

AGENDA ITEM FOR ADMINISTRATIVE MEETING () Discussion only
(X) Action

FROM (DEPT/ DIVISION): Assessment, Taxation & GIS

SUBJECT: Cartographic Services and Cadastral Maintenance Intergovernmental Agreement

<p>Background: Umatilla County GIS is entering into an agreement with Wallowa County for Umatilla County GIS to provide all cadastral and cartographic services.</p>	<p>Requested Action: Approve IGA with Wallowa County to provide cartographic services and cadastral maintenance.</p>
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ATTACHMENTS :

If payable/purchase/contract:

Amount:

Duration (if contract): 2 years

Line Item:

Budgeted: Yes No

To be notified of Meeting:

Needed at Meeting:

*****For Internal Use Only*****

Scheduled for meeting on: April 14, 2026

Action taken:

Follow-up:

**INTERGOVERNMENTAL AGREEMENT BETWEEN
UMATILLA COUNTY AND WALLOWA COUNTY CONCERNING
CARTOGRAPHIC SERVICES AND CADASTRAL MAINTENANCE**

1. Background:

WHEREAS both Umatilla County and Wallowa County currently maintain separate digital cadastral mapping systems.

WHEREAS ORS 190.010 authorizes Umatilla County and Wallowa County to enter into an agreement for cooperative performance of any function or activity that a party to the cooperative agreement has authority to perform.

NOW THEREFORE, the Counties agree to the following Intergovernmental Agreement (“Agreement”) regarding geographic information systems administration:

2. Parties:

The parties to this Agreement are Umatilla County and Wallowa County.

3. Purpose:

The purpose of this Agreement is to allow Umatilla County to provide cartographic services and cadastral maintenance for Wallowa County.

4. Effective Date:

This Agreement becomes effective upon signatures by all parties listed in the Signatures section below and terminates on April 1, 2028 unless terminated sooner pursuant to the Termination section below.

5. Agreement:

- a. The parties agree that Umatilla County will provide cartographic services and cadastral maintenance for Wallowa County as detailed in the responsibilities below.
- b. The parties agree that the rate for services provided under this Agreement shall be \$80 per hour.
- c. The hours of service provided to Wallowa County by Umatilla County shall not exceed 250 hours annually without written authorization by Wallowa County. This limit shall only include hours worked under this Agreement and hours worked under the IGA concerning Geographic Information Systems Administration. The annual term on which this shall be measured shall be July 1st to June 30th.

6. County Responsibilities:

- a. Umatilla County will perform all necessary updates, modifications, and record-keeping for land inventory changes-including street vacations, consolidations, boundary line adjustments, segregations, partition plats, and subdivisions-utilizing the Esri Parcel Fabric framework.
- b. Umatilla County will update and maintain all Assessor Maps in adherence to ORMAP State Standards. Map production and maintenance shall be managed via a standardized Map Series to ensure consistency and cartographic integrity.
- c. Umatilla County will facilitate the timely submission of all updated cartographic products to the ORMAP technical team and the Wallowa County Assessor's office to ensure synchronization of public records.
- d. Umatilla County will invoice Wallowa County in a timely manner for all work done pursuant to this Agreement at the rate specified above.

7. Wallowa County Responsibilities:

- a. Wallowa County will supply Umatilla County with all necessary cartographic changes in detail including surveys, recorded deeds, and instrument numbers.
- b. Wallowa County will supply Umatilla County with the data necessary to complete the work detailed in this Agreement in a Map Series and Parcel Fabric framework.
- c. Wallowa County will maintain communication and provide comments on products created for Wallowa County departments.
- d. Wallowa County will internally review and verify that all cartographic changes and departmental GIS administration are satisfactory. If anything is found to be unsatisfactory, notify Umatilla County in detail of the needed changes within 30 days.
- e. Wallowa County will keep their own Esri Organization and provide Umatilla County with Administrative Creator Credentials as needed to perform the work of the Agreement.
- f. Wallowa County will provide Umatilla County with all software extensions and privileges to Administrative AGOL Environment needed to perform the work the Agreement.
- g. Wallowa County agrees to pay Umatilla County invoices it receives for work done pursuant to this Agreement within 30 days.

8. Indemnity

To the extent allowed and limited by the Oregon Constitution and Oregon Tort Claims Act, each party agrees to indemnify, defend, and hold harmless the other party, its officers, elected officials, agents, and employees from and against any claims, damages, losses, expenses (including reasonable attorney fees), caused in whole or in part by any act or omission by the indemnifying party, its officers, agents, or employees arising out of the performance of this Agreement.

9. Termination:

A party may terminate the Agreement by providing the other party/parties with ninety (90) calendar days prior written notice of the intent to terminate.

10. Amendment:

The Agreement may not be modified or amended except by a writing signed by all parties.

11. Law

This Agreement is governed by and will be constructed in accordance with the laws of the State of Oregon.

12. Signatures

Umatilla County Board of Commissioners

By _____
Chair, Umatilla County Board of Commissioners

Date _____

By _____
Umatilla County Commissioner

Date _____

By _____
Umatilla County Commissioner

Date _____

Wallowa County Board of Commissioners

By _____
Chair, Wallowa County Board of Commissioners

Date _____

By _____
Wallowa County Commissioner

Date _____

By _____
Wallowa County Commissioner

Date _____