

**MINUTES**  
**UMATILLA COUNTY BOARD OF COMMISSIONERS**

Meeting of November 23, 2021  
9:00 a.m., Room 130, Umatilla County Courthouse  
Pendleton, Oregon

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**Commissioners Present:** Chair George Murdock, Vice-Chair John Shafer, and Commissioner Dan Dorran

*County Counsel absent*

**Guests Present:**

**Video link or Calling in:** Tom Fellows, Public Works Director; Megan Davchevski, Planning-STF Coordinator; Sheriff's Office: Sheriff Terry Rowan, Undersheriff Jim Littlefield, Capt. Dave Williamson, Sgt. Josh Roberts (+ *see list of video or call-in, copy on file.*)

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**CALL TO ORDER:** Chair Murdock called the meeting to order at 9:10 a.m. (*technical difficulties*) He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input or for hearings to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

**Pledge of Allegiance**

**Awards/Correspondence/Recognition.** Chair Murdock read a letter from Peace Lutheran Church to Colton Lawrence, Health Department, Healthy Communities Coordinator – thank you to all involved for the Community Rewards Program grant award. The grant will help in educating the community in ways to deal with the pandemic. Chair Murdock celebrated the fact the county had only 85 cases last week – the first time in a long while.

**Minutes** – none.

**Additions to Agenda** – none.

**Public Comments** – none.

**Business Items**

1. **Vehicle Purchases.** Commissioner Shafer advised, at the last Board meeting approval was for purchase of 30 vehicles (SUVs); the actual order will total 60 units. This is the second part for 30 pickups—15 Ford F-150 and 15 RAM 1500. All will be purchased through the Enterprise Fleet Management Program. This action would allow the county to maximize return on sale of vehicles and to update the fleet. Funding is available through the county's Fleet Management Fund, which will continue updating vehicles and selling old vehicles. Turn around should be quicker while retaining good resale value. **Commissioner Shafer moved to approve purchase of 30 pickups and sign quotes to return to Enterprise. Seconded by Commissioner Dorran. Carried 3-0.**

2. Public Works Payable – Sign Materials. Tom Fellows, Public Works Director, presented. Authorization is sought for Board approval of payable for sign materials, due to the amount. This process is unusually early in the season, but due to a large number of bridge postings required, his department needed to put in the order. Prices of materials is up significantly. The payable to ZUMAR Industries is \$6,589 (lowest quote). **Commissioner Dorran moved to approve the payable. Seconded by Commissioner Shafer. Carried, 3-0.**
3. Public Works Purchase – Bridge Planking. Mr. Fellows presented. He likes to keep a small quantity of bridge planning materials on hand to accommodate repairs. A request for proposals was issued for galvanized bridge deck planking. One proposal was received from CONTAECH Engineered Solutions. This planking is to replace bridges previously approved by the Board and to stockpile for recent repair needs. **Commissioner Dorran moved to approve payment to CONTECH in the amount of \$30,485. Seconded by Commissioner Shafer. Carried, 3-0.**
4. STF RVHT Recommendation. Megan Davchevski, Planning – STF Coordinator. A new discretionary fund from ODOT has been set aside for Rural Veterans Healthcare Transportation grant applications and Umatilla County is eligible. One application was received from Good Shepherd Hospital for transit providers for veterans’ medical appointments and other healthcare-related destinations. The STF committee met 11/18 and recommended approval for the first funding cycle. Request is for \$35,000 to be spent between 1/1/22 and 6/30/23. Upon this local approval, the application is submitted to ODOT for final project approval. The Transit Coordinator is recommending an increase of the project request to \$50,000 to account for growth and to increase the number of veterans to be served. Commissioner Dorran thanked Ms. Davchevski with congratulations on taking over this program. He previously met with her and Bob Waldher, Planning Director, to go over the process and agreed the increase is called for. **Commissioner Dorran moved to approve Good Shepherd Care Van’s RVHT project, requesting \$50,000 with a minimum project amount of \$35,000, and authorizing submission of the project application to ODOT by the County Transit Coordinator. Seconded by Commissioner Shafer. Carried, 3-0.**
5. UCSO Vehicle Lease. Presented Undersheriff Littlefield and Capt. Dave Williamson as well as Sheriff Rowan and Sgt. Josh Roberts. Approval is sought for leasing two fully equipped Ford interceptors, one Ford F-150, and a specially equipped F350 – all through lease with Bancorp and ERS – annual cost of \$80,815/year for four years. He noted that pricing was received late yesterday afternoon from Dodge, with lower quotes. Therefore, the request amount should be lower than \$80,815 due to that through ERS company. Commissioner Dorran asked for clarification of the amount. Undersheriff Littlefield advised it should be about \$4,000 less per vehicle for Durango vehicles and the Ram pickups will be about \$1,000 less. Either Fords or Dodges should be available. In response to Commissioner Shafer’s question about what will happen to aging vehicles, Sgt. Roberts advised vehicles will be itemized and contact will be made with Mr. Pahl about hanging on to vehicles if they are suitable/reliable in case they are needed elsewhere in the county. First option will go to the county and those not taken will go through sale with Bancorp. **Commissioner Dorran moved to approve and proceed with the request as outlined, noting the lower price/vehicle (annual cost less than \$80,815/year x four years). Seconded by Commissioner Shafer. Carried 3-0.**
6. CCS Contract. Presented by Commissioner Shafer. This is a 90-day contract for mental health services between the county and Community Counseling Solutions, Inc. The section for quality assurance has been removed and the contract will be for a 90-day period to end February 2022. This will allow electronic records to be retrieved from Credible when transition from Lifeways occurs. **Commissioner Shafer moved to approve. Seconded by Commissioner Dorran. Carried 3-0.**

### Commissioner Reports

Commissioner Shafer – congrats to Chair Murdock being elected as President of AOC at the annual conference last week. Commissioner Dorran agreed.

Commissioner Dorran also commented on the very gracious ceremony – Commissioner Murdock was overwhelmingly accepted by AOC.

**Executive Session** – none.

Adjourned at 9:22 a.m.

Respectfully submitted, *Melinda Slatt*, Executive Secretary