

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS

Administrative Meeting of April 22, 2021
8:20 a.m., Umatilla County Courthouse
Pendleton, Oregon
Video link or call in

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Commissioners participating: Chair George Murdock, Vice-Chair John Shafer, and Commissioner Dan Dorran

Member(s) and Guest(s): Rachael Reynolds, A&T Director; Tom Fellows, Public Works Director

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Chair Murdock convened the meeting to order at 8:20 a.m.

Business Items:

1. **CAFFA Grant.** The CAFFA grant with the State of Oregon is before the Board for approval. Rachael Reynolds, A&T Director, advised the CAFFA (County Assessment Function Funding Assistance) grant is funding for the departments of A&T and GIS. It explains staffing needs/issues, tax collector data, GIS data – fees, maps processed, etc. It is a formula grant. The funding mechanism for the CAFFA grant includes delinquent property tax interest and document recording fees. The state then reviews data and comes up with formula, which is then divided to come back to each county. This is a benefit to us since Umatilla County collects our taxes well, so not a lot of county dollars need to be put in. Chair Murdock reiterated the County collects taxes, but only 15% is for the county with the rest going to other taxing entities -- 85%. The county is reimbursed for some of that work, at least. Ms. Reynolds added a lot of the re-appraisal cycle and some other things hadn't been done for 25 years, thus, the need for staffing increases. Regarding the commercial appraisal department, a lot of work has been done in re-appraisal. There are definite places to concentrate and staff is being sent out to do that updating work. Chair Murdock added there are 16 FTE at this time. A while back, it was 35 FTE. **Commissioner Dorran moved to approve the CAFFA grant. Seconded by Commissioner Shafer. Carried, 3-0.**

2. **Drilling & Blasting Contract.** The County issued a request for proposals for the drilling and blasting of the Kirk gravel pit. Tom Fellows, Public Works Director, explained that one proposal was received from Aggregate Resource Industries. The recommendation is to award the contract for drilling and blasting services at the Kirk gravel pit at \$2.75/cubic yard for up to 15,000 yards to Aggregate Resource Industries. **Commissioner Dorran moved to approve. Seconded by Commissioner Shafer. Carried, 3-0.**

The meeting adjourned at 8:29 a.m.

Respectfully submitted,

Melinda Slatt

Executive Secretary, Umatilla County Board of Commissioners