

AGENDA ITEM FOR ADMINISTRATIVE MEETING ( ) Discussion only  
( X ) Action

FROM (DEPT/ DIVISION): County Counsel

SUBJECT: Budget Transfers

<p>Background:</p> <p>There are nine budget transfer orders before the Board for consideration.</p>	<p>Requested Action:</p> <p>Adopt Order Nos. Budget2025-39; Budget2025-40; Budget2025-41; Budget2025-42; Budget2025-43; Budget2025-44; Budget2025-45; Budget2025-46; Budget2025-47</p>
---	--

ATTACHMENTS: Memorandum; Proposed Orders

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Checkoffs:

- ( ) Dept. Heard (copy)
- ( ) Human Resources (copy)
- ( X ) Legal (copy)
- ( ) (Other - List:)

To be notified of Meeting:  
Robert Pahl  
Needed at Meeting:

\*\*\*\*\*

Scheduled for meeting on: February 5, 2025

Action taken:

\*\*\*\*\*

Follow-up:

Memorandum

2024-2025 Budget Transfers

Scheduled for February 5, 2025

Nine Budget Transfers are scheduled for consideration on February 5, 2025. The orders under consideration are attached and referenced by order number for your convenience.

**\*\*\*\*\* APPROPRIATIONS TRANSFER \*\*\*\*\***

Budget Order 2025-39      **School Based Health Center - HHS**

The **School Based Health Center – HHS Program** requires a Budget Transfer to appropriate funding not known at the adoption of the budget. This requires a decrease in Materials & Services of \$8,300, and an increase in Capital Outlay of \$8,300.

Budget Order 2025-40      **Economic Development Reserve**

The **Economic Development Reserve Program** requires a Budget Transfer to appropriate funding not known at the adoption of the budget. This requires an increase Transfers Out of \$2,000,000 and a decrease in Contingency of \$2,000,000.

Budget Order 2025-41      **General Fund - CIS**

The **CIS Program** requires a Budget Transfer to appropriate funding not known at the adoption of the budget. This requires an increase in Personnel Services of \$100,000, an increase in Materials & Services of \$60,000 and a decrease in Contingency of \$160,000.

Budget Order 2025-42      **General Fund: Elections**

The **Elections Program** requires a Budget Transfer to appropriate funding not known at the adoption of the budget. This requires an increase in Personnel Services of \$60,000, a decrease in Contingency of \$60,000.

Budget Order 2025-43      **General Fund: Jail Program**

The **Jail Program** requires a Budget Transfer to appropriate funding not known at the adoption of the budget. This requires an increase in Materials & Services of \$675,000, and a decrease in Contingency of \$675,000.

Budget Order 2025-44     **General Fund: Assessors Program**

The **Assessors Program** requires a Budget Transfer to appropriate funding not known at the adoption of the budget. This requires an increase in Personnel Services of \$30,000, and a decrease in Contingency of \$30,000.

Budget Order 2025-45     **General Fund: GIS Program**

The **GIS Program** requires a Budget Transfer to appropriate funding not known at the adoption of the budget. This requires an increase in Personnel Services of \$10,000, and a decrease in Contingency of \$10,000.

Budget Order 2025-46     **General Fund: Veterans Services**

The **Veterans Services Program** requires a Budget Transfer to appropriate funding not known at the adoption of the budget. This requires an increase in Personnel Services of \$40,000, and a decrease in Contingency of \$40,000.

Budget Order 2025-47     **Harris Park**

The **Harris Parks Program** requires a Budget Transfer to appropriate funding not known at the adoption of the budget. This requires an increase in Personnel Services of \$30,000, and a decrease in Contingency of \$30,000.

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
Appropriations Pursuant ORS 294.463 for ) Order No. Budget2025-39  
the Fiscal Year Ending June 30, 2025 for )  
Program 56390 - School Based Health Center - )  
Hermiston High School )

WHEREAS, on June 5, 2024, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2024 to June 30, 2025;

WHEREAS the School Based Health Center - Hermiston High School Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the School Based Health Center - Hermiston High School Fund is adopted.
2. That Materials & Services are decreased \$8,300 and Capital Outlay is increased \$8,300, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Materials & Services			
Medical Supplies	23,000	(8,300)	14,700
Capital Outlay			
Equipment - Medical	-0-	8,300	8,300

DATED this 5<sup>th</sup> day of February, 2025.

UMATILLA COUNTY BOARD OF COMMISSIONERS

---

Celinda A. Timmons, Chair

---

Daniel N. Dorran, Commissioner

---

John M. Shafer, Commissioner

ATTEST:  
OFFICE OF COUNTY RECORDS

---

Records Officer

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
Appropriations Pursuant ORS 294.463 for ) Order No. Budget2025-40  
the Fiscal Year Ending June 30, 2025 for )  
Program 10310 - Economic Development )  
Reserve )

WHEREAS, on June 5, 2024, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2024 to June 30, 2025;

WHEREAS the Economic Development Reserve Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Economic Development Reserve Fund is adopted.
2. That Transfers Out are increased \$2,000,000 and Contingency is decreased \$2,000,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Transfers Out			
Transfer to County Infrastructure Fund	-0-	2,000,000	2,000,000
Contingency	3,276,875	(2,000,000)	1,276,875

DATED this 5<sup>th</sup> day of February, 2025.

UMATILLA COUNTY BOARD OF COMMISSIONERS

---

Celinda A. Timmons, Chair

---

Daniel N. Dorran, Commissioner

---

John M. Shafer, Commissioner

ATTEST:  
OFFICE OF COUNTY RECORDS

---

Records Officer

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
 Appropriations Pursuant ORS 294.463 for ) Order No. Budget2025-41  
 the Fiscal Year Ending June 30, 2025 for )  
 Program 35220 - Computer Information )  
 Services )

WHEREAS, on June 5, 2024, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2024 to June 30, 2025;

WHEREAS the Computer Information Services Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Computer Information Services Fund is adopted.
2. That Personnel Services are increased \$100,000, Materials & Services are increased \$60,000, and Contingency is decreased \$160,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Personnel Services			
Salaries - Full Time	520,092	100,000	620,092
Materials & Services			
Maintenance Contract - Software	22,000	20,000	42,000
Maintenance Contracts	89,260	20,000	109,260
Internet Services	23,482	20,000	43,482
Contingency	1,670,794	(60,000)	1,510,794



DATED this 5<sup>th</sup> day of February, 2025.

UMATILLA COUNTY BOARD OF COMMISSIONERS

---

Celinda A. Timmons, Chair

---

Daniel N. Dorran, Commissioner

---

John M. Shafer, Commissioner

ATTEST:  
OFFICE OF COUNTY RECORDS

---

Records Officer

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
Appropriations Pursuant ORS 294.463 for ) Order No. Budget2025-42  
the Fiscal Year Ending June 30, 2025 for )  
Program 35300 - Elections )

WHEREAS, on June 5, 2024, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2024 to June 30, 2025;

WHEREAS the Elections Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Elections Fund is adopted.
2. That Personnel Services are increased \$60,000, and Contingency is decreased \$60,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Personnel Services Salaries - Full Time	138,612	60,000	198,612
Contingency	1,510,794	(60,000)	1,450,794

DATED this 5<sup>th</sup> day of February, 2025.

UMATILLA COUNTY BOARD OF COMMISSIONERS

---

Celinda A. Timmons, Chair

---

Daniel N. Dorran, Commissioner

---

John M. Shafer, Commissioner

ATTEST:  
OFFICE OF COUNTY RECORDS

---

Records Officer

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
Appropriations Pursuant ORS 294.463 for ) Order No. Budget2025-43  
the Fiscal Year Ending June 30, 2025 for )  
Program 15400 - Jail )

WHEREAS, on June 5, 2024, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2024 to June 30, 2025;

WHEREAS the Jail Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Jail Fund is adopted.
2. That Materials & Services are increased \$675,000, and Contingency is decreased \$675,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Materials & Services			
Professional Services - Contracts	1,500,000	600,000	2,100,000
Insurance - Liability	250,000	75,000	325,000
Contingency	1,450,794	(675,000)	775,794

DATED this 5<sup>th</sup> day of February, 2025.

UMATILLA COUNTY BOARD OF COMMISSIONERS

---

Celinda A. Timmons, Chair

---

Daniel N. Dorran, Commissioner

---

John M. Shafer, Commissioner

ATTEST:  
OFFICE OF COUNTY RECORDS

---

Records Officer

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
Appropriations Pursuant ORS 294.463 for ) Order No. Budget2025-44  
the Fiscal Year Ending June 30, 2025 for )  
Program 30020 - Assessor )

WHEREAS, on June 5, 2024, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2024 to June 30, 2025;

WHEREAS the Assessor Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Assessor Fund is adopted.
2. That Personnel Services are increased \$30,000, and Contingency is decreased \$30,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Personnel Services Salaries - Full Time	1,056,583	30,000	1,086,583
Contingency	775,794	(30,000)	745,794

DATED this 5<sup>th</sup> day of February, 2025.

UMATILLA COUNTY BOARD OF COMMISSIONERS

---

Celinda A. Timmons, Chair

---

Daniel N. Dorran, Commissioner

---

John M. Shafer, Commissioner

ATTEST:  
OFFICE OF COUNTY RECORDS

---

Records Officer

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
Appropriations Pursuant ORS 294.463 for ) Order No. Budget2025-45  
the Fiscal Year Ending June 30, 2025 for )  
Program 35240 - Geographical Information )  
Services )

WHEREAS, on June 5, 2024, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2024 to June 30, 2025;

WHEREAS the Geographical Information Services Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Geographical Information Services Fund is adopted.
2. That Personnel Services are increased \$10,000, and Contingency is decreased \$10,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Personnel Services			
Salaries - Full Time	332,738	10,000	342,738
Contingency	745,794	(10,000)	735,794



DATED this 5<sup>th</sup> day of February, 2025.

UMATILLA COUNTY BOARD OF COMMISSIONERS

---

Celinda A. Timmons, Chair

---

Daniel N. Dorran, Commissioner

---

John M. Shafer, Commissioner

ATTEST:  
OFFICE OF COUNTY RECORDS

---

Records Officer

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
Appropriations Pursuant ORS 294.463 for ) Order No. Budget2025-46  
the Fiscal Year Ending June 30, 2025 for )  
Program 57700 - Veterans Services )

WHEREAS, on June 5, 2024, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2024 to June 30, 2025;

WHEREAS the Veterans Services Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Veterans Services Fund is adopted.
2. That Personnel Services are increased \$40,000, and Contingency is decreased \$40,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Personnel Services			
Salaries - Full Time	207,440	40,000	247,440
Contingency	735,794	(40,000)	695,794

DATED this 5<sup>th</sup> day of February, 2025.

UMATILLA COUNTY BOARD OF COMMISSIONERS

---

Celinda A. Timmons, Chair

---

Daniel N. Dorran, Commissioner

---

John M. Shafer, Commissioner

ATTEST:  
OFFICE OF COUNTY RECORDS

---

Records Officer

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
 Appropriations Pursuant ORS 294.463 for ) Order No. Budget2025-47  
 the Fiscal Year Ending June 30, 2025 for )  
 Program 10050 - Harris Park )

WHEREAS, on June 5, 2024, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2024 to June 30, 2025;

WHEREAS the Harris Park Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Harris Park Fund is adopted.
2. That Personnel Services are increased \$30,000, and Contingency is decreased \$30,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Personnel Services			
Salaries - Full Time	81,211	30,000	111,211
Contingency	228,660	(30,000)	198,660

DATED this 5<sup>th</sup> day of February, 2025.

UMATILLA COUNTY BOARD OF COMMISSIONERS

---

Celinda A. Timmons, Chair

---

Daniel N. Dorran, Commissioner

---

John M. Shafer, Commissioner

ATTEST:  
OFFICE OF COUNTY RECORDS

---

Records Officer