

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only
(x) Action

FROM (DEPT/ DIVISION): Sheriff's Office

PROGRAM: Emergency Management

SUBJECT: Request for approval of repair estimate for EM Communication and Command trailer.

Background: Last fiscal cycle, Emergency Management went to 3 local repair businesses and received estimates for the roof repair to the EM Communications and Command trailer. After receipt of these estimates, Drakes RV was determined to be the best option. We held off on scheduling this repair until this new FY and now request that we be allowed to proceed. For this, we did request an updated estimate from Drakes RV (attached). This revised estimate is anticipated to be \$5,484.07

() ACTION REQUESTED:
Request authorization to proceed with repairs to the trailer at the approximate cost of \$5,484.07

ATTACHMENTS:

Date: (9/6/2022) Submitted By: (Tom Roberts)

*****For Internal Use Only*****

Checkoffs:

- () Exec. Asst.
- () Dept. Head (copy)
- () Human Resources (copy)
- () Budget (copy)
- () Fiscal
- () Legal (copy)
- () (Other - List:)

To be notified of Meeting:

Needed at Meeting:

PLEASE RETURN THIS FORM AND ATTACHMENTS TO Executive Assistant

Scheduled for meeting on: September 21, 2022

Action taken:

Follow-up:



Drake's RV
 4701 NW A Ave
 Pendleton, OR 97801

ESTIMATE

Date	ESTIMATE #
8/23/2022	10112

Phone #	Fax #
541-278-8170	541-278-1611

CUSTOMER

UMATILLA COUNTY EMERGENCY MANAGMENT
 4700 NW PIONEER PL.
 PENDLETON OR 97801
 PH 541-966-3709
 FX 541-966-3760

INSURANCE COMPANY

Item	Description	Qty	Rate	Total
VEHICLE INFO	2006 STARCRAFT TRAVEL TRAILER- 1SABS02R561CK7165			
LABOR	1. REPLACE RUBBER ROOF MEMBRANE WITH NEW. 2. REMOVE ROOF DECKING, REPAIR FRAMING AS NEEDED, REPLACE INSULATION AS NEEDED & INSTALL NEW 7/16" ROOF DECKING. 3. REMOVE ROOF LADDER AND PATCH SHEET METAL	38	95.00	3,610.00
13-1184	Roof Membrane; DiFlex II ™; TPO; 30 Foot Length x 9.5 Foot Width; Dove White	1	767.29	767.29
13-1315	Roof Sealant; Self-Leveling; White; Tube	8	13.39	107.12
13-1320	Roof Sealant; Non-Leveling; White; Tube	2	13.39	26.78
13-1300	Adhesive; Use To Bond Moisture Absorbent Substrates; 1 Gallon Can	2	109.19	218.38
100536	Caps - Vent Plumbing- Plastic - White	2	3.00	6.00
18-5176	Roof Vent; Manual Opening; For 14 Inch x 14 Inch; With Screen; With 12 Volt Fan;	1	110.69	110.69
22-0145	Roof Vent; Manual Opening; 14-1/4 Inch x 14-1/4 Inch; With Screen; Without Fan	1	89.00	89.00
103410	Vent - Garnish - 5" - Roof - Ventline	2	12.00	24.00
08-0062	14 Inch x 14 Inch Air Conditioner Gasket	1	30.89	30.89
22-0670	Refrigerator Vent Cover	1	31.99	31.99
22-0721	Refrigerator Vent Base	1	23.49	23.49
20-6986	Molding; Short Leg Trim Type; 1" x 16' Length; Polar White	1	61.09	61.09
102062	Trim - Insert - 1" - White	96	0.25	24.00
100292	Butyl - Tape - 1/8" x 3/4" x 30'	5	10.24	51.20
100293	Butyl - Tape - 1/4" x 1" x 18' - White - #180- 16/18	2	18.31	36.62
OSB	7/16" X 48" X 96" OSB	6.5	30.85	200.53
SHOP SUPPLIES	Screws, Staples, Silicone, Wood Glue, Mesh Tape & Cleaning Supplies		65.00	65.00

ESTIMATE ONLY, DOESN'T COVER ANY HIDDEN OR UNSEEN DAMAGE. THANK YOU, DRAKES RV	Total	\$5,484.07
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