



**UMATILLA COUNTY ZONING PERMIT**  
**DEPARTMENT OF COMMUNITY DEVELOPMENT**  
**PLANNING DIVISION**

216 SE 4<sup>TH</sup> ST, Pendleton, OR 97801  
Phone: 541-278-6252 • Fax 541-278-5480

Email completed applications to: **planning@umatillacounty.gov**  
Website: **www.umatillacounty.gov/departments/community-development**

Permit No. \_\_\_\_\_

ZP - \_\_\_\_\_ - \_\_\_\_\_

<input type="checkbox"/> Zoning Permit	\$100
<input type="checkbox"/> Code Violation	\$100
<input type="checkbox"/> Design Review	\$350
<input type="checkbox"/> Floodplain Dev. Permit	\$250
<input type="checkbox"/> Replace Dwelling Verify	\$75
<input type="checkbox"/> Rural Address	\$50
<input type="checkbox"/> Towers (Cell, Met, etc.)	\$200

EMAIL: \_\_\_\_\_

Home or Cell ( ) \_\_\_\_\_

APPLICANT NAME \_\_\_\_\_

PHONE \_\_\_\_\_ Work ( ) \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

STREET

CITY

STATE

ZIP

PROPERTY OWNER(S) \_\_\_\_\_ PHONE ( ) \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

STREET

CITY

STATE

ZIP

TWP \_\_\_\_\_ RNG \_\_\_\_\_ SEC \_\_\_\_\_ MAP # \_\_\_\_\_ TAX LOT # \_\_\_\_\_ ACCT # \_\_\_\_\_

LAND USE ZONE \_\_\_\_\_ PARCEL SQ FT/ACRES \_\_\_\_\_ SITE ADDRESS \_\_\_\_\_

**REQUIRED SETBACKS** (Stream Setback 100-ft) FRONT \_\_\_\_\_ ft. SIDE \_\_\_\_\_ ft. SIDE \_\_\_\_\_ ft. REAR \_\_\_\_\_ ft.

Is the property in a **FLOODPLAIN**? ☐ No ☐ Yes Is a Flood Development Permit required? ☐ No ☐ Yes FLOOD ZONE \_\_\_\_\_

If the permit is for an accessory building located within the **EFU/GF Zones**, how will it be used? ☐ Personal Use ☐ Farm Use ☐ Not Applicable

**ACCESS PERMIT:** Has an access permit been issued from the County or ODOT? ☐ No ☐ Yes ☐ In Process ☐ Not Applicable

**MANUFACTURED HOME:** (placement/removal) – Has the County Assessor's Office been contacted? ☐ No ☐ Yes ☐ Not Applicable

**BUILDING FLOOR PLAN(S):** Are floor plan(s) for each proposed building/addition attached? ☐ No ☐ Yes

**PROPOSED USE or STRUCTURES:** 1) \_\_\_\_\_ YEAR / SIZE \_\_\_\_\_

2) \_\_\_\_\_ YEAR / SIZE \_\_\_\_\_  
*Briefly describe the use* \_\_\_\_\_

These conditions apply to various uses authorized via a zoning permit. Planning Staff will check those that apply, if any.

☐ **Manufactured Home Placement.** pursuant to UCDC 152.013 the mobile home unit shall be manufactured after January 1, 1972, and bear the "Insignia of Compliance" if prior to 1976.

☐ **Replacement of a dwelling in a resource zone.** The dwelling to be replaced MUST be removed, demolished or converted to an approved nonresidential use within **one year** of the date of certification of occupancy of the new dwelling. **A Replacement Covenant and the Covenant Not to Sue must be recorded.**

☐ **Met Towers.** Temporary met towers must be removed within two years from the date of a zoning permit; an extension of one year may be requested prior to the permit expiration.

☐ **Temporary Mobile Home/Temporary Hardship Dwelling.** The home MUST be removed within 90 days from the date the hardship ends. **(Contact County Planning as soon as the hardship ends.)**

I hereby certify that the above information is correct and understand that issuance of a permit based on this application will not excuse me from complying with effective Ordinances and Resolutions of the County of Umatilla and Statutes of Oregon, despite any errors on the part of the issuing authority in checking this application. The applicant must notify the Planning Department if there are ANY changes in the details of this Zoning Permit. This Zoning Permit may be REVOKED if the information provided is found to be false.

**\* SIGNATURE OF ALL PROPERTY OWNERS REQUIRED (additional signature pages are available upon request)**



Signature of Property Owner, Title

Date



Signature of Property Owner, Title

Date

Printed Name of Property Owner

Printed Name of Property Owner

DATE APPROVED \_\_\_\_\_ APPROVED BY \_\_\_\_\_ PERMIT NO. \_\_\_\_\_ ZP- \_\_\_\_\_ - \_\_\_\_\_

RELATED: LUD, CUP and/or VARIANCE NO. \_\_\_\_\_

EXTENDED or AMENDED, DATE APPROVED: \_\_\_\_\_ APPROVED BY: \_\_\_\_\_

**VALID FOR ONE YEAR ONLY UNLESS OTHERWISE NOTED.** This is NOT a Building or Subsurface Disposal Permit. *Revision Date: July 16, 2025*

# Site Plan for ZP - \_\_\_\_\_ - \_\_\_\_\_

DATE \_\_\_\_\_

- Site area showing **property boundaries** and dimensions.
- **Proposed and existing structures** with dimensions and the distance from **all** property lines
- Location of existing **wells** and existing **septic systems** (i.e. tanks, drain fields).
- Widths and names of **roads** adjacent to the site which provide direct access to the property.
- Existing **access points** (driveways, lanes, etc.)
- **Easements** and/or rights-of-ways
- Existing **utility lines** (above and below ground).
- Approximate location of any unusual **topographical** features.
- **Location of all creeks, streams, ponds, springs and other drainage ways.**

# EXAMPLE SITE PLAN

Using the grid above, provide distances and label all features.

