

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of April 24, 2024
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

** ** ** **

Commissioners Present: Chair John Shafer, Vice-Chair Cindy Timmons and Commissioner Dan Dorran

County Counsel Doug Olsen

Guests Present: Dan Lonai, Umatilla County Administrative Director; Steve Craigen, Elections/Records Supervisor; Steve Enger, N Ott Rd.; Timothy Winters, N Ott Rd.; Troy Baker, WWBWC Director; Sandy Tennyson, Acting Field Manager BLM; Doug Primmer, Hermiston City Council President; Rachael Reynolds, Umatilla County A&T GIS Director; Shane DeForest, BLM; Jim Littlefield, UCSO Undersheriff; Megan Davchevski, Umatilla County Community Development Planning Manager; Gina Miller, Umatilla County SWAC staff coordinator;

Video link or Calling in: None

** ** ** **

CALL TO ORDER: Chair Shafer called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance was led by Chair Shafer.

Awards/Correspondence/Recognitions: None

Minutes – Commissioner Dorran moved to approve the minutes from December 6, 2023; December 20, 2023; January 3, 2024 Board meetings. Seconded by Commissioner Timmons. Carried, 3 - 0.

Additions to Agenda – None

Public Comments and Recognition of Visitors – Timothy Winters, 80653 N Ott Rd, Hermiston, OR 97838. Mr. Winters was presented to discuss potential improvements to N. Ott Road and payment of the improvements by the adjoining property owners. Commissioner Dorran stated, my understanding is it moved from one person that was taking the lead, to another person and they are still in the process of putting that paperwork together. My understanding is that it was still on the schedule for this year. Mr. Winters is encouraged to discuss this further with the Road Department as they are in charge of the schedule for this.

Steve Enger 80532 N Ott Rd, Hermiston, OR 97838, also present to discuss improvements to North Ott Road OTT Rd. Commissioner Dorran comments that they have done a great job at putting this together and commended the efforts they have put in. He again encouraged Mr. Enger to follow-up with Tom Fellows at the road department for a time frame of completion. Commissioner Timmons asks how much road is

there? There is 1 mile that they are wanting paved. Chair Shafer also thanked them for the information and taking the time to come in.

Business Items

1. Walla Walla Watershed Council – Presented by Troy Baker, WWBWC Director. Mr. Baker is before the Board to present its annual report on the projects for the Walla Walla Watershed Council. The first project up is a habitat and restoration project, it's on Couse Creek. We are working on reconnecting the floodplain and improving habitat for ESA-listed Summer Steelhead. Some of the community workshops, outreach and education include Earth Day Oregon, DTUIR Hatchery Tour, Milton-Freewater Trick or Treat Event, outdoor Education at Harris Park, Walla Walla Water 2050 Community Event, 2023 Projects Tour, Friday's on Main, Milton-Freewater. Mill Creek Baseflow Assessment was discussed including identifying springs that were not known of and then surveying them. Regarding the Aquifer Recharge Program, we have hit a milestone, we crossed the 100,000 acre foot mark. Over the years, total, we have put more than 104,000 acre feet into the ground. The Strategic Action Plan Update Project and funding partners were addressed. Commissioner Dorran ask about the stability of the BPA funding, their direction is changing. Mr. Baker replied there have been some positive moves this year, he thinks they could be receiving some additional funding. They have considered looking at other funding options and are aware that funding is not guaranteed.
2. BLM Introduction - Presented by Shane Deforest, District Manager Vale District BLM, 100 Oregon St Vale, OR. Sandy Tennyson, Assistant Field Manager, Acting Field Manager, 3100 H Street Baker City. We are here to provide you a summary overview. Quarterly we prepare a summary update of all of the things going on in the district. Handouts were given out on several topics, including a fact sheet on the Public Lands Rule. There have been a lot of questions on that.

We are excited about the re-opening ceremony for the National Historic Oregon Trails Interpretive Center is scheduled for the end of May, it has been closed down for years.

A big project going on right now is the South Fork of the Walla Walla area environmental concern and plan update. This includes flooding, recreation and other resources and a focus on easements and ways to access properties. Commissioner Timmons asks, what are some of your plans to have owners have access to their properties? They are considering a variety of alternatives that could be implemented in one form or another, different types of access routes, etc. There is a meeting scheduled with the cooperating agencies for 4/30/24 at the Forest Service office in Pendleton. Chair Shafer asks about a time frame for the homeowners to be able to access their properties. The landowners desire to have access to the cabins etc. is first and foremost to BLM. There are a lot of procedures and processes that have to be followed. Chair Shafer confirms this is still from the flood of 2020, 4 years have passed and he would like to see more acceleration in this aspect. There has been a lot of research that has gone on with this project. Commissioner Dorran comments on the urgency or lack of urgency at different levels of the chain in this matter. Somehow this needs to be elevated, the urgency in this needs to be communicated to the higher levels. Commissioner Timmons knows several people, some are elderly, they are still unable to access their properties and it is very sad.

Other topics of interest were discussed, more information can be provided on these topics if anyone would like. Timelines and processes were discussed.

3. Sheriff's Office Payable – Presented by Jim Littlefield, UCSO Undersheriff. The annual subscription for 2024-25 is due for the CordicoShield Wellness App, and we would like to continue using the app. Usage data (which is anonymous) shows that our staff have and are using this app extensively. We budgeted for this expense in this fiscal year's operating budget, and the cost will be split between the Communications, Corrections and Criminal Divisions. **Commissioner Dorrان moved to approve the renewal of the annual subscription for the CordicoShield Wellness App in the amount of \$15,000.00. Seconded by Commissioner Timmons. Carried, 3-0.**
4. Search & Rescue Proclamation - Presented by Jim Littlefield, UCSO Undersheriff. A proclamation recognizing search and rescue volunteer appreciation week is before the Board for review and consideration. Commissioner Dorrان read the proclamation out loud. Great encouragement was given to go see this documentary. The quality of the movie is very good. Doug Primmer showed his gratitude to the Commissioners for their support and acknowledgement. Search and rescue is a tough job, appreciation and support are key components to making the job possible. **Commissioner Dorrان moved to adopt Order No. BCC2024-040. Seconded by Commissioner Timmons. Carried, 3-0.**
5. GIS Intern Position – Presented by Rachael Reynolds, Umatilla County A&T GIS Director. The GIS Division is requesting an intern to collect control points. These control points are used in mapping and to determine the accuracy of the tax maps. The intern will gather control points from surveys and determine what control points need to be gathered in the field. Umatilla County's surveyor position has been open for several years and we are hoping to find a student who would be interested in pursuing the requirements that are needed to fill this position. An ORMAP grant has been applied for, which will cover the cost of the position. **Commissioner Dorrان moved to approve GIS internship position for the summer of 2024. Seconded by Commissioner Timmons. Carried, 3-0.**
6. Solid Waste Committee Appointment - Presented by Gina Miller, Umatilla County SWAC staff coordinator. There is a vacancy on the Solid Waste Committee. A former member is willing to serve in the general public member position. The recommendation is to appoint Don Wysocki to the vacant position. **Commissioner Timmons moved to adopt Order No. BCC2024-037. Seconded by Commissioner Dorrان. Carried, 3-0.**
7. Amended STIF Plan – Presented by Megan Davchevski, Umatilla County Planning Manager and Transit Coordinator. Oregon Department of Transportation has opened an application to allow Qualified Entities the opportunity to amend their 2023-2025 STIF Plans to include unexpected STIF revenues. If Umatilla County does not submit an amendment request, ODOT will withhold additional STIF revenues until the 2025-2027 biennium. The transit Coordinator has calculated the projected additional revenues, and proposes that the funds be allocated to the SITF Reserve Fund project (Project 4, Task 6) until the 2025-2027 biennium. The estimated additional revenue is \$658,921.10. **Commissioner Dorrان moved to adopt the amended STIF Plan and authorize the Chair to sign the ODOT application. Seconded by Commissioner Timmons. Carried, 3-0.**
8. Elections Payable - Presented by Steve Craigen, Elections/Records Supervisor. Dan Lonai, Umatilla County Administrative Services Director introduced Mr. Craigen. A payable for ballots for the upcoming election is before the Board for approval. The invoice is \$21,313.05. This is a yearly routine expense for conducting an election, and has been budgeted. Commissioner Dorrان

asks if the expense, will be about the same primary vs general election? Depends on voter registration, likely will be similar. **Commissioner Timmons moved to approve payable to Ryder Elections Services in the amount of \$21,313.05. Seconded by Commissioner Dorrn. Carried, 3-0.**

9. Administrative Services Payable - Presented by Dan Lonai, Umatilla County Administrative Services Director. The May 1, 2022 contract with Helion included a \$10,000 fee to convert our Records' images/data. The conversion process was not completed until recently, so the county was not billed for this service until now. Please approve the payable for \$10,000 for the conversion. This is the final fee associated with this contract. **Commissioner Timmons moved to approve payable to Helion Software Inc. for the conversion of Records Office's images in the amount of \$10,000.00. Seconded by Commissioner Dorrn. Carried, 3-0.**
10. Fair Payable – Presented by Dan Dorrn, Umatilla County Commissioner. Approval is sought fair payable for administration of the 2023 youth livestock auction. The payment is before the Board due to the amount. This used for many things in the barns area. There are several other entities that partner with this. **Commissioner Dorrn moved to approve payable to Youth Livestock Sale Committee in the amount of \$40,231.91. Seconded by Commissioner Timmons. Carried, 3-0.**
11. Board Payable - Presented by Dan Dorrn, Umatilla County Commissioner. Approval is sought for payable for paving material for PATH project. The payment is before the Board due to the amount. **Commissioner Dorrn moved to approve payable to Granite Construction Co. in the amount of \$67,199.82. Seconded by Commissioner Timmons. Carried, X-0.**
12. Board Contract – Presented by Chair Shafer, Umatilla County Commissioner. The County has the opportunity to have produced a documentary highlighting places to live, visit and start a business. It would be available for distribution and promotion purposes. The cost for the production is \$29,300. Funds from economic development are available to cover the cost. **Commissioner Shafer moved to approve project and authorize the Chair to sign agreement. Seconded by Commissioner Dorrn. Carried, 3-0.**
13. Vehicle Purchase - Presented by Dan Dorrn, Umatilla County Commissioner On April 3, 2024, the Board approved the purchase of 2024 Chevrolet Blazer. The amount on the purchase document was incorrect, and included a credit that is only available through refund. The potential refund of \$7,500 is added to the request for the purchase price. Chair Shafer confirms that it is still net cost of \$0 to the county. Correct. **Commissioner Dorrn moved to authorize purchase of 2024 Chevrolet Blazer for an amount not to exceed \$55,500 through Enterprise Fleet Management. Seconded by Commissioner Shafer. Carried, 2-1.**
14. Hospital Authority Board Appointment - Presented by Dan Dorrn, Umatilla County Commissioner. There is a vacancy on the Hospital Facility Authority Board. The recommendation is to appoint Jeanne Jewett to the vacant position. **Commissioner Dorrn moved to adopt Order No. BCC2024-038. Seconded by Commissioner Timmons. Carried, 3-0.**
15. Echo Community Benefit Plan Grant – Presented by Dan Dorrn, Umatilla County Commissioner. The Echo Community Benefit Plan committee is recommending funding of a grant from the community benefit plan for 2024. The grant is before the Board for approval. **Commissioner**

Dorran moved to approve grant and adopt Order No. BCC2024-039. Seconded by Commissioner Timmons. Carried, 3-0.

16. Letter of Support - Presented by Chair Shafer, Umatilla County Commissioner. The Board has been requested to provide a letter of support for funding application for Eastern Oregon Mission for construction of additional buildings for use for the Agape House. The letter is before the Board for review and approval. **Commissioner Timmons moved to approve letter of support for Agape House and authorize the chair to sign. Seconded by Commissioner Dorran. Carried, 3-0.**

17. Executive Session – Employment/Real Property – ORS 192.660(2)(a,b,e,h) – None

Commissioner Reports:

Commissioner Timmons: There is a budget meeting today, a lot of work has gone into this. She thanked everyone for all of their input and efforts.

Commissioner Dorran: I would just like to reinforce the SARS proclamation. It is not enough recognition for what goes on there and all they do.

Commissioner Shafer: Echoed Commissioner Timmons' and Commissioner Dorran's comments.

Meeting adjourned by Chair Shafer at 10:40 a.m.

Kelsey Bailey

Executive Secretary – Board of Commissioners