

**MINUTES**  
**UMATILLA COUNTY BOARD OF COMMISSIONERS**

Meeting of November 4, 2020  
9:00 a.m., Room 130, Umatilla County Courthouse  
Pendleton, Oregon  
*Public Call in #: 541-728-0275*

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**Commissioner Present:** Chair John Shafer  
**Commissioners attending remotely:** Vice-Chair George Murdock and Commissioner Bill Elfering  
**County Counsel:** Doug Olsen  
**Guests Present:** Dan Dorrان, Commissioner Elect; Ben Lonergan, East Oregonian  
**Video or Calling in:** Tom Fellows, Public Works Director; Jennifer Blake, Human Resources Director; Robert Pahl, Chief Finance Officer; Dan Lonai, Administrative Services Director; Joe Fiumara, UCo Health Director; Undersheriff Jim Littlefield

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CALL TO ORDER: Chair Shafer called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. The meeting is being video and audio recorded and minutes will be taken. Comments will become part of the meeting record. If persons wish to speak before the Board, please come to the podium, if in person, identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others. He noted there is a point for public input before business items for other than agenda items.

**Pledge of Allegiance**

**Awards/Correspondence/Recognition.** None.

**Minutes** – Commissioner Murdock moved to acknowledge the Board minutes from the meeting of 10/21/20. Seconded by Commissioner Elfering. Carried, 3-0.

**Additions to Agenda** – none.

**Public Comments** – None were heard.

**Business Items**

1. **Enterprise Zone.** Presented by Doug Olsen. Two agreements for development in the Greater Umatilla Enterprise Zone are up for approval. The City of Umatilla is a co-sponsor of the zone and will also need to approve the application for long-term tax abatement. The two proposed facilities are identical in size and in area, and are identified as West & East Wanapa. The plan is to start construction on the East within the near future, then later the West Wanapa area. The terms are similar as prior agreements, with no less than \$2 million in lieu payment for the 15-year tax exemption period. The developer also agreed to pay additional fees for public safety and schools plus, slightly different than prior agreements, they will be allowed an offset for certain charitable contributions up to \$150,000/year. The Umatilla City Council approved both agreements last night (November 3). Commissioner Murdock added he, Doug Olsen, and Paul Chalmers (the County’s prior A&T Director) met in negotiations with the City of Umatilla. **Commissioner Murdock moved to adopt Order No. BCC2020-068 (East Wanapa). Seconded by Commissioner Elfering. Carried, 3-0. Commissioner Elfering moved to adopt Order No. BCC2020-077 (West Wanapa). Seconded by Commissioner Murdock. Carried, 3-0.**

2. Elections Payable. Presented by Dan Lonai, Administrative Services Director. Regarding the November 3<sup>rd</sup> election, he advised he left about 1 a.m. and was home by 2 a.m. He felt things went pretty smooth – more so than in 2016. Even with less people due to the pandemic, since the county purchased new equipment, the process has streamlined. There was a lot of early voting. This payable before the Board for approval is for maintenance of the statewide system (Oregon Centralized Voter Registration), which is split between the state and all 36 Oregon counties. Our county share is \$7,776. It is a yearly routine expense, the same as every year, and has been budgeted. **Motion was made by Commissioner Elfering to approve the payment. Seconded by Commissioner Murdock. Carried, 3-0.**
3. Maintenance Payable. Mr. Lonai presented. This payable for approval is for auto door openers and replacement glass for the courthouse & public health. The amount is \$11,393.17 to C&H Glass. Brief discussion ensued regarding maintenance projects at the courthouse (first floor bathrooms, ADA compliance). **Motion was made by Commissioner Elfering to approve the payable. Seconded by Commissioner Murdock.** Robert Pahl, CFO, advised this is for the down-payment, one-half the cost. He suggested approving the entire payment; Mr. Lonai agreed. **Commissioner Elfering amended his motion accordingly – half the total today is \$11,393.17, with the remaining \$11,393.17 (or so) to also be approved for payment. Seconded by Commissioner Murdock. Carried, 3-0.**
4. GIS License Purchase. Presented by Mr. Lonai. The purchase of an ArcGIS license is before the Board for approval. The County Planning department relies on ArcGIS for maps for a variety of projects, including public notices. The system is outdated and approval is sought to upgrade with a new, perpetual license with a one-time license fee of \$7,000 followed by a \$400 renewal fee each subsequent year. Budget is available with funding to be shared between Planning (\$2,000) and GIS (Administrative Services \$5,000) then the \$400 renewal fee/year would be paid by Planning. **Motion was made by Commissioner Elfering to approve the purchase. Seconded by Commissioner Murdock. Carried, 3-0.**
5. Forklift Purchase. Presented by Tom Fellows, Public Works Director. Approval is sought to purchase a used Dynalift forklift from Oregon Surplus Property for \$20,000. The old one (1980) will be auctioned off. **Motion was made by Commissioner Elfering to approve the purchase. Seconded by Commissioner Murdock. Carried, 3-0.**
6. Roller Purchase. Presented by Mr. Fellows. The purchase of a newer roller is sought for approval. This pneumatic roller would be used for chip seal mainly, but also for road grading. This equipment would be an addition to the fleet. The current one was purchased over 20 years ago and the intent is to use it as back up for chip sealing. This is a 2001 roller from Oregon state surplus in the amount of \$12,000 with only a few thousand hours, which would easily be 8-10 years of life with good maintenance. **Motion was made by Commissioner Elfering to approve the purchase. Seconded by Commissioner Murdock. Carried, 3-0.**
7. Wiring Replacement. Presented by Mr. Fellows. Thieves stripped everything from the rock crusher at the Ransier Pit near Hermiston with an estimate of loss around \$15,000. Authorization is sought to purchase and replace wiring and connectors as a result of the loss due to theft. The recommendation is to purchase from Modern Machinery for a total of \$14,903.65. In response to Commissioner Shafer's question about insurance, Mr. Fellows advised his office is looking into it, but they are not sure. Some loss may be recouped. **Motion was made by Commissioner Elfering to approve the purchase. Seconded by Commissioner Murdock. Carried, 3-0.**
8. Boathouse Purchase. Presented by Undersheriff Littlefield, Sheriff's Office. Authorization is sought to purchase a metal structure (from Coast Carports, for a total of \$5,321) to house a boat at McNary Dam. Funds were obtained after selling two jet boats from Oregon State Marine (\$18,000); some money was spent, but the rest was available. This will provide storage out of elements and good location for quick deployment on the

Columbia River. **Motion was made by Commissioner Murdock to approve the purchase. Seconded by Commissioner Elfering. Carried, 3-0.**

9. Public Health Payable. Presented by Joe Fiumara, UCo Health Director. As part of COVID education, UCo Health placed radio advertisements with Diamante Media LLC. Total amount is \$18,000 and the company will match the number of purchased time. The campaign includes interpretation for Spanish speaking format. He clarified funding originated from available COVID monies to Public Health and is guaranteed payment. **Commissioner Murdock moved to approve the payable. Commissioner Elfering seconded. Carried, 3-0.**
10. Public Health Sign Payable. Presented by Mr. Fiumara. Approval is sought to replace UCo Health's LED display sign, which is a very old Windows 98 unsupported format. Messaging and campaign are important and the location is good. The amount is \$26,950 from Sign Men. **Commissioner Murdock moved to approve the payable. Commissioner Elfering seconded. Carried, 3-0.**
11. Creation of Position – Public Health. Presented by Mr. Fiumara. This is for creation of 1.0 FTE Registered Nurse position at Public Health Department. He is working on mutual aid agreements with partners in area hospitals, pharmacies etc. Also hoping to utilize additional staffing for vaccine service in order to be proactive. **Commissioner Elfering moved to approve the creation of the position. Commissioner Murdock seconded. Carried, 3-0.**
12. On-Call Position. Presented by Jennifer Blake, HR Director. She has been working with Dan Primus, District Attorney. Notice was given by an experienced prosecutor in the District Attorney's Office. The proposal is to have a deputy district attorney be on-call with no more than 19 hours/week. The person would handle training and charging of cases. There is need to maintain that experience. This position is an addition, as the vacant position will be backfilled. Chair Shafer expressed his support and is in favor of this concept. He recommended approval. **Commissioner Murdock moved to approve. Commissioner Elfering seconded. Carried, 3-0.**
13. Fair Board Terms. Presented by Commissioner Elfering as liaison commissioner to the Fair. With the diminished 2020 Fair, the proposal is to provide the option to extend the term for the Fair Board. Luke Dynes' term is expiring and he does not wish to be reappointed, so his term will end, and Michael Engelbrecht will fill that position. All other terms will be extended one year. Mr. Olsen added the proposal is to move Board elect to Dynes' position, who is leaving. The plan is to recruit someone through the normal process with a board elect being appointed at a later time. Today only Board action is to adopt the order which incorporates all changes. **Commissioner Elfering moved to adopt Order No. BCC2020-078. Commissioner Murdock seconded. Carried, 3-0.**
14. Emergency Declaration. Mr. Olsen presented. The Board first declared an emergency on 3/18 due to the COVID pandemic; the order has been extended a number of times and is currently set to end on 11/4. The proposal is to continue the emergency declaration to 1/6/21 (the first board meeting in January). The Governor's order for the statewide declaration goes through 12/31/20. The situation resulting in the initial declaration remains and the county continues to utilize its emergency powers to respond. Chair Shafer added it is important to note OEM's comment on a recent conference call that a county must have emergency declared for any funding opportunities. **Commissioner Elfering moved to adopt Order No. BCC2020-076. Seconded by Commissioner Murdock. Carried, 3-0.**
13. Supplemental Budgets – Public Hearing. Chair Shafer called the public hearing to order at 9:37 a.m. The staff report was presented by Robert Pahl, Chief Finance Officer. There were two supplemental budgets, Budget Orders numbered: Order 2021-14 (Human Services – Alcohol, Drug, & Gambling Services) requires increases in Transfers In of \$96,000 and in Contingency of \$96,000. Order 2021-15 (Capital Projects –

Facilities Reserve Program) requires increases in State Transfers In of \$137,000 and in Contingency of \$137,000.

Chair Shafer asked for public comments or questions. With none being heard, Chair Shafer closed the public hearing at 9:39 a.m. Deliberations. None.

**In the matter approving Supplemental Budgets pursuant to ORS 294.471 for FY ending 6/30/21:  
Commissioner Elfering moved to adopt Budget Order No. 2021-14 (Program 5487 – Alcohol Drug & Gambling Treatment Services). Seconded by Commissioner Murdock. Carried, 3-0.  
Commissioner Elfering moved to adopt Budget Order No. 2021-15 (Program 9040 – Facilities Reserve). Seconded by Commissioner Murdock. Carried, 3-0.**

**Executive Session** – none.

### **Commissioners' Reports**

Commissioner Shafer: introduced and congratulated Dan Dorran, Commissioner elect. Welcome!

Commissioner Elfering: looks forward to working with Mr. Dorran in the interim with transition coming in 2021.

Commissioner Murdock: he visited with Dale Primmer, Community Justice Director, this morning about the need to discuss the impact of the passage of Measure 110, which will cost his department about \$600,000. And, there are also implications for the Sheriff's Office and Human Services. Mr. Primmer can explain in more detail about the impacts with drug offenders. A meeting was set to discuss impacts.

The meeting adjourned 9:44 a.m.

Respectfully submitted,

*Melinda Slatt*

Executive Secretary, Umatilla County Board of Commissioners