

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only

(X) Action

FROM (DEPT/ DIVISION): Board of Commissioners

SUBJECT: Payable to the City of Pendleton

Background: A payable is before the Board for approval, it is over \$5,000.

Action Requested: Approve annual payable for FY 2026 Lobbying services to the City of Pendleton in the amount of \$12,000.

ATTACHMENTS: Payable and Invoice

Date: (2/13/26) Submitted By: (Kelsey Bailey)

*****For Internal Use Only*****

Checkoffs:

To be notified of Meeting:

- () Dept. Head (copy)
() Human Resources (copy)
() Fiscal
(X) Legal (copy)
() (Other - List:)

Needed at Meeting:

Scheduled for meeting on: February 18, 2026

Action taken:

Follow-up:

UMATILLA COUNTY PAYMENT REQUEST

PEID - AC	8630-01	Call Finance for PEID #
NAME	CITY OF PENDLETON	
ADDRESS	500 SW DORION AVE	
ADDRESS		
CITY, STATE, ZIP	PENDLETON, OR 97801	

AUTHORIZATION-APPROVAL	
DEPARTMENT	SIGNATURE
CFO	SIGNATURE IF OVER \$5,000
BOARD	
SUBMITTED	1/21/2025
	DATE PAID
	CHECK NUMBER
	RETURN - HOLD

AMOUNT	ACCOUNT #	DESCRIPTION	INVOICE NUMBER	INVOICE TOTAL	INVOICE DATE	FINANCE CODES	
\$12,000.00	1010-10-10040-530012	Oxley & Assoc Contract (FY 26)	INV18810	\$12,000.00	02/05/26		

\$12,000.00 PAGE TOTAL

\$12,000.00 GRAND TOTAL

Office Use: Pretravel Auth rec: _____ Contract Reviewed: _____ Routine: _____

Office Use: Tax ID Reviewed: _____ Quotes: _____ Bids: _____



City of Pendleton
500 SW Dorion Ave.
Pendleton, OR 97801
Phone: (541) 966-0207

INVOICE

Billed To:
UMATILLA COUNTY COMMISSIONER
216 SE 4TH ST
PENDLETON, OR 97801

DATE: 2/5/2026
INVOICE #: INV18810
DUE DATE: 3/5/2026
TOTAL DUE: 12,000.00

CUSTOMER ACCOUNT # : 00625

UMATILLA COUNTY (OXLEY ASSOC. FY26 CONTRIBUTION.)

ITEM DESCRIPTION	UNITS	PRICE	AMOUNT
OXLEY ASSOCIATES - FY26 LOBBYING SERVICES	1.00	12,000.00	12,000.00
TOTAL THIS INVOICE			12,000.00

For questions, contact Josh Ernst at (541) 966-0332

REMIT TO:

City of Pendleton
500 SW Dorion Ave
Pendleton, OR 97801

Please reference the invoice number on your check. Thank you!