

AGENDA ITEM FOR ADMINISTRATIVE MEETING ( ) Discussion only  
(X) Action

FROM (DEPT/ DIVISION): Assessment, Taxation & GIS

SUBJECT: Geographic Information Systems Administration Intergovernmental Agreement

<p>Background: Umatilla County GIS is entering into an agreement with Wallowa County Assessment &amp; Taxation for Umatilla County GIS to provide all GIS administration outside cartographic services and cadastral maintenance.</p>	<p>Requested Action: Approve IGA with Wallowa County to provide geographic information services administration.</p>
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ATTACHMENTS :

If payable/purchase/contract:

Amount:

Duration (if contract): 2 years

Line Item:

Budgeted:  Yes  No

To be notified of Meeting:

Needed at Meeting:

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Scheduled for meeting on: April 14, 2026

Action taken:

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Follow-up:

**INTERGOVERNMENTAL AGREEMENT BETWEEN  
UMATILLA COUNTY AND WALLOWA COUNTY CONCERNING  
GEOGRAPHIC INFORMATION SYSTEMS ADMINISTRATION**

1. Background:

WHEREAS both Umatilla County and Wallowa County currently do their own geographic information systems administration.

WHEREAS ORS 190.010 authorizes Umatilla County and Wallowa County to enter into an agreement for cooperative performance of any function or activity that a party to the cooperative agreement has authority to perform.

NOW THEREFORE, the Counties agree to the following Intergovernmental Agreement (“Agreement”) regarding geographic information systems administration:

2. Parties:

The parties to this Agreement are Umatilla County and Wallowa County.

3. Purpose:

The purpose of this Agreement is to allow Umatilla County to provide geographic information systems administration for Wallowa County.

4. Effective Date:

This Agreement becomes effective upon signatures by all parties listed in the Signatures section below and terminates on April 1, 2028 unless terminated sooner pursuant to the Termination section below.

5. Agreement:

- a. The parties agree that Umatilla County will provide geographic information systems administration for Wallowa County as detailed in the responsibilities below.
- b. The parties agree that the rate for services provided under this Agreement shall be \$80 per hour.
- c. The hours of service provided to Wallowa County by Umatilla County shall not exceed 250 hours annually without written authorization by Wallowa County. This limit shall only include hours worked under this Agreement and hours worked under the IGA concerning Cartographic Services and Cadastral Maintenance. The annual term on which this shall be measured shall be July 1st to June 30th.

6. County Responsibilities:

- a. Umatilla County will develop, host, and maintain detailed metadata and documentation for all layers, web applications, and digital products generated within the Wallowa County ArcGIS Online organization.
- b. Umatilla County will consult with Wallowa County staff to identify, design, and implement GIS-based solutions and integrations that optimize appraisal workflows and support the operations requirements of various County departments.
- c. Umatilla County will act as the primary administrator for the ArcGIS Online organization. Responsibilities include the management of the user accounts, the definition of custom roles and permissions, and the organization of groups to ensure a secure, curated user interface tailored to specific departmental needs.
- d. Umatilla County will update data and create maps for a variety of Wallowa County departments including but not limited to Assessment & Taxation, Planning, and Clerks office.
- e. Umatilla County will invoice Wallowa County in a timely manner for all work done pursuant to this Agreement at the rate specified above.

7. Wallowa County Responsibilities:

- a. Wallowa County will supply Umatilla County with the data necessary to complete the work detailed in this agreement in a Map Series and Parcel Fabric framework.
- b. Wallowa County will maintain communication and provide comments on products created for Wallowa County departments.
- c. Wallowa County will internally review and verify that all cartographic changes and departmental GIS administration are satisfactory. If anything is found to be unsatisfactory, notify Umatilla County in detail of the needed changes within 30 days.
- d. Wallowa County will keep their own Esri Organization and provide Umatilla County with Administrative Creator Credentials as needed to perform the work of the Agreement.
- e. Wallowa County will provide Umatilla County with all software extensions and privileges to Administrative AGOL Environment needed to perform the work the Agreement.
- f. Wallowa County agrees to pay Umatilla County invoices it receives for work done pursuant to this Agreement within 30 days.

8. Indemnity

To the extent allowed and limited by the Oregon Constitution and Oregon Tort Claims Act, each party agrees to indemnify, defend, and hold harmless the other party, its officers, elected officials, agents, and employees from and against any claims, damages, losses, expenses (including reasonable attorney fees), caused in whole or in part by any act or omission by the

indemnifying party, its officers, agents, or employees arising out of the performance of this Agreement.

9. Termination:

A party may terminate the Agreement by providing the other party/parties with ninety (90) calendar days prior written notice of the intent to terminate.

10. Amendment:

The Agreement may not be modified or amended except by a writing signed by all parties.

11. Law

This Agreement is governed by and will be constructed in accordance with the laws of the State of Oregon.

12. Signatures

**Umatilla County Board of Commissioners**

By \_\_\_\_\_  
Chair, Umatilla County Board of Commissioners

Date \_\_\_\_\_

By \_\_\_\_\_  
Umatilla County Commissioner

Date \_\_\_\_\_

By \_\_\_\_\_  
Umatilla County Commissioner

Date \_\_\_\_\_

**Wallowa County Board of Commissioners**

By \_\_\_\_\_  
Chair, Wallowa County Board of Commissioners

Date \_\_\_\_\_

By \_\_\_\_\_  
Wallowa County Commissioner

Date \_\_\_\_\_

By \_\_\_\_\_  
Wallowa County Commissioner

Date \_\_\_\_\_