

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of June 5, 2024
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair John Shafer, Vice-Chair Cindy Timmons and Commissioner Dan Dorran

County Counsel Doug Olsen

Guests Present: Robert Pahl, Umatilla County Chief Financial Officer; Tom Fellows, Umatilla County Public Works Director; Dan Lonai, Umatilla County Administrative Services Director; Karen Primmer, UCSO Captain; Kim Beck, Steve Craigen, Elections & Records supervisor; Developmental Disabilities Director; Jim Littlefield, UCSO Undersheriff; Megan Davchevski, Community Development Planning Manager; Bob Waldher, Community Development Director; Karie Walchli, Tourism Coordinator; Josh Roberts, UCSO Lieutenant; Olivia Holmes, Umatilla County Public Health NP; Jennie Kannier, Umatilla County Health SBHC; Karl Jensen, Ukiah Rodeo; Ted Orr, Ukiah Rodeo; Rick Hevel; Joseph Fiumara, Umatilla County Public Health Director; Darla Huxel;

Video link or Calling in: Greg Smith; Debbie Pedro; Emily Collins;

CALL TO ORDER: Chair Shafer called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance was led by Chair Shafer.

Awards/Correspondence/Recognitions Commissioner Timmons would like to recognize the Umatilla County Sheriff’s Office for being in the Weston Pioneer Picnic Parade. It was a wonderful display, well done!

Additions to Agenda – None

Public Comments and Recognition of Visitors – None

Business Items

1. **CDA Update** – Presented by Greg Smith, Director of Columbia Development Authority. Back in March a motion was made at the last minute without myself or any other staff members of the CDA knowing the wording of the motion. In a 3-2 vote the real estate was divided between the 2 ports. The real estate on the Umatilla County side was to go to the Port of Umatilla. The real estate on the Morrow County side was to go to the Port of Morrow. The 2 ports voted in the affirmative, Morrow

County voted in the affirmative Umatilla County voted in opposition so did the CTUIR. I knew a motion was coming forward, I had never seen the motion or read it until about 90 seconds beforehand. The CDA has five very legitimate business opportunities from a natural resource manufacturing company, a large utility company that is not looking at solar, but at other energy opportunities, other alternative energy companies and data center inquiries. We are trying to determine how to proceed. Staff is moving forward fully understanding that Umatilla County has legally put a “stop” order on this, due to you believing the vote was in violation of the Intergovernmental Agreement. An argument can be made, that is accurate. We don’t want to lose the economic development opportunities at the same time we recognize there is not consensus across the board and potential legal action that is forthcoming. We have secondary issues from a staff perspective that are equally as important. The full board in the past, has agreed in consensus to certain obligations, preservation of the Oregon Trail, preservation of non-property assets, acquisition of adequate insurances etc. Each of those have unique deadlines that need to be met. This is putting stress on the administer trying to complete these things. We understand the opposition and we will figure out how to navigate that. We have an obligation, the grant that the CDA relies on for its operations is at stake. If we don’t meet these deadlines, we are confident the Office of Economic Adjustment, the folks that funds us, will not fund us in the future. We are hoping that Umatilla County will take the steps it needs to protect itself. On a positive note, our books are reconciled, they balance to the penny. We are keeping our business leads at the forefront, trying to make sure they have the info they need.

Commissioner Dorrn, I appreciate you coming in today. You said you were still moving forward, what does that entail? Mr. Smith, we are trying to make sure we are allowing access to the property for due diligence by these companies. If we were to get an offer, I have no path forward. Legally I don’t know how to proceed today. Chair Shafer, I appreciate you coming in today and giving us an update. Once that vote gets rescinded, we will move on as one big happy family. Mr. Smith, if I was representing Umatilla County, my position would not be different.

2. 2024-25 Budget Adoption – Chair Shafer opened the public hearing at 9:18am. Presented by Robert Pahl, Umatilla County CFO. The public hearing on the 2024-25 Budget is set for June 5, 2024, at 9:00 a.m. The budget approved by the budget committee is before the Board for public input and formal adoption. Chair Shafer called for comments or questions in favor of, in opposition to, or neutral. There were none. The public hearing was closed at 9:19am. Commissioner Dorrn thanked the finance department, the budget committee and all involved in a very complicated budget. Budget hearings were very complete and thanks to all of the department heads for their presentations. Chair Shafer echoed Commissioner Dorrn. **Commissioner Dorrn moved to adopt Order No. Budget2025-01. Seconded by Commissioner Timmons. Carried, 3-0.**
3. Ukiah Rodeo Permit – Presented by Karl Jensen, Ukiah rodeo. A permit for an outdoor mass gathering has been applied for with the Planning Division. The event is the Camas Prairie Cowboy Convention scheduled for two days, June 28 and 29, 2024. Expected attendance at the event is 1,000 people per day. This is the 3rd year for the convention, it has been a big economic get-back for the community. Chair Shafer thanked him for all of his hard work, it’s a great event. **Commissioner Timmons moved to approve the permit for outdoor mass gathering of the Camas Prairie Cowboy Convention. Seconded by Commissioner Dorrn. Carried, 3-0.**

4. ODOT Grant Request - Presented by Megan Davchevski, Umatilla County Community Development Planning Manager. Umatilla County recently received a grant from ODOT Region 5 to form a local Highway 11 Safety Focus Group to provide safe driving education and outreach. The funding was awarded for April through September 2024. Requests for the next grant cycle, October 1, 2024 through September 30, 2025 are now due. Planning Staff are requesting to continue the outreach and Sheriff's Office overtime along Highway 11 in Milton-Freewater. The grant would provide funding for marketing driver safety and provide overtime funding for patrols. If awarded, the grant requires a 20% match from the County which can include in-kind match. Staff are requesting approval for in-kind match in the amount of \$4,500 and \$3,000 cash match. Commissioner Timmons asks, on the marketing driver's safety, when will that be? Ms. Davchevski responds that the first safety focus group meeting is next week. They are going to recommend the type of marketing messages they want us to push out. Some ideas are billboards, radio ads, social media ads, and newspaper or TV ads. They will tell us the best way to spread the message and then what the message is, whether that is driver impairment, distracted driving with the text messages etc. **Commissioner Dorrان moved to approve grant request and authorize matching funds. Seconded by Commissioner Timmons. Carried, 3-0.**
5. Travel Oregon Grant – Presented by Karie Walchli, Umatilla County Tourism. Approval is sought for contract to expend grant obtained for increasing accessibility. It is recognized that there are existing inequities for travelers with disabilities, including a lack of adequate information to determine if locations are accessible and the prevalence of barriers encountered during travel. The amount awarded is \$22,700. The contractor is to collect information on accessibility and then share accessible business information that will be promoted locally, regionally & statewide, making it easier for visitors with disabilities to find the information they need to make informed travel choices. Empowering Access (Ashley Schahfer, contractor) will visit participating businesses and conduct a formal accessibility audit, documenting the space for listing on Blue Path. The contractor will also produce a report with recommendations for future improvements to make the business more accessible. The businesses may use this information to apply for future local, regional and state grants for improvements. **Commissioner Dorrان moved to approve the Travel Oregon Competitive grants for Accessibility Awareness contract with Empowering Access, in an amount up to \$22,536.00 and authorize the Chair to sign. Seconded by Commissioner Timmons. Carried, 3-0.**
6. Project Letter of Support - Presented by Bob Waldher, Umatilla County Community Development Director. 3RValve is applying to Department of Energy for a funding for a survey on the feasibility of aquifer pumped hydro energy storage. A letter of support from the County has been requested. The project would utilize existing wells and through the pumping of water generate kinetic energy that would then be stored on micro grid and available for reliability of our transmission lines. Possibly, if there was a power outage, then you could tap into that power for emergency response. There is no financial commitment from the County tied into this. It's just a letter of support. **Commissioner Dorrان moved to approve Letter of Support for grant and authorize the Chair to sign. Seconded by Commissioner Timmons. Carried, 3-0.**
7. Feasibility Study – Presented by Bob Waldher, Umatilla County Community Development Director. Approval is sought for the county to contract for a feasibility study for broadband infrastructure in west Umatilla County. The cost for the study would be paid through economic development funds and also by cities within the proposed service area. There are still over 4,500

households who aren't served or are under served just in west Umatilla County alone. Chair Shafer, does this benefit the cities more or the County more? Mr. Waldher I think the goal of the feasibility study is to determine whether or not this is going to be a viable model and what the potential financial need would be to provide broadband to all of the cities and County. There are several broadband providers that are installing broadband in the cities, it is still not known if that will cover an Echo or Stanfield, and likely they will not extend outside of the City. Chair Shafer what cities, of the west end are involved? Mr. Waldher, we have commitments from Hermiston, Umatilla, Stanfield and Echo, I don't know exact dollar figures yet. My understanding is that it should equal our \$15,000. **Commissioner Dorran moved to approve contract with Strategic Networks Group and payment in the amount of \$15,000.00. Seconded by Commissioner Timmons. Carried, 3-0.**

Meeting suspended by Chair Shafer at 9:38 am due to public hearing at Vert Auditorium at 10:00am for item #27 Text amendment. Minutes for this hearing are kept separately.

Meeting resumed at 1:00pm by Chair Shafer.

8. Dispatch Payment - Presented by Karen Primmer, UCSO Captain. A renewal of the contract with Moetivations is before the Board for review and payment. The Dispatch Efficiency Study identified that QA & SOP needed to be updated and completed to ensure quality and consistent training for all dispatchers. Moetivations offers online training to include the National Standards for answering and asking correct questions but goes further for including in-house training as needed. This ongoing module for training has led to improved customer service. The dispatchers and dispatch administration have gained valuable content from the training. The cost for QA/QI from July 1, 2024 - June 30, 2025 will be \$9,348.19 The Virtual/On-Line Trainings for July 1, 2024 - June 30, 2025 will be \$2,566.74 The total for the virtual online training, and the QA/QI service will be a total of \$11,914.93. **Commissioner Dorran moved to approve another year of QA and Dispatch Training from Moetivations for dispatch and supervisors for \$11,914.93. Seconded by Commissioner Timmons. Carried, 3-0.**
9. Dispatch Consultant - Presented by Karen Primmer, UCSO Captain. Payment for dispatch consultant services is before the Board for approval. There was an identified need to discuss formula options with partnering agencies dispatched for. The Chris Fischer firm was selected as the consultant, due to previous work and knowledge of the dynamics of all parties involved. The cost for the consulting and results is \$6,500.00. **Commissioner Dorran moved to approve payment to Chris Fischer Firm for Workshop on Dispatch Formulas, Fire Dispatching Standards and Alternative Rate Models in the amount of \$6,500.00. Seconded by Commissioner Timmons. Carried, 3-0.**
10. Laptops Purchase – Presented by Josh Roberts, UCSO. The Sheriff's Office uses laptop computers in the field as Mobile Data Terminals (MDT). These MDT's let deputies access information on calls for service, persons records, case information, etc. Additionally, the marine/ATV deputies use them to report waterway and ATV trail contacts to the State. UCSO's Marine/ATV deputies work in areas and conditions that are rather inhospitable to computers. In 2023 we purchased a rugged Toughbook for the marine deputy. As we are expanding the programs to include additional deputies certified for these functions, we need to add additional computers that are compatible with existing mounting hardware in the boats. IT received a quote from Price Computers to purchase

Toughbooks at a cost of \$5,100.00 each. There is room in the budget for this purchase under 1010-20-15600-550013 (Marine Expense). Commissioner Timmons asks, if we have 3 of these laptops, are there 3 boats out at the same time. Mr. Roberts explains that there is currently only 1 of these laptops right now, these would be for the 3 deputies certified and they would stay with the deputy on patrol, whether that be on the boat, in the mountains, in the vehicle, and eventually on the UTV's. **Commissioner Dorran moved to approve purchase of 2 Toughbook 40 rugged laptop computers in the amount of \$10,200.00. Seconded by Commissioner Timmons. Carried, 3-0.**

11. Sheriff's Office Payable - Presented by Doug Olsen, Umatilla County Counsel. Approval is sought for training management software for the Sheriff's Office. The payment is before the Board due to the amount. Commissioner Dorran asks who is Power DMS? Lt. Roberts explains Power DMS has a host of software products, currently we subscribe to three of them. Power DMS, Power Time is our scheduling software and Power Ready is our field training FTO program. They have put this all into one entity now. **Commissioner Timmons moved to approve payable to Power DMS Inc. in the amount of \$6,299.00. Seconded by Commissioner Dorran. Carried, 2-1.**
12. County Insurance – Presented by Dan Lonai, Umatilla County Administrative Services Director. The decision on the annual renewal for workers compensation and property/liability insurance is before the Board. Staff is asking (1) To continue with the current worker's compensation insurance plan with SAIF and approve payable for the premium of \$272,016. (2) Renew property and liability insurance with CIS and authorize payment of premium. (3) Approve Cyber security coverage and payment of premium. **Commissioner Dorran moved to approve SAIF's worker's compensation package with the early pay discount in the amount of \$272,016.00. Seconded by Commissioner Timmons. Carried, 3-0. Commissioner Dorran moved to approve renewal of property and liability insurance in the amount of \$996,176.23 and increase of property deductible from \$1,000 to \$5,000. Seconded by Commissioner Timmons. Carried, 3-0. Commissioner Dorran moved to approve Cyber Security coverage through Cowbell in the amount of \$32,153.00. Seconded by Commissioner Timmons. Carried, 3-0**
13. Elections Payable - Presented by Steve Craigen, Elections & Records supervisor. A payable for envelope printing, inserting and mailing for the May election is before the Board for approval. The invoice is \$7,536.45. This is a yearly routine expense for conducting an election, and has been budgeted. **Commissioner Timmons moved to approve and sign the attached payable to BMS Technologies in the amount of \$7,536.45. Seconded by Commissioner Dorran. Carried, 3-0.**
14. Maintenance Payable – Presented by Dan Lonai, Umatilla County Administrative Services Director. Approval is sought for payable for purchase and installation of replacement security network video recorder at Stafford Hansell Government Center. The payable is before the Board due to the amount. **Commissioner Dorran moved to approve payable to Unitech Communications Inc. in the amount of \$6,381.84. Seconded by Commissioner Timmons. Carried, 3-0.**
15. Justice Center Parking Lot - Presented by Dan Lonai, Umatilla County Administrative Services Director. Approval is sought for the sealing of the Justice Center parking lot. The estimated cost is \$7,200. The project and payment are before the Board for approval due to the amount. **Commissioner Timmons moved to approve project and payment to Barry Schneider Asphalt Services in the amount of \$7,200.00. Seconded by Commissioner Dorran. Carried, 3-0.**

16. Culvert Pipe Purchase – Presented by Commissioner Dorran. The Public Works Department would like to restock the culvert pipe inventory. Quotes have been obtained from the following: Arrow Construction Supply \$22,242.31; Eastern Oregon Rental & Sales \$22,659.37; Contech Engineered Solutions \$24,186.09. Public Works recommends purchasing the culvert pipe from low bidder Arrow Construction. **Commissioner Dorran moved to approve purchase of culvert pipe from Arrow Construction Supply in the amount of \$22,242.31. Seconded by Commissioner Timmons. Carried, 3-0.**
17. Guardrail Stock Purchase - Presented by Commissioner Dorran. The Public Works Department would like to restock its guardrail inventory. We asked for a quote from Coral Sales Co. We have used this company for years for our stock orders. **Commissioner Dorran moved to approve authorization to purchase guardrail material from Coral Sales Co. in the amount of \$6,815.00. Seconded by Commissioner Timmons. Carried, 3-0.**
18. Rock Purchase Agreement - Presented by Commissioner Dorran. The Public Works Department is seeking approval to purchase gravel. A stockpile of gravel is available for purchase at a cost of \$30,000, in an area where the county needs inventory. The agreement and purchase are before the Board for approval. **Commissioner Dorran moved to approve agreement with Eagle Cap Rentals and payment for the purchase of gravel in an amount of \$30,000 and authorize Chair to sign the agreement. Seconded by Commissioner Timmons. Carried, 3-0.**
19. Emergency Preparedness Purchases – Presented by Kim Beck Umatilla County Developmental Disabilities Director. Umatilla County has been awarded a grant of \$850,000 intended to prepare individuals with intellectual and/or developmental disabilities for emergencies. The grant covers programs in 12 counties and the Children’s Intensive In-Home Services (CIIS) Program. The funding is specifically for generators, power stations, and emergency supplies. Emergency supplies include AEDs, food buckets, fire extinguishers, smoke, carbon monoxide, pre-packed emergency kits, power banks (small chargers), etc. Lane County received similar funding and issued requests for proposals for some of the components and Umatilla County can utilize these contracts for purchase. We can purchase any items not covered through the Lane County contracts through our agreement with OMNIA Co-op's partnership with Amazon. The AEDs will be purchased through Rockwest Training Company Inc., which has a direct contract with the State of Oregon. All purchases are based off of existing government contracts. Authorization is requested to purchase Generators/Power Stations for up to \$600,000; AEDs for up to \$65,000; and other emergency supplies up to \$135,000. In addition, requesting authorization for payment to Amazon Capital Services in the amount of \$7,012 for the purchase of power banks. **Commissioner Timmons moved to approve payable to Amazon Capital Services in the amount of \$7,012.00 for the purchase of power banks. Seconded by Commissioner Dorran. Carried, 3-0. Commissioner Timmons moved to approve payment to designated contracted entities not to exceed: Generators/Power Stations - \$600,000 AEDs - \$65,000 other emergency supplies - \$135,000. Seconded by Commissioner Dorran. Carried, 3-0.**
20. Road District Fund Creation - Presented by Robert Pahl, Umatilla County CFO. Approval is requested to establish a special revenue fund to receive monies from the Umatilla County Road Service District. The District receives SRS funding for County Roads. Expenditures from the fund

are limited to use for County Roads. **Commissioner Dorrان moved to adopt Order No. BCC2024-041. Seconded by Commissioner Timmons. Carried, 3-0.**

21. Supplemental Budgets – Chair Shafer opened the public hearing at 1:42pm. Presented by Robert Pahl, Umatilla County CFO. There are six supplemental budget orders before the Board for consideration. Each budget item was read aloud. Chair Shafer asked for comments in favor of, in opposition of or neutral to. There were none. Chair Shafer closed the public hearing at 1:55pm. **Commissioner Timmons moved to adopt Order No. BCC2024-049. Seconded by Commissioner Dorrان. Carried, 3-0. Commissioner Timmons moved to adopt Order No. BCC2024-050. Seconded by Commissioner Dorrان. Carried, 3-0. Commissioner Timmons moved to adopt Order No. BCC2024-051. Seconded by Commissioner Dorrان. Carried, 3-0. Commissioner Timmons moved to adopt Order No. BCC2024-055. Seconded by Commissioner Dorrان. Carried, 3-0. Commissioner Timmons moved to adopt Order No. BCC2024-056. Seconded by Commissioner Dorrان. Carried, 3-0. Commissioner Timmons moved to adopt Order No. BCC2024-057. Seconded by Commissioner Dorrان. Carried, 3-0.**
22. Budget Transfers - Presented by Robert Pahl, Umatilla County CFO. There are four budget transfer orders before the Board for consideration. The budget transfers were read aloud. **Commissioner Timmons moved to adopt Order No. BCC2024-048. Seconded by Commissioner Dorrان. Carried, 3-0. Commissioner Timmons moved to adopt Order No. BCC2024-052. Seconded by Commissioner Dorrان. Carried, 3-0. Commissioner Timmons moved to adopt Order No. BCC2024-053. Seconded by Commissioner Dorrان. Carried, 3-0. Commissioner Timmons moved to adopt Order No. BCC2024-058. Seconded by Commissioner Dorrان. Carried, 3-0.**
23. Board Grant Payables – Presented by Chair Shafer. Approval is sought for the annual Board grants to the watershed councils and Soil and Water Conservation District. The payments are before the Board due to the amount. Commissioner Timmons asked, about the amounts. Mr. Pahl explains we have given those amounts to those 3 entities for many years. The amounts have not changed. **Commissioner Dorrان moved to approve Umatilla Basin Watershed in the amount of \$10,000.00. Seconded by Commissioner Timmons. Carried, 3-0. Commissioner Dorrان moved to approve Walla Walla Basin Watershed Council in the amount of \$10,000.00. Seconded by Commissioner Timmons. Carried, 3-0. Commissioner Dorrان moved to approve Umatilla County Solid and Water Conservation District in the amount of \$10,000.00. Seconded by Commissioner Timmons. Carried, 3-0.**
24. Board Payment - Presented by Commissioner Dorrان. The County received grant funds for non-lethal deterrent methods. These funds are to pay for cattle tags for tracking that will be distributed by Extension Services and the Wolf Depredation Committee to producers. The payment is before the Board for approval. **Commissioner Dorrان moved to approve payment to Lonestar Tracking in the amount of \$18,730.00. Seconded by Commissioner Timmons. Carried, 3-0.**
25. UEC Grant Support Letter – Presented by Commissioner Dorrان. Umatilla Electric Cooperative is applying to Department of Energy for a cybersecurity grant to upgrade operational networks. A letter of support from the County has been requested. A proposed support letter is before the Board for review and approval. There is no expense to the county. **Commissioner Dorrان moved to approve letter of support for UEC grant and authorize the Chair to sign. Seconded by Commissioner Timmons. Carried, 3-0.**

26. Fee Ordinance Amendment - Chair Shafer opened the public hearing at 1:52pm. Presented by Doug Olsen, Umatilla County Counsel. The proposed changes from Departments for the annual update to the Comprehensive Fee Ordinances are before the Board for the First Reading, and to set the Second Reading. The document with the changes was read. Chair Shafer asked for any public comment for or against. There were none. Chair Shafer closed the public hearing at 1:58pm. The request was to set the Second Reading for July 3, 2024. **Commissioner Dorrان moved to approve the Second Reading for July 3, 2024, at 9:00 a.m. Seconded by Commissioner Timmons. Carried, 3-0.**

27. Text Amendment – Was held at Vert Auditorium at 10:00 a.m. this morning.

28. Executive Session – Employment/Real Property – ORS 192.660(2)(a,b,e,h) – None

Commissioner Reports:

Commissioner Shafer: None

Commissioner Dorrان: None

Commissioner Timmons: None

Meeting adjourned by Commissioner Shafer at 01:56 p.m.

Kelsey Bailey

Executive Secretary – Board of Commissioners