

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only

(X) Action

FROM (DEPT/ DIVISION): Douglas R. Olsen
County Counsel

SUBJECT: Maintenance Payable

<p>Background: Approval is sought for payable for repairs to the Courthouse HVAC. The payment is before the Board due to the amount.</p>	<p>Requested Action: Approve payable to HMS Commercial Service Inc. in the amount of \$5,408</p>
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ATTACHMENTS: Payable

*****For Internal Use Only*****

Checkoffs:

- () Dept. Head (copy)
- () Budget (copy)
- () Fiscal
- (X) Legal (copy)
- () (Other - List:)

To be notified of Meeting:

Needed at Meeting:

Scheduled for meeting on: May 15, 2024

Action taken:

Invoice

HMS COMMERCIAL SERVICE, INC.

4103 SE International Way
Suite 300
Milwaukie OR 97222
503-220-0394 FAX: 503-841-6245

Invoice # 326154
Date: 4/30/2024
Page # 1 of 1

Account # 100499

UMATILLA COUNTY COURTHOUSE
216 SE FOURTH STREET
PENDLETON OR 97801

Service At:
UMATILLA COUNTY COURTHOUSE
216 SE FOURTH STREET
PENDLETON OR 97801

Service Date 4/24/2024 PO # Job # 269670 Contract # Claim #

PICKED UP MATERIALS.-PRESSURIZED SYSTEM #1 AND LOCATED 2 LEAKS.-SNUGGED UP LEAKING PACKING NUT.-REMADE LEAKING PRESSURE RELIEF.-PERFORMED PRESSURE TEST.-SYSTEM PASSED PRESSURE TEST.-EVACUATED TO 750 MICRONS.-CHARGED 40LBS NEW R410A.-CONFIRMED OPERATION.

Description Of Service	Quantity	Unit Price	Extended Price	Tax
LABOR	18	\$205.00	\$3,690.00	
REFRIGERANT & CONSUMABLES	1	\$1,518.00	\$1,518.00	
TRUCK CHARGE	1	\$200.00	\$200.00	
Total			\$5,408.00	

Building Code 1
Object Code 53400
Remodel Dept _____
Approved MT

Terms: Due 5/30/2024

Please pay from this Invoice

Please Detach and Return with Remittance

Check Enclosed []	Method of Payment
Master Card [] Visa [] AmExp [] Discover []	
Acct # _____ CVV _____ Exp Date _____	
Name on Card _____	
Signature _____	

Invoice # 326154
Date : 4/30/2024
Account # 100499

UMATILLA COUNTY COURTHOUSE

Remit To:
HMS COMMERCIAL SERVICE, INC.
P.O. BOX 50245
Bellevue WA 98015

Amount Due \$5,408.00
Amount Paid _____