

**MINUTES**  
**UMATILLA COUNTY BOARD OF COMMISSIONERS**  
Meeting of July 19, 2023  
8:30 a.m., Room 130, Umatilla County Courthouse  
Pendleton, Oregon

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**Commissioners Present:** Chair Dan Dorran, Vice-Chair John Shafer, and Commissioner Timmons  
**County Counsel** Doug Olsen

**Guests Present:** Mark Tanner, Umatilla County Maintenance Manager, Karen Primmer, Umatilla County Dispatch Captain, Lora Franks, Umatilla County Sheriff Office Manager, Jim Littlefield, Umatilla County Undersheriff, Kenny Franks, Umatilla County Jail Captain, Deena Josue, Umatilla County Dispatcher, Dan Lonai, Umatilla County Administrative Director, Jennifer Blake, Umatilla County Human Resources Director

**Video link or Calling in:**

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**CALL TO ORDER:** Chair Dorran called the meeting to order at 8:29 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

**Pledge of Allegiance** was led by Chair Dorran

Chair Dorran would like to continue the Board of Commissioner Meeting to 4pm today July 19,2023.  
**Commissioner Shafer moved to move the Board of Commissioner meeting to 4pm today July 19, 2023. Seconded by Commissioner Timmons. Carried, 3-0.**

Chair Dorran recessed the meeting at 8:35 a.m.

Chair Dorran reconvened the meeting at 4:00pm.

**Awards/Correspondence/Recognitions.** Chair Dorran gave recognition to Captain Primmer and has several commendations; Cindy Lemmon, Lynn Ashby, Deena Josue, Kari Roberts. He read the one letter that exemplifies what went on, 911 call of from a wife with an unconscious husband, Josue triaged the situation and starting giving EMD instructions to the wife, Lemmon gave clear and concise instructions to the wife and continued to give positive reinforcements and continued to do CPR, complications arise because of poor phone quality, Josue continued to aid the wife, remained on the phone until medical arrived, quick summary of the situation and calming demeanor and repetitive reassurance allowed the wife to continue CPR, Josue remained focused on the task, patient with the report, and utilized knowledge and skill and was extremely professional, tribal fire department gave kudos to the dispatch team. Dorran shared that Josue makes dispatch, the Sheriff’s Department and the Commissioner’s very proud and congratulations. Chair Dorran also gave additional commendation to Kerri Roberts for the last call for Jane Good. The last call was successful and Roberts did a clear and concise version. Thank you for Roberts assistance in honoring Deputy Jan Good that was professional and personal all at the same time and undertaking this responsibility. Chair Dorran reached out to the Sheriff Office as a whole, these commendations are

important for us to read and we go through them individually and appreciate that they bring these forward and important for the whole county to understand what that department is doing. Commissioner Timmons shared that we received a stack of thank you notes that were hand written by the Milton Freewater Junior Show participants and it was very heartwarming. Commissioner Shafer agreed.

**Minutes – Commissioner Shafer moved to approve the minutes from the 06/30/2023 Board meetings. Seconded by Commissioner Timmons. Carried, 3-0.**

**Additions to Agenda** – None.

**Public Comments and Recognition of Visitors** - None

### **Business Items**

1. **Medical Provider Contract** - Presented by Captain Franks, Umatilla County Jail Captain. Approval is sought to move forward with an agreement with MedTrust to provide 24/7 medical coverage at the jail. On June 1, 2023 the current Jail Medical provider, WellPath informed the county of its intention to dissolve the relationship. We have identified a company, MedTrust, who has provided a formal proposal to provide Jail Medical services. The proposed cost is \$1,982,344 for 24/7 medical coverage. We received an informal proposal from another company NaphCare, that was close to \$3 Million. Captain Franks shared that includes 24/7 coverage and when we talked about doing our own medical he reached out to the insurance company to find out if that would anything with medical litigation and talked with the rep and yes if we don't have a third party provider than we would have to pay a 35% more compared to if we have a third party provider. Once there is approval to go with MedTrust than we would receive a formal contract to sign. Chair Dorran shared that it is important to point to out that when someone comes to the jail regardless of what insurance they have, once they become incarcerated they are no longer covered by any of their own insurance but all of their medical care is covered by the County. Captain Franks shared that medical staff is there 24/7 and it is not just a nurse. For example, if there is someone that was in a car accident than they give them an assessment and they make a recommendation for care, they also run clinics once a week, there is a NP that provides medication and a mental health NP that provides mental health medication, takes about six nurses and two NP's to run the jail. Chair Dorran shared that one of the major things for him was pharmaceutical control and they aren't even authorized to even give aspirin. Captain Franks shared that with having a medical provider they have a little pharmacy there and hold a license for that and they are responsible for it and hold inspections. Commissioner Timmons asked if they have 24/7 care now? Captain Franks shared that now they don't have 24/7 care but it was approved by the Commissioners to go with the current provider for 24/7 so as this next fiscal year we would have had 24/7 care. Commissioner Timmons asked what do you have now? Captain Franks shared that they have care from 6am to 7pm usually. Commissioner Timmons shared that the hope is that when you have 24/7 care you will have less trips to the hospital. With the current provider they had someone 24/7 on the phone but then the deputies were giving vitals and the recommendation was almost always take them to the hospital, now with 24/7 we can have someone that can monitor them and assess them.. Commissioner Timmons asked that in maybe six months if we could see if the transports to the hospital are going down? Captain Franks shared that yes we can track that and do that now, believe it is a year contract and there is a 90 day window where any side could cancel the contract and give notice. Commissioner Timmons shared that she would like to see those numbers to see if it is working. Commissioner Shafer asked when is there last day? Captain Franks shared that it is the end of August for WellPath and the contract with MedTrust they asked if they could come in early because it takes a while to set up. **Commissioner**

**Shafer moved to approve agreement with MedTrust to provide 24/7 medical coverage at a cost of \$1,982,344. Seconded by Commissioner Timmons. Carried, 3-0.**

2. Trailer RFP - Presented by Jim Littlefield, Umatilla County Undersheriff. Authorization is sought to issue a request for proposals for the purchase of a trailer to transport snowmobile/OHV. Currently, the two snowmobile and ATV trailers being used are old and in poor shape. The trailers have repaired over the years, including recently when an axle on one of the trailers failed. The second trailer also needs repairs. Undersheriff Littlefield shared that a better newer platform would be safer and see what the bids come back as and we could see what the funding would look like. **Commissioner Timmons moved authorize the issuance of request for proposals for purchase of snowmobile/OHV trailer. Seconded by Commissioner Shafer. Carried, 3-0.**
3. Insurance Agent RFP - Presented by Dan Lonai, Umatilla County Administrative Director. Authorization is sought for the issuance of request for proposals for insurance agent for record for property, liability, and workers compensation insurance. The Board last reviewed the county insurance agent of record in April, 2021. **Commissioner Timmons moved to authorize issuance of request for proposals for insurance agent of record for property, liability and workers compensation insurance. Seconded by Commissioner Shafer. Carried, 3-0.**
4. Facility Controls RFP - Presented by Mark Tanner, Umatilla County Maintenance Manager. The Maintenance Division is seeking to have a request for proposals issued to purchase replacement controls for the juvenile building. The current controls are not working properly. This is on the list for maintenance capital projects for this fiscal year. The software runs off of Java and IT has to go back and download older versions to make the software work. This request would be to update it to a windows version and eliminate the security risk with that computer. Commissioner Shafer asked what are we looking at for a ballpark range for price? Mark shared that about 35 to 40 thousand and it should be less than what Stafford Hansell was. Commissioner Dorran asked if we put in a new HVAC in the juvenile facility? Mark shared that they only put in a new coil. Commissioner Dorran asked how far behind this request will there be a request for a new HVAC system? Is this something that we should be looking at all together? Mark shared that this system was 2001 and inquired to several different companies about what the options would be to update that building and they all said that is the best type of system for that facility, for an upgrade don't think so because there is an updated coil in one and there are three units outside. Also did a repair on a coil for another one. Commissioner Dorran asked if we will be able to match up the newest software with an older unit? Will that cause any issues? Mark shared that the software itself if we had to get a new system than the new software would work with it, this software will tie into the software we are using for the courthouse and for Stafford Hansell so all of the software will be linked. **Commissioner Shafer moved to authorize issuance of request for proposals for purchase of new controls at the juvenile facility. Seconded by Commissioner Timmons. Carried, 3-0.**
5. Maintenance Payable - Presented by Mark Tanner, Umatilla County Facilities Manager . Approval is sought to approve payable to Double S Electric, Inc. for electrical services at the new Hermiston Community Corrections facility. The payable is before the Board for approval due to the amount. This will be reimbursed by Community Corrections. **Commissioner Shafer moved to approve payable to Double S Electric, Inc in the amount of \$5,539.55. Seconded by Commissioner Timmons. Carried, 3-0.**

6. Board Payable - Presented by Chair Dorrان. Approval is sought to approve grants and payable for two producers for livestock losses. Previously the county Wolf Depredation Advisory Committee reviewed and approved payments for 2022 confirmed depredations. The payables for the two producers to compensate for depredations for 2022 are before the Board for review and approval. **Commissioner Dorrان moved to approve grants and payable for two producers for livestock losses. Seconded by Commissioner Timmons. Carried, 3-0.**
  
7. UEC Agreement - Presented by Chair Dorrان. Approval is sought for Rural Development loan of \$300,000 from Umatilla Electric Cooperative, and authorize the chair to sign loan documents. The replacement of the Nolin Bridge on Mac Hoke Road was approved in April, 2022. A portion of the cost was paid by an OGOT grant. Umatilla Electric Cooperative applied for and was approved for a USDA Rural Business and Cooperative Development Service's Rural Economic Development Loan for the bridge replacement. The loan does not accrue interest, has a ten year term, with annual payments of \$30,000. The loan and the UEC agreement are before the Board for approval. **Commissioner Dorrان moved to approve Rural Economic Development loan of \$300,000 from Umatilla Electric Cooperative, and authorize chair to sign loan documents. Seconded by Commissioner Timmons. Carried, 3-0.**

Commissioner Reports:

Commissioner Shafer: Agree that the EFSC hearing this morning was frustrating but not unexpected.

Commissioner Dorrان: Thank all of the Commissioners, Doug and staff for who were all at the EFSC meeting today, thought it was frustrating but that is how the State of Oregon works. Some of the fixes to a lot of the things in the State need to be done legislatively. We have created some great ground work for that, going to be a challenge legislatively but we did make a lot of headway of HB3179. Our voices are going to make that happen, Commissioner Shafer position with AOC, case that all of AOC should pay attention too, no clarity in local land use decisions. The other item is that he really does appreciate all of the things that the Sheriff Office does because it isn't easy. Last item is that our finance department has went through a monumental process of changing something that is more than monumental and historical for the county and the way that that the finance department has changed and how it will go on to other departments, exciting to see Umatilla County move forward and we have come a long way.

Commissioner Timmons: Learned a lot and stayed all day yesterday for the Boardman to Hemingway hearing, a couple of comments and a lady came all of the way from Baker, very interesting how the process works, enjoyed visiting with some of the member of EFSC during the break times and interesting how some of them had connections to Umatilla County.

Meeting adjourned by Chair Dorrان at 4:34 p.m.

*Lori Smith*

Executive Secretary – Board of Commissioners