

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of March 1, 2023
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair Dan Dorran, Vice-Chair John Shafer, and Commissioner Timmons
County Counsel Doug Olsen

Guests Present: Tom Fellows, Umatilla County Public Works Director, Robert Waldher Umatilla County Community Development Director, Gordon Hall, Community Development Partnership Member, Paul Seaquist, Community Development Partnership President, Steve Irving, Council President, Irma Sows, Circuit Court DTCA, Heather Estrada, Special Library District Director

Video link or Calling in:

CALL TO ORDER: Chair Dorran called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance was led by Chair Dorran

Awards/Correspondence/Recognitions. None

Minutes – Commissioner Timmons moved to approve the minutes from the 02/22/23 Board meeting. Seconded by Commissioner Shafer. Carried, 3-0.

Additions to Agenda – None.

Public Comments and Recognition of Visitors This is the time for public input for anything not on the regular agenda. None were heard. Commissioner Timmons is happy to have her sister here.

Business Items

1. **Community Development Partnership Presentation** – Presented by Paul Seaquist, Community Development Partnership President. This presentation was about requesting some funding for projects; city wide day of clean up postage and mailing, wayfinding signage. The total request is \$12,707.64. Some future projects they have are landscaping the underpass at the North Entrance to Milton-Freewater. Chair Dorran recommended that Community Development Partnership work with Bob Waldher, Umatilla County Community Development Director, in completing the application and submission for a grant for the projects. Commissioner Timmons shared that this was a great presentation and thinks CDP will be pleased working with Bob Waldher. Chair Dorran shared that the county is putting welcome signage around Umatilla County and the first one will be at Stateline Road.

2. Public Works Purchase - Presented by Tom Fellows, Umatilla County Public Works Director. Approval is sought to authorize the purchase of two Ram 2500 4X4 pickups from Enterprise Fleet Management at a cost of \$96,000.00. Umatilla County is receiving five 2023 Ram 2500 4X4 pickups. Public Works would like to purchase 2 of these units in an effort to update its fleet. The finance department has informed us that these units will be priced at \$48,000 each and should be delivered in the next few weeks. New vehicles have been extremely difficult to get the last few years. Commissioner Shafer met with the finance department and they were okay with this purchase. **Commissioner Shafer moved to approve purchase as outlined. Seconded by Commissioner Timmons. Carried, 3-0.**

3. Board Schedule - Presented by Doug Olsen. Approval is sought to reschedule May 17 Board Meeting to May 23, 2023. Due to the upcoming WIR Conference the second Board meeting in May will need to be reset. There is a quorum available on May 23, 2023. **Commissioner Shafer moved to reschedule May 17 Board Meeting to May 23, 2023. Seconded by Commissioner Timmons. Carried, 3-0.**

4. Courthouse Planning Contract - Presented by Chair Dorrان. Approval is sought for the amendment to personal services contract with DLR Group to include an additional amount of \$20,000 for civil engineering services. The Board approved a contract with the DLR Group in July 2022 for courthouse planning and assessment study. It is requested to amend the contract to include some engineering work to be performed by Anderson Perry for up to \$20,000 as part of the planning and assessment. **Commissioner Timmons moved to approve the amendment to personnel services contract with DLR Group to include an additional amount of \$20,000 for civil engineering services. Seconded by Commissioner Shafer. Carried, 3-0.**

5. Executive Session – none.

Commissioner Reports:

Commissioner Shafer: None

Commissioner Dorrان: We are blessed to be able to attend the special events and evenings, all are a little different, learn more in those evenings than in the whole year when visiting city council meetings, getting to talk with the award winners, each city does it differently. Milton Freewater was exceptional, that room did not clear very quickly, everyone involved did a great job.

Commissioner Timmons: None

Meeting adjourned by Comm. Dorrان at 9:25 a.m.

Lori Smith

Executive Secretary – Board of Commissioners