

AGENDA ITEM FOR ADMINISTRATIVE MEETING

( ) Discussion only  
( X ) Action

FROM (DEPT/ DIVISION): County Counsel

SUBJECT: Financial/HR Software Contract

<p>Background: The County issued a Request for Proposals for software for financial management and human resources system. Four proposals were received:</p> <p>Caselle Dude Solutions Tyler Technologies UKG</p> <p>Staff has reviewed the proposals and completed demonstrations of Caselle and Tyler. The recommendation is to contract with Caselle to provide the software. The recommendation is also to obtain software for facilities management to Dude Solutions.</p>	<p>Requested Action: Award contract for software for financial management and human resources system to Caselle, and for facilities management to Dude Solutions.</p>
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ATTACHMENTS: Recommendation

Checkoffs:

- ( ) Dept. Head (copy)
- ( ) Budget (copy)
- ( ) Legal (copy)

To be notified of Meeting:

Riley Wortman, Robert Pahl  
Jennifer Blake

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Scheduled for meeting on: August 18, 2021

Action taken:

The county received four bids from the following vendors:

Vendor	Initial Cost	Annual	Total Cost over 5 years
Caselle	\$168,960	\$35,136	\$309,504
Dude Solutions (Facilities management only)	\$34,790.06	\$9,895.2 (+5% a year)	\$89,467
Tyler Technologies	\$614,426	\$63,849	\$882,223
UKG (Payroll Only)	\$34 per W2/employee per Month	\$137,640 approximate	\$673,200

After careful consideration of each of the proposals submitted, as well as the demos from Caselle and Tyler Tech, our team suggests we go forward with the following: award the main Finance/HR system implementation to Caselle. They have a solid package that covers most of the needs for Finance and HR. The references we contacted about Caselle were very informative and they gave Caselle a solid recommendation based on their usage and the support they received from Caselle when they ran into problems with the software.

There were modules requested in the RFP that they don't yet cover, or fell short of expectations, that need to be addressed. For the maintenance module which Caselle does not offer, we recommend going with Dude Solutions as they are a comprehensive maintenance solution. The module that fell short of expectations in all RFP's we reviewed was the timekeeping / timesheet solution. We are currently reviewing options for a third party solution that was recommended by Deschutes County. We will make a recommendation on that as soon as we have the appropriate information to do so. We would thus like to proceed with the next steps in the RFP process with Caselle and Dude Solutions.

Thank you.