

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of November 2, 2016
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

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Commissioners Present: Chair George Murdock, Vice-Chair Larry Givens and Commissioner Bill Elfering

County Counsel: Doug Olsen

Members and Guests Present: Jennifer Blake, Human Resources Director; Tom Fellows, Public Works Director; Sarah Williams, Public Health – Health Promotion & Prevention Supervisor; Alisha Southwick, Public Health – School Health & Community Wellness Supervisor; Paul Chalmers, Assessment & Taxation Director; Robert Pahl, Chief Finance Officer; Jim Littlefield, Undersheriff; Dan Lonai, Administrative Services Director

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CALL TO ORDER

The meeting was called to order at 9:00 a.m. Chair George Murdock welcomed all.

Pledge of Allegiance was led by Commissioner Givens.

Chair Murdock reminded those present that the meeting is a public forum. It is being video and audio recorded and minutes will be taken. Comments will become part of the meeting record. Please sign in on the visitor's sheet. If persons wish to speak before the Board, please come to the podium, identify yourself and state where you live for the record.

Awards/Recognitions/Correspondence. (1) Chair Murdock read a letter from the Oregon Public Health Authority regarding school based health and how youth thrive with health care for the classroom and beyond; Umatilla County has a strong local organization and dedicated professionals. At the 10/26/16 Coordinator's meeting, awards were presented in Oregon's SBHC's. Congratulations to Alisha Southwick who was awarded the "2016 Rising Star Award". He provided background of Alisha's work noting she is the site coordinator who oversees PHS and Pendleton Middle School. She continues to be a remarkable professional working in collaboration with other partners. She is a rising star with the ESD and wraparound program who also oversees wellness centers – a cutting edge approach to health and services to youth. Sarah Williams, Health Promotion & Prevention Supervisor, spoke about Alisha's hard work and commends her for always stepping up to a challenge. Alisha's dedication is awesome. Chair Murdock added that he relies heavily on the three managers at UCo Health for day-to-day operations in his role as interim Health Director. He appreciates all their hard work and applauds them.

(2) Commissioner Elfering read a press release from 10/20/16 recognizing the Sheriff's Office jail facility after a team of certified jail inspectors were hosted on their tour around the state. Jail standards and classifications were reviewed and the jail received a score of 99.2% compliance, which ties the highest score (from 2011), showing the jail is well organized and managed according to bookings and related things. Congratulations UCSO on a job well done.

(3) Chair Murdock. The County receives money from state funds to support 4H and FFA youth. Three thank you cards have been received at this time (from Caralee Shurtz, Faith Shurtz and Bailey Baxter) for County support at the Pendleton Jr. Livestock Show. He noted kids are always good about responding. It is appreciated and the Board likes to recognize their hard efforts.

(4) Commissioner Givens noted a press release will soon go out from Oregon Emergency Management recognizing Tom Fellows, Public Works Director, for his collaborative work with Tillamook County in the Sister County program. This will be a joint award given to him and Leann Welsh, Tillamook County's Public Works Director. Chair Murdock added the Road Department rocks!

Minutes of Previous Meeting. None.

Additions to Agenda. None.

Public Comments. None.

Presentations: None.

Business Items:

1. **BMCC Farm Phase II Project.** Commissioner Elfering presented. BMCC is putting together a project for it is Farm Phase II for expansion of programs and facility construction (an arena as well as space for vet services – large animal). The proposal is to reallocate Economic Development funding that was previously allocated to the UAV project at Pendleton Airport. The grant was not successful so the funds are available to redirect. The commitment for BMCC's request is \$150,000, payable with an initial amount of \$60,000 and the remainder of \$30,000 per year for 3 years. This portion will support other fundraising efforts. The project will include Vet Tech Assistant, Judging and an arena for BMCC's Rodeo team. Chair Murdock also noted, according to BMCC President Cam Preus, the project will be a regional draw of students from throughout the Pacific Northwest – about 100 more students are projected to come to BMCC. **Commissioner Elfering moved to adopt Order No. BCC2016-079. Seconded by Commissioner Givens. Carried, 3-0.**

2. **Purchase of Vehicle – Alcohol & Drug Treatment.** Doug Olsen presented. After a few attempts for different vehicle types, the department sought the purchase of two used vehicles. A number of proposals were received and the recommendation is to award the contract to the lowest price - two from Sherrell Chevrolet = \$15,900 for a 2014 Chevy Malibu and \$15,900 for a 2015 Chevy Cruze. Funding is from A&D through generated fees. **Commissioner Givens moved to approve purchase of the two used vehicles as outlined. Seconded by Chair Murdock. Carried, 3-0.**

3. **Authorize Bids for Used Vehicles – A&D.** Mr. Olsen presented. A&D requests authorization for an RFP for a used minivan vs. a new one. The proposals for a new minivan were higher than available funds, and it was felt a used one would be sufficient for the needs of the department. **Commissioner Elfering moved to approve seeking and receiving bids on a used minivan, and to cancel/reject the proposals for a new minivan. Seconded by Commissioner Givens. Carried, 3-0.**

4. **Fee Ordinance Amendment.** Chair Murdock called the public hearing to order at 9:15 a.m. Mr. Olsen presented. This Fee Ordinance is to amend a sliding fee scale and other fees for Human Services. He explained amounts and services for use in the Outpatient Substance Abuse Treatment program. This needs to be done as soon as possible as the current scale is approximately 10 years old, is difficult to read and there is need to determine proper client co-pay. Department head changes in Human Services over the last few years caused delays in amending the Ordinance. There will be only one reading. There were no questions or comments. Chair

Murdock closed the public hearing at 9:19 a.m. **Commissioner Givens moved to approve/adopt Ordinance No. 2016-012. Seconded by Commissioner Elfering. Carried 3-0.**

5. Approval of Employment – A&D. This item will be heard in Executive Session later in the meeting.

6. Purchase of Drum Roller. Tom Fellows, Public Works Director, presented. This came before board earlier in spring for approval. A request for proposals was issued, and one proposal for a 2003 Ingersoll Rand drum roller was submitted for \$44,000; he recommended approval after inspection since it is suitable for their needs. Chair Murdock asked about exploring the process for road equipment purchases; a plan is in place for implementation with a list prepared yearly including budget. Equipment comes up for bid and he wants our Public Works department to be able to purchase without delay. Commissioner Givens added, equipment is in Public Works' capital improvement budget and Mr. Fellows is prepared when he goes to auction to review equipment. Often times, auctions require buying at that time and it does not work well to have to wait for a Board meeting decision; there have been times the opportunity to acquire good equipment is missed. Mr. Fellows noted recently state surplus property became available with a short turn-around purchase deal. He was able to secure approval and get needed equipment (\$35,000 approximately spent on equipment worth about \$80,000 – a great savings). If the process is more flexible and a commitment can be made, it would help to secure items that may only be available briefly. He gave the example of reader boards, priced around \$25,000/each; he found two reader boards mounted on pickups at a cost of \$6,000 and \$8,000. Chair Murdock suggested having Mr. Olsen, Mr. Paul, Mr. Fellows and Commissioner Givens come together to look at changing the process a bit, while not circumventing the desired process. Mr. Pahl noted Public Works does spend large amounts of funds unlike most other departments. Chair Murdock advised caution in developing a procedure; if Mr. Fellows sees a good deal unless the equipment is on the list careful consideration needs to be taken. Mr. Fellows notes his department equipment list is generated annually around budget time or sometimes a little later – he carefully reviews for each budget year.

Commissioner Elfering asked if the drum roller is replacing one. Mr. Fellows advised the current roller has been around a long time and now is going through some high priced replacement/repairs. Old equipment is taken to nearby auctions where his department has received good money in return. **Commissioner Givens moved to approve the purchase of the equipment from Shane Soroka Equipment Company in the amount of \$44,000. Seconded by Commissioner Elfering. Carried, 3-0.**

7. MORE Intergovernmental Agreement. Mr. Fellows reported this agreement (Managing Oregon Resources Efficiently) was developed a number of years ago by Marion County. It is simply another avenue to tie in to the omnibus agreement used a number of years ago (CSEPP and statewide); it allows trading of materials and services through agreements. It gives involved entities the availability for shared resources and also a way to request reimbursement for those services (actual payment or in-kind). It is not limited to Public Works. Currently, 21 counties have signed on and the list includes 69 agencies, cities, service districts and school districts; the agreement works for any public agency. This is for any public function not just public works and resources are available for any entity who has signed into the agreement. It ties up the legal piece and provides an above-board method of reimbursement and a way to track services. Mr. Olsen added the agreement is for equipment resources as well as employment and those type services. Commissioner Givens added if not memorialized in an agreement with specific accounting, many times there is no way to request reimbursement through the federal government. In response to a question about fitting in to the “sister county” relationship, Mr. Fellows responded it goes along with the omnibus agreement (involving about 26 counties); this MORE agreement takes care of things outside of omnibus. MORE can be exchangeable or billable. **Commissioner Givens moved to approve and sign the Intergovernmental Agreement. Seconded by Commissioner Elfering. Carried, 3-0.**

8. Payment of EOTEC Storage Cost. This matter is before the Board to approve the project and use of the Public Works Department. Mr. Olsen noted this action is for more than just gravel, it authorizes Public Works personnel costs to be paid from non-department funds. **Commissioner Givens moved to approve and adopt Order No. RD2016-06. Seconded by Commissioner Elfering. Carried, 3-0.**

9. Election Payable. Dan Lonai, Administrative Services Director, presented. This payable is for printing of election ballots, cost of \$16,261.31. This is a budgeted item; costs this year are somewhat unknown as to how many ballots will be needed due to motor voter registration. Elections are conducted as law requires and the state only covers expenses to initially register people (providing about \$4,000). Commissioner Givens was curious to know, if possible, out of the extra voters, how many actually voted. Mr. Lonai advised statistics are available and that could be determined. There are some ballots returned due to a person moving. Otherwise, it is the actual number of people voting. The last Presidential election turn-out was about 80%. There will be a comparison after the fact. He feels it will be in the high 70% range. There will also be a cost accounting for bill-back (special districts). Chair Murdock asked him to come back to the 11/23 Board meeting (or early December meeting) after figures are determined to report back.

Commissioner Elfering commented about “unfunded mandates”; there were definitely more costs associated with this election. Mr. Lonai noted the count can begin within 7 days of 11/8 with proper security measures. **Commissioner Givens moved to approve the payable to Ryder Elections Services LLC in the amount of \$16,271.37 for ballots. Seconded by Commissioner Elfering. Carried, 3-0.**

10. Repurchase of Property. Mr. Olsen presented. This is for land in Umatilla; county foreclosed on it due to delinquent property taxes. A request has been made to repurchase the property for the amount of taxes (\$5,180.77), allowed by statute (amount of taxes plus costs). **Commissioner Givens moved to approve and adopt Order No. TX2016-06. Seconded by Commissioner Elfering. Carried, 3-0.**

11. Budget Transfers. Robert Pahl, CFO presented. The two transfers of appropriations are: Budget Order 2017-07 (NAIFA Fund) – needs to decrease Contingency by \$2,000 to allow for increased Materials & Services appropriations unknown at time of budget adoption; and Budget Order 2017-08 (PERS Reserve Fund) – needs to decrease Contingency by \$500 to allow for increased Materials & Services appropriations unknown at time of budget adoption. In response to a question from Commissioner Givens about the PERS item increase, Mr. Pahl estimated figures for cost of an expenditure (perhaps it was tied to the membership additional unanticipated cost). Commissioner Givens explained it was associated with the dues to Eastern Oregon Counties Association and the additional amount was for debt retirement (assessed to all other participating counties for a couple of counties who did not pay their share). In addition, he sent a letter with the County’s payment saying any additional amount over the regular dues would be one-time approval by Umatilla County. Melinda Slatt was directed to provide a copy of the letter to Mr. Pahl. **In the matter of Approving Transfers of Appropriations Pursuant to ORS 294-463 for the Fiscal Year ending 6/30/17, Commissioner Elfering moved to approve and adopt Budget Order 2017-07 (for Program 9196 – PERS Reserve). Seconded by Commissioner Givens. Carried, 3-0. Commissioner Givens moved to approve and adopt Budget Order 2017-08 (Program 9055 – NAIFA Fund). Seconded by Commissioner Elfering. Carried, 3-0.**

12. Set Acceleration Hearing. Mr. Olsen presented. There are two lienholders that were not notified of the recent acceleration hearing of the Sunridge Estate lots; request is made to set a hearing on 12/7/16 for another opportunity for these lienholders to provide input on the redemption acceleration and possible redemption of the

property. **Commissioner Elfering moved to approve setting a public hearing on 12/7/16 as outlined. Seconded by Commissioner Givens. Carried, 3-0.**

13. Approval of Employment. Chair Murdock called for an Executive Session pursuant to ORS 192.660(2)(a,b,h) at 9:53 a.m. for the purpose of discussing employment matters. *[separate minutes were taken]*

Back to regular session at 10 a.m. **Commissioner Elfering moved to approve the hire. Seconded by Commissioner Givens. Carried, 3-0.**

Commissioner Reports

Commissioner Givens will attend the Walla Walla Valley MPO meeting that afternoon. There are issues coming up about legislative issues after LCDC across the board cuts relating to Measure 97. Other agencies, LOAC, Fish & Wildlife, etc. are working to call for changes to FEMA rules for development in any floodplains (determination of which will be used for flood insurance). There is more discussion about WOTUS and potential for passing legislation. In addition, Siskiyou National Monument discussion continues for lands in Southern Oregon and Northern California – tying up a huge amount of lands there. Comment was made the President has authority to name monuments. Discussion continued about upcoming election, changes moving forward with different emphasis – Republicans/Democrats, funding/not funding of transportation package.

Commissioner Givens will attend a NEACT meeting (transportation) Thursday in La Grande.

Commissioner Murdock asked about ramifications to AOC officers/county members based on election results; possibility that AOC's Second Vice-President will not be re-elected as county commissioner. Discussion continued about other individuals who have expressed interest in running for various AOC Board positions. AOC leadership and NACO leadership will be topics for discussion at the AOC annual meeting 11/14-17 in Eugene.

Commissioner Elfering is working on funding options pertaining to the Watermaster (OWRD) as well as looking at services in Umatilla County and throughout the state. He has regular liaison meetings with Mike Ladd to work through budget and other department matters.

Regarding the Army Depot, a project proposed for the wildlife area thought to have been agreed upon has been put on the back burner due to the project now potentially causing problems with the transfer of property. The involved entities are working on a check list of things and more issues and delays keep happening.

The meeting was adjourned at 10:15 a.m.

Respectfully submitted,

Melinda Slatt, Executive Secretary, Umatilla County Board of Commissioners