

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of October 2, 2019
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair George Murdock and Vice-Chair John Shafer

Absent: Commissioner Bill Elfering

County Counsel: Doug Olsen

Members and Guests Present: Robert Pahl, Chief Finance Officer; Tom Fellows, Public Works Director; Greg Silbernagel, Oregon Water Resources Dept.; Aaron Treadwell, Milton-Freewater Head Start Deputy Director; Human Resources: Jennifer Blake, Director; Stephanie Ellenberger and Stephanie Barnett; Elizabeth Ridley, Planning; Gail Nelson, Economic Development Coordinator; Paul Chalmers, Assessment & Taxation Director

CALL TO ORDER: Chair Murdock called the meeting to order at 9:00 a.m. He reminded those present that the meeting is a public forum. It is being video and audio recorded and minutes will be taken. Comments will become part of the meeting record. If persons wish to speak before the Board, please come to the podium, identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others. He noted there is a point for public input before business items for other than agenda items.

Pledge of Allegiance was led by Commissioner Shafer.

Awards/Correspondence/Recognition Employee of the Quarter was presented by Chair Murdock to Felix Pereyda for his great job in court security. He read comments of nominee letters. Officer Pereyda worked 18 years at the Sheriff’s office, then transferred to the courthouse about two years ago. He made many good relationships early on; exhibits calm and professional quality work; great customer service. He is appreciated! Officer Pereyda was presented with a certificate, candy, 8 hours’ paid time off and a reserved parking spot. A picture was taken.

Minutes – Commissioner Shafer moved to acknowledge the Board minutes from the meeting of 9/18/19. **Seconded by Commissioner Murdock. Carried, 2-0.**

Additions to Agenda – item #9 – Economic Development Grant.

Public Comments – none.

Business Items

1. **Milton-Freewater Public Works Property.** Greg Silbernagel, Watermaster, presented. The Oregon Water Resources Department is looking to drill up to three test wells on the Public Works property in Milton-Freewater to document the water levels for the area. For each of three wells, a small space of 10X10 is needed. In talking with Tom Fellows, Public Works Director, there is adequate space available, and he also talked to Commissioner Shafer. An agreement has been drafted and reviewed. **Commissioner Shafer moved to approve. Seconded by Commissioner Murdock. Carried, 2-0.**
2. **Butler Grade Road Legalization.** Tom Fellows, Public Works Director, presented. The location of the butler Grade Road does not match the record location, and will need to legalize the road at its presentation. This is ongoing work in progress. The first step in legalization process is for the Board of Commissioners to

order/authorize a survey. The inconsistency was brought to light when wind turbines needed additional setbacks (to allow space for bigger blades). Right of way needs to be properly legalized. **Commissioner Shafer moved to adopt Order No. RD2019-15. Seconded by Commissioner Murdock. Carried, 2-0.**

3. Road Naming. Elizabeth Ridley, Planning, presented. As required by county ordinance, with road access to at least three potential buildings, a road is to be named. The proposed road name for the private lane is Rooster Rock Lane, which meets the road naming standards. **Commissioner Shafer moved to adopt Order No. RD2019-14. Seconded by Commissioner Murdock. Carried, 2-0.**
4. Sale of Property. Doug Olsen presented. This is regarding the former Kinzua property in Pilot Rock. The property has been through two auctions, but no bids were made. Now a written bid has been submitted, and the bid meets the minimum requirement amount at \$5,000. **Commissioner Shafer moved adopt Order No. BCC2019-067. Seconded by Commissioner Murdock. Carried, 2-0.**
5. Head Start Milton-Freewater Facility. Aaron Treadwell, Deputy Director of M-F Head Start, presented. The county was the sponsor in 2009 for a Community Development Block Grant to construct the Head Start facility. The grant closed in 2014 and now the facility is eligible to be conveyed to Head Start. Mr. Olsen noted the county didn't have any financial commitment in the project, but the CDBG grant required county ownership of the property for a five year period following grant closure. The facility can now to be transferred to the Umatilla Morrow Head Start. **Commissioner Shafer moved to adopt Order No. BCC2019-066 (to execute a deed to transfer). Seconded by Commissioner Murdock. Carried, 2-0.**
6. Fair Payable. Mr. Olsen presented. This is approval of a payable for ice at the 2019 Fair in the amount of \$9,140 to Crystal Clear Ice. **Commissioner Shafer moved to approve the payable. Seconded by Commissioner Murdock. Carried, 2-0.**
7. Elections Payable. Mr. Olsen presented. This payable was referred from the finance office for Board approval because of the amount. It is an annual expense for ballot secrecy sleeves. **Commissioner Shafer moved to approve payment of \$5,019 to Cenveo Worldwide Limited. Seconded by Commissioner Murdock. Carried, 2-0.**
8. AOC Federal Land Management Subcommittee. Commissioner Shafer presented. A Commissioner must be designated by the Board to exercise the county vote on the AOC Federal Land Management Subcommittee. He agrees to serve and approves of the letter to go to AOC designating him as the county representative to vote. **Commissioner Shafer moved to approve. Seconded by Commissioner Murdock. Carried, 2-0.**
9. Economic Development Grant. Commissioner Shafer advised he was approached by Courtney Crowell, Regional Solutions, Governor's Office. This is to request a grant from county Economic Development funds to Link One Potato Solutions for a plan to take wastewater out of Stanfield. Timelines of state statutes are quick approaching. It would be a \$10,000 grant for a "bridge" or stop-gap to handle the wastewater. It affects 51 jobs in the county. **Commissioner Shafer moved to approve the grant pending approval from Commissioner Elfering (as liaison to Economic Development). Seconded by Commissioner Murdock. Carried, 2-0.** [Note for the record, Commissioner Elfering did not approve, so the grant was not paid.]
10. Supplemental Budgets. Chair Murdock called the public hearing to order at 9:20 a.m. Robert Pahl, Chief Finance Officer, presented three supplemental budgets: Order 2020-02 (General Fund - Veterans Services) requires increases in State Revenue of \$1,783 and Materials & Services of \$1,783. Order 2020-03 (Sheriff Snowmobile Program) requires increases in Beginning Cash of \$7,100 and Materials & Services of \$7,100. Order 2020-04 (School Based Health Center) requires increases in Local Revenue of \$20,000, in State

Revenue of \$126,500, and in Personnel Services of \$435,746 and a decrease in Materials & Services of \$198,430.

There were no public comments; there were no questions. Chair Murdock adjourned the hearing at 9:22 a.m.

In the matter approving Supplemental Budgets pursuant to ORS 294.471 for FY ending 6/30/20:

Commissioner Shafer moved to adopt Budget Order No. 2020-02 (Program 5770 – Veterans Services). Seconded by Commissioner Murdock. Carried, 2-0.

Commissioner Shafer moved to adopt Budget Order No. 2020-03 (Program 1581 – Sheriff Snowmobile Program). Seconded by Commissioner Murdock. Carried, 2-0.

Commissioner Shafer moved to adopt Budget Order No. 2020-04 (Program 5638 – School Based Health Center). Seconded by Commissioner Murdock. Carried, 2-0.

11. Budget Transfers. Mr. Pahl presented two budget transfers: Order 2020-05 (Soil Probe Truck) requires an increase in Materials & Services of \$3,000 and a decrease in Contingency of \$3,000. Order 2020-06 (2050 Plan) requires an increase in Materials & Services of \$25,000 and a decrease in Contingency of \$25,000.

In the matter approving Transfers of Budget pursuant to ORS 294.463 for FY ending 6/30/20:

Commissioner Shafer moved to adopt Budget Order No. 2020-05 (Program 4017 – Soil Probe Truck). Seconded by Commissioner Murdock. Carried, 2-0.

Commissioner Shafer moved to adopt Budget Order No. 2020-06 (Program 4059 – 2050 Plan). Seconded by Commissioner Murdock. Carried, 2-0.

Executive Session – none.

Commissioners' Reports - none.

The meeting adjourned at 9:24 a.m.

Respectfully submitted,

Melinda Slatt

Executive Secretary, Umatilla County Board of Commissioners