

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only

(X) Action

FROM (DEPT/ DIVISION): Douglas R. Olsen
County Counsel

SUBJECT: HR Payable

Background: A payable is before the Board for approval due to the amount. The payable is for the renewal of the policy manual update and training for HR. The cost is budgeted.	Requested Action: Approve payable to Lexipol, LLC in the amount of \$8,753.66
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ATTACHMENTS: Payable

*****For Internal Use Only*****

Checkoffs:

- () Dept. Head (copy)
- () Budget (copy)
- () Fiscal
- (X) Legal (copy)
- () (Other - List:)

To be notified of Meeting:

Needed at Meeting:

Scheduled for meeting on: June 18, 2025

Action taken:



POLICE1> CORRECTIONS1>
FIRE/RESCUE1> EMS1> GOV1>

Invoice

#INVLEX11254220

6/12/2025

Bill To

Umatilla County
216 Se 4Th St
Pendleton OR 97801
United States

End User

Umatilla County

Terms	Due Date	PO #	Contract Term
Net 30	7/12/2025		7/1/2025 to 6/30/2026

Description	Qty	Rate	Amount
Annual Local Government Administration Policy Manual & Daily Training Bulletins	1	\$8,753.66	\$8,753.66

Your invoice includes a 5 % discount.

Subtotal	\$8,753.66
Tax Total (%)	\$0.00
Invoice Total	\$8,753.66
Amount Paid	\$0.00
Amount Due	\$8,753.66

[Click here to submit your accounting inquiry](#)

Lexipol now has an easier way for you to view/pay your invoices. Please set up/login to your account today at LEXIPOL CUSTOMER PORTAL If you have difficulty logging in, please click on the reset password link, reset your password, and attempt logging in again.

Please Make Checks Payable to:
Lexipol LLC
PO Box 676232
Dallas, TX 75267-6232