

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only

(X) Action

FROM (DEPT/ DIVISION): Douglas R. Olsen
County Counsel

SUBJECT: Maintenance Payable – Courthouse Chiller

<p>Background: Approval is sought for payment to HMS Commercial Service for repairs to the Courthouse chiller by installing a new pot feeder. The matter is before the Board for approval due to the amount.</p>	<p>Requested Action: Approve payment to the HMS Commercial Service, Inc. in the amount of \$8,394.60</p>
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ATTACHMENTS: Payable

*****For Internal Use Only*****

Checkoffs:

- () Dept. Head (copy)
- () Budget (copy)
- () Fiscal
- (X) Legal (copy)
- () (Other - List:)

To be notified of Meeting:
Robert Pahl

Needed at Meeting:

Scheduled for meeting on: January 19, 2022

Action taken:

Invoice

HMS COMMERCIAL SERVICE, INC.

4103 SE International Way
Suite 300
Milwaukie OR 97222
503-220-0394 FAX: 503-841-6245

Account # 100499

Invoice # 319063
Date: 12/21/2021
Page # 1 of 2

UMATILLA COUNTY COURTHOUSE
216 SE FOURTH STREET
PENDLETON OR 97801

Service At:
UMATILLA COUNTY COURTHOUSE
216 SE FOURTH STREET
PENDLETON OR 97801

Service Date 12/15/2021 PO # Job # 247868 Contract # Claim #

LOOK OVER POT FEEDER , ROUND UP MATERIALS AND GO OVER INSTALLATION INSTRUCTIONS. SET UP AND TALKED ABOUT HOW JOB NEEDS TO BE DONE. GETTING PICTURES FROM MARK FROM UMATILLA COUNTY ON POT FEEDER. DAY 1 : TRAVEL, CONTACTED MARK TANNER, ACCESS THE WORK THAT NEEDS TO BE DONE. THERE IS NO POT FEEDER, WILL HAVE TO PIPE ALL NEW PIPING TO CONNECT THE NEW POT FEEDER, I CONTACTED JESSE COLEMAN TO GET MORE INFO ON HOW THIS SHOULD BE PLUMBED. ALSO REACHED OUT TO ANDREW RUSSELL, TO GET AS MUCH INFO AS I COULD GET TO MAKE SURE EVERYTHING GO WELL. MADE A FEW DRAWINGS OF HOW THIS SHOULD BE PIPED, SENT PIC'S BACK TO SHOP TO GET IN PUT. GATHERED A MATERIAL LIST OF PARTS, DROVE TO SERVALS STORES , AND TO HERMISTON, TO GET MATERIALS. DAY 2 : SHUT DOWN SYSTEM AND DRAIN, STARTED PIPING NEW PIPE. TOOK MEASUREMENTS OF ALL PIPING, WENT DOWN TO THE HARDWARE STORE, THEY CUT AND THREADED EVERYTHING. INSTALLED ALL PIPING AND FITTINGS, TURN ON WATER AND TESTED FOR LEAKS. I DROVE TO HERMISTON FOR MORE SUPPLIES, STRUT HARDWARE. ANKER ALL PIPING AND POT FEEDER IN PLACE.

Description Of Service	Quantity	Unit Price	Extended Price	Tax
LABOR	33	\$170.00	\$5,610.00	
OVERTIME LABOR	2	\$255.00	\$510.00	
DOUBLETIME LABOR	1	\$340.00	\$340.00	
POT FEEDER, VALVE PACKING & CONSUMABLES	1	\$1,834.60	\$1,834.60	
TRUCK CHARGE	1	\$100.00	\$100.00	

Building Code 1
Object Code 53400

Remodel Dept _____

Approved MT

Terms: Due 1/20/2022

Please pay from this Invoice

Please Detach and Return with Remittance

Check Enclosed []	Method of Payment
Master Card [] Visa []	
Acct # _____	Exp Date _____
Name on Card _____	
Signature _____	

Invoice # 319063
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UMATILLA COUNTY COURTHOUSE

Remit To:

HMS COMMERCIAL SERVICE, INC.
P.O. BOX 50245
Bellevue WA 98015

Amount Due **\$8,394.60**

Amount Paid

Invoice

HMS COMMERCIAL SERVICE, INC.

4103 SE International Way
Suite 300
Milwaukie OR 97222
503-220-0394 FAX: 503-841-6245

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Page # 2 of 2

Balance Due \$8,394.60