

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only
(X) Action

FROM (DEPT/ DIVISION): Sheriff's Office

PROGRAM: 1509 Dispatch (1509-58001/1509-53400)

SUBJECT: New flooring in dispatch center – Cost Less Carpet

<p>Background: The existing carpet has been in the center since the building was built in 1999. This means that carpet is about 24 years old. We are a 365 a day, 24/7 operation with multiple employees coming and going. We previously have attempted to have the carpet cleaned which resulted in it looking much worse and the visible stains are now more prevalent.</p> <p>The carpet due to its age, is also worn very thin in places. The new carpet will be in most of the center with the laminate flooring being in the area of the dispatch consoles.</p> <p>This will make it easier to keep clean and if someone does spill, cleanup will not damage the carpet portion. I had 2 companies come in and this was the lower quote.</p> <p>They are also willing to work around our schedule as needed to include the company that will be contracted to come in to raise up/move the consoles, as they aren't ordinary office equipment.</p>	<p><u>ACTION REQUESTED:</u> Approval off replacement of the old carpet with new carpet and laminate flooring in the dispatch center area.</p> <p>The quoted price is \$10,766.84</p>
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ATTACHMENTS: Quote from Cost Less Carpet, pictures of the existing carpet

Date: (09-01-2023)

Submitted By: (Cpt. Primmer)

*****For Internal Use Only*****

Checkoffs:

() Exec. Asst.

To be notified of Meeting: Sheriff Rowan,
Cpt. Primmer

() Dept. Head (copy)

() Human Resources (copy)

() Budget (copy)

() Fiscal

() Legal (copy)

Needed at Meeting: Cpt. Primmer

() (Other - List):

Scheduled for meeting on: September 20, 2023

Action taken:

Follow-up:

COST LESS CARPET -- HERMISTON
 220 W Harper Rd
 Hermiston, OR 97838
 541-667-8066

Order Summary

Order # 181122
 Date 2/2/2022
 Salesperson KELLEYR
 Terms COD
 Cust PO #

Bill To

UMATILLA COUNTY SHERIFF
 4700 PIONEER PLACE
 PENDLETON, OR 97801

541-571-0600

Ship To

client moves furniture
 Dispatch

First Print Date

SKU	Product	Delivered	Qty	Price	Line Total
WB93109	T&A : Roppe : 700 Series : 2.5" Cove Base : 150 Dark Grey (120lft)		220.00	\$1.07	\$235.40
WB96290	T&A : Taylor : Finale : Wall Base Adhesive White 30oz Tube WFFINALE30		6.00	\$7.49	\$44.94
777A	Pass Through Labor includes, Demo, install LVP, Carpet,cove base and travel for 2 days		1.00	\$5,400.00	\$5,400.00
WB96727	Engineered Floors : Tile Tabs : 120yd/roll		2.00	\$147.00	\$294.00
1001A	General Freight		1.00	\$345.68	\$345.68
WB1028931	Dream Weavers: 3059B: Uplink 26, 3122: Denim 120.00 linear feet		176.00	\$15.50	\$2,728.00
WB61354	Rhino LVP : Vinyl Planks 5mm Washington Cedar LL (19.76) 20mil (DROP) 30 Bxs & 0 Pcs		592.80	\$2.69	\$1,594.63
WB98219	Mapei : ECO 399 LVP Adhesive 4 GL (1951215)		1.00	\$124.19	\$124.19

Sub Total \$10,421.16

Freight \$345.68

Sales Tax \$0.00

Grand Total \$10,766.84

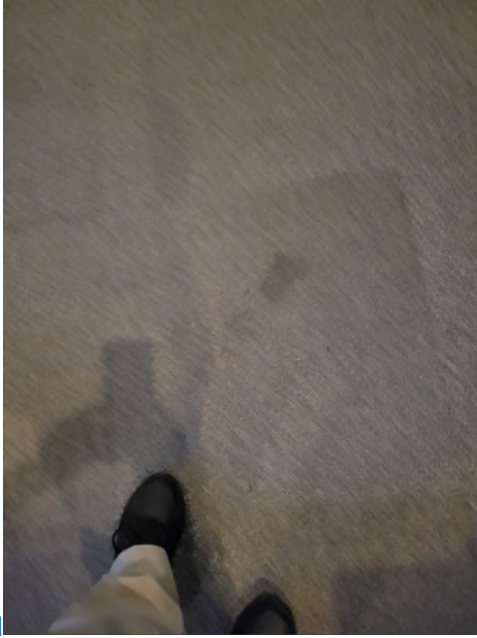
Pymts Rec'd \$0.00

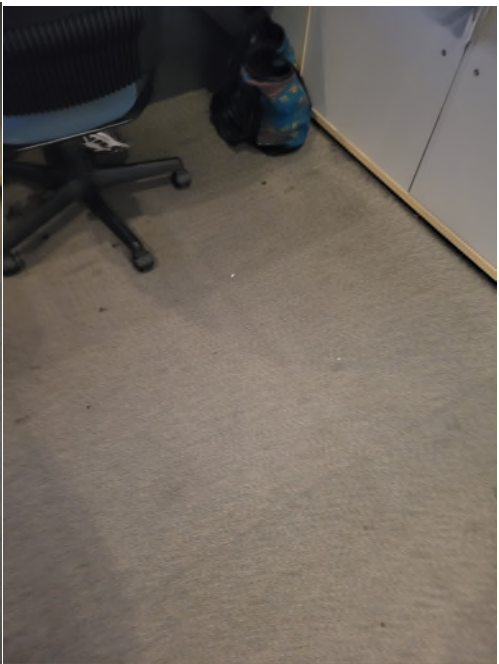
Balance Due \$10,766.84

BEFORE INSTALLING ANY PRODUCT, INCLUDING BUT NOT LIMITED TO - CARPET, VINYL, WOOD OR LAMINATE FLOORING, TILE, AND SLAB - PLEASE VERIFY THE SHADE AND COLOR OF ALL PURCHASED ITEMS. NO IMPLIED WARRANTIES ARE GRANTED BEYOND THE MANUFACTURER WARRANTY. CLAIMS WILL ONLY BE CONSIDERED FOR NON-INSTALLED PRODUCTS. THERE IS A 45% RESTOCKING FEE ON ALL SPECIAL ORDERS. NOT RESPONSIBLE FOR ITEMS LEFT OVER 30 DAYS.

EMPLOYEE INITIALS _____ PICK UP DATE _____

CUSTOMER SIGNATURE _____









The laminate flooring would go in the center surrounded by carpet to assist with the noise level. Will look more professional, cleaner and give employees a bigger sense of pride in their respective workplace