

AGENDA ITEM FOR ADMINISTRATIVE MEETING () Discussion only
(X) Action

FROM (DEPT/ DIVISION): Stephen Craigen, Administrative Services

SUBJECT: Elections Payable, Replenish Postage Account for May 2026 Primary Election

<p>Background: Attached is a payable for postage for the upcoming election. The invoice is \$20,000 which is over \$5,000, and requires Commissioner approval. This is a yearly routine expense for conducting and election, and has been budgeted.</p>	<p>Requested Action: Approval of the attached payable to US Postal Service in the amount of \$20,000</p>
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ATTACHMENTS :

If payable/purchase/contract:

Amount: \$20,000

Budgeted: Yes No

Duration (if contract):

Line Item: 35300-565009

To be notified of Meeting: Stephen Craigen

Needed at Meeting:

*****For Internal Use Only*****

Scheduled for meeting on: April 14, 2026

Action taken:

Follow-up:

