

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of January 17,2024
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair John Shafer, Vice-chair Cindy Timmons, and Commissioner Dorran
County Counsel Doug Olsen

Guests Present: Theodore Orr, Vegetation Management; Mark Tanner, Umatilla County Maintenance; Bob Waldher, Community Development Director; Tom Fellows, Public Works Director; Heather Estrada, Umatilla County Special Library District; Joseph Fiumara, UCO Health Director, Rachael Reynolds, Assessment and Taxation

Video link or Calling in:

CALL TO ORDER: Commissioner Shafer called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance – was led by Commissioner Shafer

Awards/Correspondence/Recognitions: Commissioner Timmons announced the recipient of a challenge coin award given by Kim Beck, Development Disability Program Director. The coin was given to Sandra Chapman. Ms. Chapman has worked for the county since September 1993 and volunteered with the county prior to that date. She has been on an adventure for the last 30 plus years and the DD program would not be the same without her. If it was not for her attention to detail, hundreds of our individuals wouldn't get the support and services they need. Nothing embodies the Umatilla County spirit more. Congratulations to Sandra!

Minutes – None

Additions to Agenda – None.

Public Comments and Recognition of Visitors - None

Business Items

1. **Road District** - Presented by County Counsel Doug Olsen – Commissioner Shafer opened the public hearing at 9:05. This hearing is to consider the potential for forming a Umatilla County Road Service District. The main purpose is to allow the county to take advantage of the recent legislation to also receive an SRS federal payment in addition to other federal payments for road maintenance. This new district does not result in additional taxes, it will not go out to the voters for that reason. This should not have any effect on any other district and municipality in the county (negative or

positive), it is just to receive funding for county roads from the federal government. This is the first hearing on the proposed district, and a second hearing will be needed in February. Commissioner Shafer called for any public comment, there was none, and the public meeting was closed at 9:10 a.m. **Commissioner Timmons moved to adopt Order No. BCC2024-010. Seconded by Commissioner Dorrnan. Carried, 3-0.**

2. **ODOT GRANT**- Presented by Bob Waldher, Community Development Director. ODOT Region 5 and Umatilla County staff, among other agency partners, are requesting Umatilla County to be the lead agency for a Driver Safety Education and Marketing grant along Highway 11 near Milton-Freewater. This effort would be led by County Staff and a local citizen safety group. The grant would provide funding for marketing driver safety and provide overtime funding for patrols. If awarded, the grant requires a 20% match from the County which can include in-kind match. **Commissioner Dorrnan moved to approve grant request and authorize the Chair to sign. Seconded by Commissioner Timmons. Carried, 3-0.**
3. **Weed Control Product Contract** – Teddy Orr, Weed Department Manager presented. Umatilla County issued a request for proposals for chemical products for the year 2024. We received 4 proposals. Mr. Orr has reviewed the proposals and itemized them. We received proposals from Nutrient, Wilbur Ellis, Helena, and Heritage. The recommendation would be to go for the lowest proposal, from Nutrient. Mr. Orr calculated everything based on units. Last year the proposals were higher. Last year we spent roughly \$80-90,000 within the department, and for outside contracts \$30-40,000. **Commissioner Dorrnan moved to approve and award contract to Nutrient. Seconded by Commissioner Timmons. Carried, 3-0.**
4. **Guardian Care Center Roof** – Presented by Mark Tanner, Maintenance Manager- The Maintenance Division is seeking to have a request for proposals issued for the replacement of the roof at the Guardian Care Center facility. The roof is beyond its useful life and needs to be replaced. This project is on the list for maintenance capital projects. The County spent about \$1,000 in repairs late this summer to get it by but it is in far worse condition than we thought. **Commissioner Timmons moved to authorize request for proposal for replacement of the Guardian Care Center facility. Seconded by Commissioner Dorrnan. Carried, 3-0.**
5. **Jail HVAC Controls** – Presented by Mark Tanner, Maintenance Manger - The Maintenance Division is seeking to have a request for proposals issued to upgrade the HVAC network controls at the jail. The software for the current controls is no longer supported and is not compatible with newer server. **Commissioner Dorrnan moved to approve issuance of request for proposals for replacement of the jail HVAC network control. Seconded by Commissioner Timmons. Carried, 3-0.**
6. **Courthouse parking lot**-Mark Tanner- Presented by Mark Tanner, Maintenance Manger Approval is sought for the sealing of the Courthouse main parking lot. This is to seal the cracks, and seal the asphalt. This is a project that has been put off for years. Four bids were received, and this is the lowest one. **Commissioner Timmons moved to approve project and payment to Klicker Enterprises in the amount of \$7,425.61. Seconded by Commissioner Dorrnan. Carried, 3-0.**

7. **Public Health Parking Lot** – Presented by Mark Tanner, Maintenance Manager. Approval is sought for the sealing both of the Public Health parking lots. **Commissioner Dorran moved to approve project and payment to Klicker Enterprises in the amount of \$3,590.23. Seconded by Commissioner Timmons. Carried, 3-0.**

8. **Public health Contract** - Presented by Joseph Fiumara, Public Health Director. The County has We have been receiving funding for sexually transmitted disease investigation and prevention, which are expiring by the end of this month, which is two years shorter than planned. We are looking to create a set of videos to weave in prevention initiatives. We did receive approval from OHA to utilize these funds. We are going to be using social media for promotion and distribution. Elkhorn Media will produce the video. **Commissioner Timmons moved to approve contract and payment to Elkhorn Media Group for an amount of \$25,000. Seconded by Commissioner Dorran. Carried, 3-0.**

9. **UEC Easement**– Presented by Doug Olsen, County Counsel. The County has been requested by Umatilla Electric Cooperative for an easement across county owned property for utility lines and facilities. The property is located on Bensel Road and is the site for the PATH project. The lines would distribute electricity at the facility site. The easement is before the Board for review and approval UEC is not charging for the PATH project. **Commissioner Dorran moved to approve easement to UEC on the PATH property and authorize the Chair to sign. Seconded by Commissioner Timmons. Carried, 3-0.**

10. **Budget Committee Appointment** – Presented by Doug Olsen, County Counsel. - The term for Beth O’Hanlon on the Budget Committee has expired. She has served two terms and is not eligible for reappointment. George Murdock is willing to serve and is eligible. The appointment is before the Board for approval. **Commissioner Timmons moved to adopt Order No. BCC2024-009. Seconded by Commissioner Dorran. Carried, 3-0.**

11. **Facilitator payment** – Presented by Doug Olsen, County Counsel. Approval is sought for payment towards a facilitator for a state agency coordination and LUBGWMA liaison to help with collaborative efforts toward solutions for the water quality issues in the basin. The cost of the facilitator is \$67,000 and will be divided among State of Oregon (DEQ), Morrow County, Umatilla County and the Governor's Office. The County portion is \$8,500.00, to be paid from economic development fund. **Commissioner Dorran moved to approve payment of \$8,500 toward cost of LUBGWMA facilitator. Seconded by Commissioner Timmons. Carried, 3-0.**

12. **CDA payments-** Presented by Doug Olsen, County Counsel. The Columbia Development Authority has requested the five entities comprising the authority to participate in payment of expenses. The first item is for the property/casualty insurance premium of \$30,895, of which \$6,179 is allocated to the County. The second item is for repayment of the \$960,000 loan for the sale price of the depot from the Department of Army of \$1,000,000. The Board previously approved the county obligation for the loan, and payment is now requested from each entity for \$192,000. Both payments are before the Board for approval **Commissioner Dorran moved to approve payment of \$6,179 and \$192,00 to the Columbia Development Authority. Seconded by Commissioner Timmons. Carried, 3-0.**

13. **Communication protocol**- Presented by Doug Olsen, County Counsel. This is coming before the board as the local mental health authority. The legislature adopted legislation in two different sessions authorization OHA to establish some type of protocol for communication requirements to help address suicide in youth. As a result, the agency has adopted an administrative rule that requires the local mental health authority to adopt a communications protocol. The county provider CCS has drafted up this protocol and that is what they have been using. The protocol is here before the board for approval. **Commissioner Timmons moved to adopt communications protocol. Seconded by Commissioner Dorrnan. Carried, 3-0.**

14. **Board payables**- Presented by Doug Olsen, County Counsel. This is a payable related to the Central Pipeline Project. There are two radio communication towers that will require electric utility to them. Umatilla Electric Cooperative will be installing those utilities and extensions for the lines and the cost for both is before the Board for approval. **Commissioner Dorrnan moved to approve payment to UEC in the amount of \$43,213. Seconded by Commissioner Timmons. Carried, 3-0.**

Commissioner Reports:

Commissioner Shafer: None

Commissioner Timmons: I want to comment on all hundreds of people working and volunteering behind the scenes for the homeless all over the county.

Commissioner Dorrnan: I would thank the Public Works Department for all of the work on the County Roads.

Meeting adjourned by Chair Shafer at 9:40 a.m.

Merysha Garcia

Secretary – Board of Commissioners