

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only
(X) Action

FROM (DEPT/ DIVISION): Dan Lonai, Administrative Services

PROGRAM: Records

SUBJECT: Records Payable

Attached is a payable for the Helion recording system maintenance. The invoice is \$10,206, which is over \$5,000, and requires Commissioner approval. This is a yearly routine expense for the Records Department, and has been budgeted.

() ACTION REQUESTED:

Approve and sign the payable to Helion recording system maintenance in the amount of \$10,206

ATTACHMENTS: Payable

Date: (7/25/2025)

Submitted By: (Dan Lonai)

*****For Internal Use Only*****

Checkoffs:

() Dept. Head (copy)
() Fiscal
() Legal (copy)
() (Other - List)

To be notified of Meeting:

Needed at Meeting:

Scheduled for meeting on: August 13, 2025

Action taken:

Follow-up:

Helion Software, Inc.

P.O. Box 3506 Salem, OR 97302

(503) 362-9394

FAX (503) 584-0608

Invoice Number 7515	Invoice Date 24-Jul-25
	Terms: Due Upon Receipt
To: UMATILLA COUNTY CLERK RECORDER 216 SE 4TH STREET	Attention: CLERK'S OFFICE
	Contract Number:
	Fax Number: 541-278-5463
PENDLETON	OR 97801

PROJECT: UMATILLA COUNTY CLERK - CLERK REC SW MAINT & SU **Contact:** CLERK'S OFFICE

Products and Services Provided	Amount
Helion Clerk Recording - Annual Software Support and Maintenance 7/1/2025 - 6/30/2026	\$10,206.00

CURRENT AMOUNT DUE --	\$10,206.00
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THANK YOU FOR YOUR BUSINESS!

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Please make all checks payable to Helion Software, Inc.

www.helionsoft.com