

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of April 6, 2016
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

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Commissioners Present: Chair George Murdock, Vice-Chair Larry Givens and Commissioner Bill Elfering (appearing via telephone)

County Counsel: Doug Olsen

Members and Guests Present: Tom Fellows, Public Works Director; Dale Primmer, Community Justice Director; Brandon Seitz, Assistant Planner; Terry Clark, Pioneer Asphalt VP; Jayne Clarke, Pioneer Asphalt President; Leslie Ann Hauer, Pioneer Asphalt; Andrew Picken, Rivoli Theater Coalition; Bob Stoltz, Print Shop; Byron Smith, EOTEC; Jenni Galloway, CARE Coordinator; Bobby Spencer, CARE Specialist; Robert Pahl, CFO, Meghan DeBolt, UCo Health Director; Jennifer Blake, HR Director

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CALL TO ORDER

The meeting was called to order at 9:00 a.m. Chair George Murdock welcomed all. He noted that Commissioner Elfering will be phoning in.

Pledge of Allegiance. Led by Commissioner Givens.

Chair Murdock reminded those present that the meeting is a public forum. It is being video and audio recorded and minutes will be taken. Comments will become part of the meeting record. If persons wish to speak before the Board, please come to the podium, identify yourself and state where you live for the record.

Awards/Recognitions/Correspondence. Employee of the Quarter. Chair Murdock congratulated Cecil Jones on being selected. He read the nomination letter recognizing Cecil’s great work ethic and professionalism. Chair Murdock presented him with a certificate of appreciation and pictures were taken by Bob Stoltz. Good job and thank you, Cecil!

Recognitions: Commissioner Elfering read the following: 1. Dispatch – “stork award” for 911 Dispatchers Kim Winnett, Tracy LeGore and Tabetha Koehler for helping deliver a baby through Emergency Medical Dispatch. Stork pin awards are presented in this situation. He went on to note high call volumes handled through dispatch. 2. Letter to Detective Casey Ward from Ivan and Margaret Meads – thank you for tremendous work and investigation in the case of elder abuse and felony theft. 3. Commissioner Murdock read a letter to Bobby Spencer from the Principal at Weston Middle School helping a student. Trust is of utmost importance. Bobby, a CARE provider has made a wonderful difference and impact in the county. Thank you, Bobby!

Acknowledgment of Minutes of Previous Meeting. Commissioner Givens moved to approve the minutes of the 3/16/16 Board meeting. Seconded by Commissioner Elfering. Carried, 3-0.

Additions to Agenda. Doug Olsen noted the need to reschedule the 4/20 Board meeting due to budget hearings on that day. **Commissioner Givens moved to reset the 4/20 Board meeting to 4/13/16. Seconded by Commissioner Elfering. Carried, 3-0.**

Presentations. Andrew Picken provided an update on the Board's prior support letter regarding the Rivoli Theater Coalition. Unfortunately, they were unsuccessful in that round. He was contacted to apply for the grant in the amount of \$300,000. The same group told him to come back next year and re-submit. He hopes in the legislative session that half of that can be awarded. It is not new taxes; specific funding is available for these types of projects. Mr. Picken noted a buildable plan will be approved by 10/15/16. He is not fundraising for more at this time. He referred to an article on the EO front page today. He thanked the Board for their support.

EOTEC Construction Update. Byron Smith, EOTEC Authority Board. Architects are on schedule for designs of rodeo and barns – later this month they hope to get approval to go out for bids. There are ongoing contracts on-site for lighting and electrical. Once that is complete, with trench digging for parking lot lights, lot paving and driveway to access will begin. Regarding the Event Center, Frew Development representatives met with the contractor – two major items to be done are finishing up and bathrooms. Fundraising is about 90% of the \$2 million goal. Fundraising continues with good prospects. The goal was April 1, but fundraising is continuing since money is still coming in. \$1.9 million was raised in just over 7 weeks.

Travel Pendleton Grant Update. Pat Beard, Travel Pendleton Committee of the Pendleton Chamber. Chair Murdock noted last year, a grant was awarded through County Tourism dollars. Mr. Beard presented a Test Marketing Report of Social Media. 20% of discretionary spending in US is from “millennials” for short get-away trips. 80% took four or more “get away” trips. Using social media, Instagram, Facebook, etc. Specific marketing happens there. This is a great target group. Pendleton is a genuine experience, historic and different from where they are. 33,000 were reached with posts or videos (from 9/1 – 12/31) and 5,000 of them took an action from there; hoping to get people to Pendleton from Seattle (the focus area in this particular case); Portland and Boise focus will follow soon. TRT / TPAC collections (transient room tax and tourism). Pendleton is selected more and more as a tourist destination. Short-term focus is key to marketing. Oregon has livability – many tech people have moved to Portland. Portland is #1 food destination in the US – we want to draw them East for the western experience. Commissioner Givens asked about last year's focus to Seattle “hipsters” – will this be the same group? Mr. Beard responded yes; it is the marketing group with disposable income and desire to experience weekend get-away experiences. Campaign will next be directed to the Portland and Boise areas. SeaPort Air is a key part. This is making a difference.

Agenda – Business Items

1. **Public Hearing- Pioneer Asphalt Code Amendment.** Chair Murdock turned the gavel over to Commissioner Elfering (as the liaison commissioner to land use) who called the hearing to order at 9:30 a.m. He read the required land use statement and outlined the process – staff report, public comments (for and against), etc. Brandon Seitz, Planning Department, reported. This is to amend the County Comprehensive Plan to add lots to aggregate expansion. There is a significant Goal 5 site for expansion of that area by approximately 63 acres. No questions. Commissioner Elfering then read the substantive criteria (required in notice).

He called for proponents (those in favor). Leslie Ann Hauer, planning consultant (not an attorney) advised she prepared the application. There was nothing to add to written material or to

the staff report. She remarked on two objections, first concern of loss of farmland. Mr. Clark firmly believes agriculture uses and mining are not incompatible. Given the location, long term she feels it may not stay designated as agriculture. The other objection is primarily concern about not fully analyzing the impact of the proposal. Mr. Clark has extensive experience about required analyses. Commissioner Givens noted that minerals and reclamation were covered in the report. Land will be reclaimed as required (per Ms. Hauer).

Chair Murdock asked about the location, which is near the livestock auction sale lot.

Terry Clark, 1325 NW Horn, Pendleton, V-P of Pioneer Asphalt. He clarified that the location is where Livestock Road comes off Westland Road, which will be tied in to north of a truck dealership. It will allow access for traffic needs. He referred to a map depicting roads and access. Required permits have been obtained. Commissioner Givens posed a question to staff about the status of a truck stop in that area. Mr. Olsen noted we are waiting to get feedback from the applicant – there were legal issues being worked through. But it is moving forward.

Commissioner Elfering asked about current farm use. Mr. Clark advised water rights are not in that area – it is dryland agriculture. Chair Murdock noted this is expansion of existing site with no problems in the past. Ms. Hauer added part of land has CUP for mining in this piece (about 20 acres), but this would include the entire area.

There were no others in favor. There were none in opposition; therefore, no rebuttal. Commissioner Elfering closed the hearing at 9:45 a.m. He asked if anyone wanted to keep the record open? None were heard. **Commissioner Givens moved approval of Amending the Comprehensive Plan and Adding the Site to Goal 5 Aggregate Resources Inventory for JTJ Enterprises, LLC for Westland Quarry Expansion – Ordinance No. 2016-04. Seconded by Chair Murdock. Carried, 3-0.** Commissioner Elfering turned the gavel over to Chair Murdock.

2. Appointments to Planning Commission. Commissioner Elfering noted David Lee is leaving the Commission and Clive Kaiser has volunteered to serve after having been interviewed. In addition to approving his appointment, Mr. Olsen noted action also includes reappointment of Gary Rinehart to the Commission. **Chair Murdock moved to approve appointment of Clive Kaiser (one term) and to reappoint Gary Rinehart to the Planning Commission (adopting Order No. BCC2016-025). Seconded by Commissioner Elfering. Carried, 3-0.**
3. Supplemental Budgets. Chair Murdock called the public hearing to order at 9:47 a.m. He requested Robert Pahl to give the staff report. Required notices were posted; there are 8 budgets needing action as follows. Budget Order 2016-48 (Veterans Expanded Outreach-Program 5772), needs increase in Beginning Fund Balance \$1 by increasing Materials & Services \$1 to appropriate expenditure of resources not included in adopted budget. Budget Order 2016-49 (General Fund/Nurse Family Partnership-Program 5510), needs to increase Federal Revenue \$131,453, increase Local Revenue \$14,875 and decrease State Revenues \$275,600 and decrease Personnel Services \$32,000, decrease Materials & Services \$99,402 and increase Contingency \$2,130 to adjust resources and requirements reflecting operational changes since budget adoption. Budget Order 2016-50 (General Fund – Communicable Diseases-Program 5513), needs to increase Local Revenue \$4,320, increase State Revenue \$17,144 and decrease Personnel Services \$10,000, increase Materials & Services \$11,394 and increase Contingency \$20,070 to adjust resources and requirements reflecting operational changes since budget adoption. Budget Order

2016-51 (Environmental Health-Program 5515), needs to increase Local Revenues \$19,300 and increase Materials & Services \$4,710 and increase Contingency \$14,590 to adjust resources and requirements reflecting operational changes since budget adoption. Budget Order 2016-52 (General Fund-Family Planning-Program 5533), needs to decrease State Revenues \$43,989 and decrease Personnel Services \$5,000, decrease Materials & Services \$17,870 and decrease Contingency \$21,119 to adjust resources and requirements reflecting operational changes since budget adoption. Budget Order 2016-53 (General Fund-Health Department-Program 5534), needs to increase Local Revenues \$43,283, increase State Revenues \$120,843 and increase Personnel Services \$50,591, increase Materials & Services \$91,405 and increase Contingency \$22,130 to adjust resources and requirements reflecting operational changes since budget adoption. Budget Order 2016-54 (General Fund-Maternal & Child Health Center-Program 5549), needs to decrease Local Revenues \$14,900, increase State Revenues \$44,768 and increase Personnel Services \$3,000, increase Materials & Services \$2,650 and increase Contingency \$24,218 to adjust resources and requirements reflecting operational changes since budget adoption. Budget Order 2016-55 (School Based Health Center-Program 5638), needs to increase Local Revenues \$15,300, decrease State Revenues \$140,590 and decrease Personnel Services \$225,000, increase Materials & Services \$63,000 and increase Contingency \$36,710 to adjust resources and requirements reflecting operational changes since budget adoption.

Chair Murdock noted the budget process allows for flexibility and he appreciates Robert Pahl's and finance office staff's work on the budget.

There were no other questions. Chair Murdock closed the hearing at 9:53 a.m.

In the matter of Approving Supplemental Budgets pursuant to ORS 294.471 for Fiscal Year ending 6/30/16, motions were made as follows:

Commissioner Givens moved to approve Budget Order 2016-48. Seconded by Commissioner Elfering. Carried, 3-0.

Commissioner Elfering moved to approve Budget Order 2016-49. Seconded by Commissioner Givens. Carried, 3-0.

Commissioner Givens moved to approve Budget Order 2016-50. Seconded by Commissioner Elfering. Carried, 3-0.

Commissioner Elfering moved to approve Budget Order 2016-51. Seconded by Commissioner Givens. Carried, 3-0.

Commissioner Givens moved to approve Budget Order 2016-52. Seconded by Commissioner Elfering. Carried, 3-0.

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Commissioner Givens moved to approve Budget Order 2016-55. Seconded by Commissioner Elfering. Carried, 3-0.

4. Motor Grader Purchase. Tom Fellows, Public Works Director, presented. This is the annual process to keep equipment updated. They run approximately 1,000 hours on graders. There is a warranty program up to 5 years, which keeps equipment in good running order. Next year and the year after that they will need 1 grader then 2 graders. This is a 2013 model CAT12M2 AWD, but it is essentially brand new (it was on demo with limited use). The purchase price is \$282,012.70, with a trade in value of \$140,000. This purchase is budgeted. **Commissioner Givens moved to approve purchase of the motor grader from Western States Cat using a trade-in for the price for a net price of \$142,012.70. Seconded by Commissioner Elfering. Carried, 3-0.**
5. Emulsified Asphalt. Mr. Fellows presented. This contract is a great price this year – about \$68/ton less than last year. Crude oil decreases are driving force for better prices. Approval is requested for awarding the contract for annual supply of cationic emulsified asphalt to Western States Asphalt at the rate of \$ 322 per ton. **Commissioner Givens moved to approve the contract as outlined. Seconded by Commissioner Elfering. Carried, 3-0.**
6. Purchase Durapatcher. Mr. Fellows reported. This is a new piece of equipment to purchase. Public Works uses the durapatcher annually for about a month (part of chip seal for cold process), which was previously rented. The request is to authorize an RFP to see if reasonable cost can be obtained. This would fit within dollar figure in the Public Works capital outlay budget. **Commissioner Givens moved to approve/authorize Public Works to issue a request for proposals for a used durapatcher. Seconded by BE. Carried, 3-0.**
7. Department Reorganization. Chair Murdock called the public hearing to order at 10 a.m. This is the second reading of the ordinance. Meghan DeBolt, Public Health Director, presented. This is looking to move the division of Alcohol & Drug/Human Services, Developmental Disability and Veterans Services from Community Justice to Health & Human Services. Mr. Olsen noted this also includes moving the budget function under the Finance Department, and an updated organizational chart. There was no public comment. **Commissioner Elfering moved to adopt Ordinance 2016-03. Seconded by Commissioner Givens. Carried, 3-0.**
8. Health & Human Services Department. Chair Murdock commended Meghan DeBolt, Public Health Director, and Dale Primmer, Community Justice Director (Dale is overseeing Developmental Disability, Human Services and Veterans who will continue to do so until July 1 when the programs go to oversight at Public Health). The transition is going pretty smoothly. Throughout the state, human services and health departments go hand in hand. Commissioner Givens added he appreciates the process and feels consolidating other departments is streamlining them to naturally fit together. An example is Parks moving under Public Works is a good fit. Also, Planning/Land Use working closely with Economic Development. Chair Murdock noted this is the fourth director position in the last year that no longer exists as a separate department. **Commissioner Givens moved to approve the Health & Human Services Department Organization Chart. Seconded by Commissioner Elfering. Carried, 3-0.**

9. Copiers for A&D. Mr. Primmer presented. The A&D Department is at the lease-end option for its copiers. Discussion began with Budget/Finance, Legal and A&D. It is a better option to purchase vs. lease. Quotes were obtained off of a government contract and budget is available. **Commissioner Givens moved to approve/authorize purchase of three copiers from Canon in the amount of \$14,398.97. Seconded by Commissioner Elfering. Carried, 3-0.**
10. Computer Updates (A&D). Mr. Primmer presented. A&D is updating to an electronic health record which requires updating computers to be compatible. Training is set for next week (April 12-16) with trainers from Pennsylvania. This will allow billing and tracking to make sure public health records are accurate, confidential and more streamlined. Mr. Primmer added this new computer program is utilized throughout GOBHI counties statewide. It is a good connection as well as billing and capturing unduplicated clients. The computers may not be available at the time of training. **Commissioner Elfering moved to approve purchase of 14 Topaz signature pads, 3 lenovo laptop computers, 2 desk-top computers, software licenses and one monitor at a total cost of \$5,531.63. Seconded by Commissioner Givens. Carried, 3-0.**
11. Approval of Equipment Purchase – Community Corrections. Mr. Primmer presented. This is from a few years ago and comes from the separation of Community Corrections from the Sheriff's Office. This proposal is for parole and probation officers – law allows them to have enforcement capability. They can be armed at their option. Each officer is allowed to use different types of guns and ammunition. It needs to be efficient and use of the same type of weapon would bring that into alignment. They have elected to go with Glock (same as local law enforcement and UCSO carry). Based on longevity and replacement it is recommended to authorize purchase at a cost of \$5,592. He noted he went out for local bid, but they were almost double that amount. Keith's Guns has been used by area law enforcement and was the best bid (about \$400/gun vs. \$600/gun). Training and certification is available in-house. In addition, 9 mm ammunition is a reasonable cost. **Commissioner Elfering moved to approve Community Justice's purchase of 12 Glock model 19 firearms, 12 safariland holsters and magazine pouches from Keith's Sporting Goods Inc. at cost of \$5,592. Seconded by Commissioner Givens. Carried, 3-0.**
12. National County Government Month Proclamation. Commissioner Elfering read the proclamation about resilient, safe and secure counties. Since 1991, NACO has encouraged April as County Government Month. **Commissioner Elfering moved to adopt Order BCC2016-026. Seconded by Commissioner Givens. Carried, 3-0.** Chair Murdock noted Umatilla County is hosting Student Leadership Day tomorrow for area High Schools.

Commissioner Reports.

Commissioner Elfering noted he attended the opening of Echo Ridge Wine the night before, which followed the Echo Community Development Board that deliberated on projects. They are looking at a walking trail through the community, as well as improving the Echo Museum.

Commissioner Givens noted he will attend the Walla Walla Valley Metropolitan Planning Organization meeting that afternoon. He has been handling staff changes through DOGAMI and dealing with other emergency business Thursday and Friday.

Chair Murdock will attend the UCo Public Health Awareness dinner that evening and reminded all the Student Leadership Day is tomorrow, April 7.

The meeting was adjourned at 10:27 a.m.

Respectfully submitted,

Melinda Slatt,

Executive Secretary, Umatilla County Board of Commissioners