016-29 Program 1527-Community Corrections and Chair Murdock seconded. Carried 2-0.

In the Matter of Approving Supplemental Budgets Pursuant to ORS 294.471 for FY ending 6/30/16, Commissioner Elfering moved to approve/adopt Order No. Budget 2016-30 Program 1529-Drug Court and Chair Murdock seconded. Carried 2-0.

In the Matter of Approving Supplemental Budgets Pursuant to ORS 294.471 for FY ending 6/30/16, Commissioner Elfering moved to approve/adopt Order No. Budget 2016-31 Program 1532-Justice Reinvestment and Chair Murdock seconded. Carried 2-0.

7. Authorization to Purchase Computers and Software – Community Corrections. Tammy Sundin, Office manager at Community Justice, presented. They are seeking approval to purchase five computers with software. With the awarded Justice Reinvestment grant, there is need to set up computer equipment/software for the new program and employees. This was projected in the budget. **Commissioner Elfering moved to approve purchase of five computers and software for total cost of \$8,625.45. Seconded by Chair Murdock. Carried, 2-0.**
8. Reset 1/20/16 Board Meeting to 1/19. **Commissioner Elfering moved to reset the Board of Commissioner Board Meeting set for January 20, 2016, to January 19, 2016. Seconded by Chair Murdock.** Mr. Olsen advised the hearing on the agenda (fire district) has been published scheduled to start at 9 a.m. However, if there is not a quorum, it can be continued by one commissioner at 9 a.m. Chair Murdock advised he has Coffee Hour on KUMA, and should arrive at the meeting by about 9:15 a.m. **Carried, 2-0.**
9. Solid Waste Advisory Committee Appointment. Terms of two members have expired, therefore, **Commissioner Elfering moved to approve reappointment of Susan McHenry and Dennis Olson to the Solid Waste Advisory Committee and adopt Order No. BCC2016-003. Seconded by Chair Murdock. Carried, 2-0.**
10. Hospital Facility Authority Appointment. Terms for three members of the Authority Board have expired. Susan Bower is not eligible for reappointment; Judy Kennedy is recommended for appointment of that position. In addition, Glenn Chowning and Commissioner Murdock are both eligible for reappointment. **Commissioner Elfering moved to approve appointments/reappointments and to adopt Order No. BCC2016-002. Seconded by Chair Murdock. Carried, 2-0.**

Other: Kevin Meenaghan reported he had answer about the question of airspace. The property is transferred from NSA, now to add up to 20,000 ft. The 500 foot restriction is in place, but now they can fly in that airspace. Chair Murdock asked about the number of planes per day to which Mr. Meenaghan responded there a couple of planes a day (the Boardman portion). Regarding flights over the depot area, he advised it is more about expanding maneuvering room from 4,000 ft. to 20,000 ft. Commissioner Elfering expressed the desire to know the plan (even though it is not specified in the EIS). Mr. Meenaghan added it gives air crew the ability to use the space between 500 ft. and up to 20,000 ft., but he cannot say if it will be used; it will just be available.

Commissioner Elfering asked if it could be recommended that a MOA (Memorandum of Agreement) be negotiated to ask that the boundary be moved, back west to the boundary of the Oregon Military allocation of property. Mr. Meenaghan responded the County could make that recommendation. However, that portion may have already been submitted in the process. Commissioner Elfering commented about the difference between military operation and industrial operation (compared to Pendleton Airport and Pasco Airport).

Tamra Mabbott, Planning Director, explained the federal process is very different from the local process. Adjacent landowners have not received notice of the federal EIS. After discussion the consensus was to leave any notice to the federal agencies. Notices had been placed in newspapers a number of times.

The meeting adjourned at 10:30 am.

Respectfully submitted,

Melinda Slatt

Executive Secretary,
Umatilla County Board of Commissioners