

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of May 22, 2017
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair Larry Givens, Vice-Chair Bill Elfering and Commissioner George Murdock

County Counsel: Doug Olsen

Members and Guests Present: Vicki Culp, Hermiston; Gary Culp, Hermiston; Carol Eck, Lifeways Division Administrator; Dan Lonai, Administrative Services Director; Paul Chalmers, Assessment & Taxation Director; Tom Fellows, Public Works Director; Brandon Seitz, Planning Department; Julie Alford, Planning Department; Robert Pahl, Chief Finance Officer; Byron Smith, EOTEC Board Chair and Hermiston City Manager; Eli Stephens, Pendleton; Tamra Mabbott, Planning Director; Pat Beard, Travel Pendleton; Jeff Lorton, Duke Joseph Agency-Pendleton; Dan Dorran, EOTEC Board and Fair Board.

CALL TO ORDER

The meeting was called to order at 9:00 a.m. Chair Larry Givens welcomed all.

Pledge of Allegiance was led by Commissioner Murdock.

Chair Givens reminded those present that the meeting is a public forum. It is being video and audio recorded and minutes will be taken. Comments will become part of the meeting record. If persons wish to speak before the Board, please come to the podium, identify yourself and state where you live for the record.

Awards/Correspondence/Recognition Commissioner Murdock read a thank you letter from Pendleton School District Interim Superintendent Matt Yoshioka for the \$5,000 contribution from Umatilla County's Community and Economic Development funding for the School to Careers Program.

Minutes of Previous Meeting(s). Commissioner Elfering moved to approve the minutes of the 4/13/17 Land Use hearing. Seconded by Commissioner Murdock. Carried, 3-0. Commissioner Murdock moved to approve the minutes of the 4/26/17 Board meeting. Seconded by Commissioner Elfering. Commissioner Elfering moved to approve the minutes of the 5/3/17 Board meeting. Commissioner Murdock seconded. Carried, 3-0.

Additions to Agenda. Commissioner Murdock asked to add consideration of a proposal from Wasco County to support HB 2645A. It was added as item #20.

Public input for those items other than on agenda Chair Givens advised this is the time for public input (for other than a scheduled item on the agenda) and also for recognition of visitors.

Presentations. Eli Stephens, property owner, Umatilla County. He presented photos to the Commissioners. He wanted to work with neighbors and has attempted to call them with no response. Main points are: 1. Economics – four groups of people were interested in buying his property and all had issues with the empty hotel across the road and turned down purchasing because of its derelict condition/appearance. 2. Pendleton is the county seat and the eyesore is negative. 3. There is a safety issue with a lot of fire-starter material and bad structural issues.

Commissioner Murdock asked Mr. Stephens, for benefit of the audience, to identify the property. It is the Rodeo Inn also known as 7 Inn at the Barnhart Road exit eastbound (across from Woodpecker Truck). He also talked about individuals causing mayhem and he is very concerned with potential fire. In response to Chair Givens' question about calling the Sheriff's Office, Mr. Stephens advised he has called numerous times. There are people coming in there, destroying and stealing, etc. He and Counsel Doug Olsen got the business shut down. However, the second piece of nuisance abatement has not taken place. Windows need to be boarded up, etc. Chair Givens asked Mr. Olsen to follow up and suggested the next step is to work with the Sheriff's Office. **Commissioner Murdock so moved. Seconded by Commissioner Elfering.** He commented about "housekeeping" and was not sure what can be done, but deputies can check it out. In response to a question from Chair Givens, Mr. Stephens responded he is just trying to sell his property, but he has a couple of caretakers staying there to keep an eye on things. **Motion carried, 3-0.**

Business Items:

1. Travel Pendleton. Pat Beard, Travel Pendleton, presented. The first phase of their tourism project was the "millennials" draw. Now, they are talking about more mature and inquisitive travelers/visitors. He commented about the large investment in the West end of the county, but now Pendleton is the focus of the tourism aspect. The second phase project is "One More Day" – this can increase direct spending by \$100 million. He introduced Jeff Lorton of Duke Joseph ad agency who has been working with Travel Pendleton for a couple of years. Mr. Lorton worked in Yamhill County as their economic developer. The Duke Joseph agency was hired to work on rural economic development. Mr. Lorton advised he has worked with tourism for 30 years in many forms and many places. His is a research- based organization for direction and strategy. He presented a PowerPoint showing tourists want an authentic experience (i.e. agri-tourism) and to meet people who make the things they like to eat and drink and, in turn, Travel Pendleton is reaching out to have tourists come to Eastern Oregon more often. He is building a video library of things to do and see and is looking to combine it together for the future. Tourism is huge in this county; in fact, it is a leader of economic development. People want to invest and they often times start with the personal experience.

Mr. Lorton pointed out that Pat Beard was recently awarded the Governor's Tourism Award. He has done a great job in Eastern Oregon. Congratulations to Pat Beard. Discussion continued about Echo – wines, tremendous wine-making area and they are now looking at an amphitheater, which would be another great tourism draw to the entire county. Commissioner Elfering commented about agri-tourism, which looks to be a huge and increasing tourism draw. Commissioner Murdock commented about Pacific City and its tourism on weekends – but more mature people travel during the week, as Mr. Lorton mentioned earlier. Mr. Beard talked about discretionary spending and influence of people to keep them here one more day – or longer.

He asked for Board partnership in the economic development effort. He is hoping for \$20,000 (\$15,000 for creation of digital assets-video (like spokes in a wheel from a hub) and \$5,000 would be to deliver it on social media.) Video would be used for targeting specific demographics. Commissioner Elfering asked him to provide his proposal to the Economic Development grants committee (which he chairs). In response to Commissioner Elfering's question about digital on-line "hits", Mr. Beard responded it was tremendous on first effort – he will email the information.

Commissioner Murdock remarked about "heads on beds" and overnights statistics. Mr. Beard advised it is difficult to break that information down by day and Mr. Lorton added it would be great data, but it is not available at this time.

2. Road Re-Naming (from 4/26/17 meeting). Chair Givens called upon Commissioner Murdock, who referred to the email communication from Chair Givens to the City of Hermiston. His concern is about the Oregon

State budget for forthcoming year, specifically about paving E. Airport Road and Ott Road. After speaking to Senator Bill Hansell and also with that momentum and also from Representative Greg Smith, they are championing the road funding effort to come to the county for road paving wherein specific legislation will name those roads. With that pending, he wants to focus on potential paving fund; he (and other Commissioners) felt renaming the road should wait at this time. **Commissioner Murdock moved to table this item for road renaming until the issue of money for the paving project is determined. Commissioner Elfering commented that, in meantime, this road has been named E. Airport Road for over 25 years and people travel to a place. Commissioner Elfering seconded the motion. Carried, 3-0.**

3. EOTEC Update. Byron Smith, EOTEC Chair, presented pictures (projected on the monitor) including an update of construction of barns/facilities with explanations of certain items and timelines as well as pictures of the grounds showing grass is coming up.
4. Mental Health Month. Proclamation. Commissioner Murdock noted Carol Eck, Lifeways, advised that May is mental health month. **Commissioner Murdock moved to adopt Order No. BCC2017-040 proclaiming May is Mental Health Month in Umatilla County. Seconded by Commissioner Elfering. Carried, 3-0.**
5. Grader Purchase. Tom Fellows, Public Works Director, requested approval to purchase a John Deere grader from Rowand Machinery for \$293,223 with a \$125,000 trade-in = \$168,223. This is a budgeted item and is in the regular program replacement. **Commissioner Elfering moved to authorize purchase as noted. Seconded by Commissioner Murdock. Carried, 3-0.**
6. ATV Road Use. Mr. Olsen noted in July 2016, an ordinance was adopted for ATV use on certain county roads, which was set to expire by 6/30/2017. Today this item is for discussion. Commissioner Elfering spoke to the topic -- initially it was felt this would be a popular thing. However, only two permits were issued. He has asked the citizen from Milton-Freewater (who was the main “champion” of the idea) to come up with a list of 10-15 people interested in signing up for a permit. Commissioner Murdock suggested extending the ordinance for one more year to determine use. No action taken.
7. Livestock Auction Payable. Mr. Olsen presented. The Hockensmith livestock was sold at auction after being seized last year. After expenses of the sale, care and county expenses, the net proceeds would go to Mr. Hockensmith. **Commissioner Elfering moved to approve the payable in the amount of \$72,893.03 to Michael Hockensmith. Seconded by Commissioner Murdock. Carried, 3-0.**
8. Public Works Building. – Tom Fellows presented. He is looking to paint three of the buildings (main office, survey office and shop). He spoke to Mark Tanner, maintenance, who obtained quotes: A-Sharp provided the low quote for all three bldgs. Budget is available. **Commissioner Murdock moved to authorize the contract with A-Sharp Painters as noted. Commissioner Elfering seconded. Carried, 3-0.**
9. Hermiston Enterprise Zone Expansion. Mr. Olsen noted there is nothing new to report. This matter was continued from an earlier meeting.
10. Authorization for Stage for Fair. Mr. Olsen presented. A request for proposals was previously approved and issued to purchase a new/used stage for use at the Fair. A proposal has been received. As part of the purchase, the method of repayment by the Fair will also need to be determined. Robert Pahl, CFO, advised this is in line with prior discussions. The Fair people said it would be about \$50,000 to \$60,000. Dan Dorran, Fair Board member, noted the majority of stage is used, but the “wings” are new to match up.

He also noted this quote of \$48,700 doesn't include setting up and necessary training (set up and take down). Mr. Olsen added training wasn't part of the RFP, which was only for purchase. **Commissioner Elfering moved to approve the purchase from North West Staged Events in the amount of \$48,700 plus freight charges for new equipment with a repayment plan of five years by the Fair. Seconded by Commissioner Murdock. Carried, 3-0.**

11. Maintenance Shop Roof. Dan Lonai, Administrative Services Director, advised this is for new roofing for the center south section of the maintenance shop building. It is leaking and in dire need of replacement. Funds will be used from the Milton-Freewater building improvements (unexpended). An RFP was issued, and the lowest proposal was from Palmer Roofing at \$15,700. Palmer's replaced the first part of the roof earlier this year. This is a flat part of the roof and insulation foam will also be added, which is an energy incentive. **Commissioner Murdock moved to approve and authorize the contract for reroofing by Palmer Roofing in the amount of \$15,700. Seconded by Commissioner Elfering. Carried, 3-0.**

Commissioner Murdock asked Mr. Lonai to bring his department maintenance plan to the next (or future) Board meeting

12. Elections Payable. Mr. Lonai presented. This is for a payable for the preparation of ballots. For the future, he is looking to combine Elections with Records for staff backup and cross-training. This year, he used an outside company in Bend, Oregon for printing ballots and mailing envelopes. This new process includes printing, stuffing and mailing at a cost of about \$5,000. There were only three errors out of 50,000, which is very efficient. He explained the difference in previous process and noted it normally took his staff about three weeks. Chair Givens commended him for thinking outside of the box. **Commissioner Elfering moved to approve the payable to BMS in the amount of \$5,265.79. Seconded by Commissioner Murdock. Carried, 3-0.**
13. Rural Addressing System Ordinance Amendment - Public Hearing. Chair Givens called the public hearing to order at 10:17 a.m. The staff report was made by Mr. Olsen. This is the second reading of Ordinance No. 2017-07. He noted the primary reason is to update provisions as they no longer apply and to update private lanes and public roads and a change on a county road. It added terms that reflect current practice. Chair Givens asked for public comments. None were heard. He closed the public hearing at 10:19 a.m. **Commissioner Murdock moved to adopt Ordinance No. 2017-07. Seconded by Commissioner Elfering. Carried, 3-0.**
14. Planning Department Organization. Presented by Mr. Olsen. This will update the organization chart and job descriptions with new job duties for the planning department. **Commissioner Murdock moved to approve. Seconded by Commissioner Elfering. Carried, 3-0.**
15. Association of Oregon Counties Dues. Chair Givens commented that a couple of counties are questioning the dues and one county (Jackson) is no longer an AOC member. **Commissioner Murdock moved to approve the payable of \$22,587.50 to the AOC.** Commissioner Elfering commented about the invoice breakout and noticed a separate voluntary amount of \$2,102.64 for Veterans. Chair Givens commented about reasons for Jackson County's pulling out was a misunderstanding of the feeling AOC is not representing Jackson County's interest in O and C land. A legislative hearing where procedure was followed and comment was not made during the hearing and Jackson County felt the AOC representative should have commented. **Motion was seconded by Commissioner Elfering. Carried, 3-0.**
16. Supplemental Budgets. Presented by Robert Pahl, Chief Finance Officer, advised there are three transfers of budgets and three Supplemental Budgets to consider today. Chair Givens opened hearing at 10:25 a.m. for supplemental budgets. Budget Order 2017-56 (Parks) requires a supplemental budget to appropriate

funding unknown at time of budget adoption to increase Local Revenues \$16,000, State Revenues \$12,500 and Capital Outlay \$28,500. Budget Order 2017-57 (Fleet Management) requires a supplemental budget to appropriate funding unknown at time of budget adoption to increase Transfers In \$60,000 and Capital Outlay by same amount. Budget Order 2017-58 (Capital Purchases Management) requires a supplemental budget to appropriate funding unknown at time of budget adoption to increase Transfers In \$20,000, Materials & Services \$5,000 and Capital Outlay \$14,500. Chair Givens asked for questions. It was noted the Capital Purchases Management order is for copiers, new phone system and Sheriff's Office fingerprint equipment. This is different from improvement funds (i.e. Milton-Freewater or courthouse) and it is a matter of adjusting some estimates. Fleet Management is for purchase of vehicles from last year, not purchased until this year's budget. Responding to a question about how the accounting works, Mr. Pahl noted funds were not expended and budget was done from that year – it is matter of moving from Contingency. Chair Givens asked for any public questions/comments? None were heard.

In the matter of Approving Supplemental Budgets Pursuant to ORS 294.471 for the Fiscal Year ending 6/30/17: Commissioner Elfering moved to adopt Order No. Budget 2017-56 (Parks – Program 1005). Seconded by Commissioner Murdock. Carried, 3-0. Commissioner Murdock moved to adopt Order No. Budget2017-57 (Fleet Management – Program 9076). Seconded by Commissioner Elfering. Carried, 3-0. Commissioner Elfering moved to adopt Order No. Budget2017-58 (Capital Purchases Management – Program 9077). Seconded by Commissioner Murdock. Carried, 3-0.

Budget Transfers: Mr. Pahl presented: Budget Order 2017-54 (Unitary Assessment) requires transfer of appropriations for funding unknown at time of budget adoption to increase Materials & Services \$8,000 and decrease Contingency by same amount. Budget Order 2017-55 (NAIFA Reserve – NAIFA Special Projects) requires transfer of appropriations for funding unknown at time of budget adoption to increase Materials & Services \$1,000 and to decrease Contingency by same amount. Budget Order 2017-59 (Wind Farm Distribution) requires transfer of appropriations for funding unknown at time of budget adoption to increase Transfers Out \$80,000 and decrease Contingency by same amount. Commissioner Elfering asked about Unitary Assessment. Mr. Pahl advised it has to do with Victim Witness (Mr. Olsen added it comes from the State).

In the matter of Approving Transfers of Appropriations Pursuant to ORS 294.463 for the Fiscal Year ending 6/30/17: Commissioner Elfering moved to adopt Order No. Budget 2017-54 (Unitary Assessment - Program 2047). Seconded by Commissioner Murdock. Carried, 3-0. Commissioner Murdock moved to adopt Order No. Budget2017-55 (NAIFA Special Projects – Program 9055). Seconded by Commissioner Elfering. Carried, 3-0. Commissioner Elfering moved to adopt Order No. Budget2017-59 (Wind Farm Distribution – Program 1650). Seconded by Commissioner Murdock. Carried, 3-0.

17. Fee Ordinance Amendment. Chair Givens opened public hearing at 10:32 a.m. Mr. Olsen presented the staff report. A number of changes have been requested: Records - filing fee for GIS support (was \$8; requests to increase to \$10). Fair has a lot of changes due to their move to EOTEC and deletion of buildings to rent. DA proposes changing fees for discovery, which haven't been increased for a long time. Land Use – several requests for increased activity fees. In response to a question by Chair Givens, Mr. Olsen advised by law, the county cannot increase fees unless there is cost increase in providing the services.

Chair Givens asked for public comments? None were heard. He closed the public hearing at 10:37 a.m. Mr. Olsen noted this is first reading and can be set for the second reading on 6/7/17. **Commissioner**

Elfering moved to set the second reading of Ordinance No. 2017-08 for 6/7/17, 9:30 a.m. Seconded by Commissioner Murdock. Carried, 3-0.

18. Board Meeting Schedule. Mr. Olsen noted there will not be a quorum for the June 21 meeting. He suggested rescheduling it for Wednesday, June 28, starting at 10:30 (immediately following the 9 a.m. Department Directors' meeting). In addition, regarding the July 5 meeting, two Commissioners are available, but there will be a quorum. At this time, the June 28 meeting is the only one needing action. **Commissioner Elfering moved to approve moving the 6/21 meeting to 6/28, at 10:30 a.m. Seconded by Chair Givens. Carried, 3-0.**
19. HB2645A. Commissioner Murdock noted receipt of a letter from Wasco County, Steve Kramer, regarding HB 2645A, which establishes a statewide drug take-back program. The purpose of the legislation is to make it easier to take back drugs no longer used and to dispose of them properly. There has been an almost 500% increase in deaths from prescription drug overdoses. This program hopes to alleviate some of that. Statistics from California (Alameda County) show a similar program of drug collection and huge decrease in overdose deaths. **Commissioner Murdock moved to provide Wasco County with a letter indicating support for HB2645A and to add Wasco County's information with Umatilla County's letter. Seconded by Commissioner Elfering. Motion carried, 3-0.** Chair Givens noted he and Commissioner Elfering will be in Bend this week leaving after this meeting and asked when the legislation is to be introduced. Commissioner Murdock felt that Chair Givens should sign letter and that attachments will be determined; he can work on that while Commissioners Givens and Elfering are out that week.

No Executive Session was needed.

Commissioner Reports.

Chair Givens and Commissioner Elfering were out last week. Chair Givens attended his son's graduation in Wisconsin. He will go on to the Western Interstate Region NACo conference (5/24/26) as well as a meeting of Eastern Oregon Counties Association Tuesday morning.

Commissioner Elfering attended a City-County Insurance Services conference in Indianapolis for orientation and training as a CIS Trustee.

Commissioner Murdock advised he and Doug Olsen will hold down the fort while the two Commissioners and Ms. Slatt will attend WIR conference tomorrow and the rest of the week.

After talking budgets with Senator Hansell and Representative Smith – in addition to road paving, a big item is hopeful that funds will keep the crime lab open in Pendleton. Funds to the Sixth Judicial District to provide services for “drug court”-like need. Those three items are extremely important to Eastern Oregon. He wanted it publicly acknowledged at this time.

The meeting adjourned at 10:51 a.m.

Melinda Slatt, Executive Secretary, Umatilla County Board of Commissioners